



Source Policy: BF Trustee Code of Conduct

Failure of a member of the board of trustees to conduct her/himself in compliance with board policy, BF Trustee Code of Conduct, constitutes a failure of security and may result in the Board instituting sanctions.

1. If an individual trustee perceives another trustee to be in possible breach of the Trustee Code of Conduct, he/she may:
 - 1.1. First raise the concern with the offending trustee with the intent of resolving the concern. If the concern is not resolved, the concerned trustee may proceed to inform the Board Chair, or if more appropriate, the Vice-Chair, who will then act as conciliator and try to facilitate a solution.
 - 1.2. If during the course of trying to resolve a concern it is determined that a resolution may not be found, at the request of either party, the Board Chair or the Vice-Chair shall present the perceived breach of conduct to the full Board for consideration at a Committee of the Whole. If by majority vote the Board agrees that a failure has occurred, the breach shall be recorded in the minutes of the meetings and further actions taken.
2. If during the course of a Board or Board committee meeting, a trustee perceives that another trustee is in violation of Trustee Code of Conduct policy, the trustee has the right to move that the Board resolve itself into Committee of the Whole on a point of privilege, during which time the Trustee shall raise the perceived breach with the full Board for consideration.
3. The Board Chair may request through a motion, that the Superintendent/CEO appoint an independent investigator to review the alleged breach. The request is to be made at a closed meeting of the Board and a majority vote is required in order for the motion to pass. If approved, the decision will be approved at the next public meeting of the Board.
 - 3.1. In the event the decision is made to have an independent investigator review an alleged breach of the Trustee Code of Conduct the independent investigator shall:
 - 3.1.1. Conduct an investigation;
 - 3.1.2. Submit a report of findings and recommendations to the Board Chair and Superintendent/CEO;
4. At a closed meeting of the Board, the Chair will present the independent investigator's report to the Board. At this time, the trustee under investigation shall be given an opportunity to present any additional, relevant information.
5. In the event that the Board determines that a breach of the Trustee Code of Conduct has occurred, the Board shall respond by taking a course of action that it deems to be appropriate. Such action might include a Board motion to censure with;
 - 5.1. A verbal reprimand from the Board Chair;
 - 5.2. An aggrieved trustee going to the offending trustee to seek resolution if the matter is between those trustees;



- 5.3. A written reprimand from the Board; marked “Personal and Confidential”, that has been discussed and approved by a majority vote; the letter will provide clarity to the issue and if required, direction to the trustee;
- 5.4. Remove the offending Trustee from any position or appointment made by the Board for such length of time as the Board determines;
- 5.5. Bar a trustee from meetings.

Note: A censure is an official reprimand of the offending member of the Board that would require a Board motion that would appear in the public record.

Legal References:

Additional Information:

Appendixes: Policy BF