

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, April 8, 2014 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Gerry Klassen
Andrew Wiebe	

REGRETS:

Bonnie Hildebrandt	Ruby Wiens
Randy Dueck	

ALSO IN ATTENDANCE:

Chris Gudziunas	Rick Ardies
Kevin Heide	Phil Guenther

Opening Items

1.1 Call to Order

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

1.2 Scripture & Prayer – Cyndy Friesen

School Presentations

3.1 Presentation – Woodlawn School

Woodlawn School made a presentation on school goals and development of programs within the school.

Adoption of Public Previous Meeting Minutes

3.1 Minutes of Regular Board Minutes, March 4, 2014

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Regular Board Meeting held on Tuesday, Mar. 4, 2014 held at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Superintendents Recommendations

4.1 Sr. Administration Contracts

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'To ratify senior administration contracts for the following staff members:

- Christopher C. Gudziunas - July 1, 2014 - June 30, 2015
- Geraldine J. Harder-Robson - July 1, 2014 - June 30, 2015
- Kevin D Heide - July 1, 2014 - June 30, 2015
- Philip J. Guenther - July 1, 2014 - June 30, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

4.2 Appointment of Board of Trustee Election Officials

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'To appoint Kevin Heide as the Senior Election Official and Phil Guenther and Scott Bestvater as Assistant Senior Election Officials of the Hanover School Division for the October 2014 school trustees' election.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

4.3 HR Staffing Report - Support Staff for the period March 17 - April 7, 2014

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period March 17 - April 7, 2014'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

4.4 HR Staffing Report - Teachers for the period March 17 - April 7, 2014

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period March 17 - April 7, 2014'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, March 4, 2014

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera meeting held on Tuesday, March 4, 2014 at 4:00 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

6.2 Minutes of Committee of the Whole In-Camera Meeting, March 18, 2014

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, March 18, 2014 at 4:00 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Committee Reports - Education

8.1 Education Committee Meeting Report March 18, 2014

No action necessary.

8.2 MSBA - Student Incident Reports from July to December 2013

MSBA - Student Incident Reports from July to December 2013 prepared by Keith Thomas, Risk Management.

8.3 Education Committee Budget and Grants Awarded Report

Education budget and grants awarded summary as of March 11, 2014.

8.4 School Requests for Permission to Participate in Various Field Trips and Financial Assistance

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to grant the following request and financial support (if required):

- 1) Blumenort School to revise their earlier request for the grade 8 & 9 band to attend the Winnipeg Optimist Festival and will now attend the Brandon Optimist Festival from April 21-22, 2014.
- 2) Blumenort School grade 5 students to attend an overnight trip to the Manitoba Museum from April 25-26, 2014.
- 3) Mitchell Middle School grade 9 band to attend the Moose Jaw Band and Choral Festival From May 11-13, 2014 and also request financial support of \$45/student.
- 4) Niverville Collegiate grade 8 students to attend a winter outdoor education experience at Camp Cedarwood from February 11-13, 2015.
- 5) Niverville Collegiate grade 6 students to attend a winter outdoor education experience at Winkler Bible Camp from February 5-6, 2015.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.5 Stonybrook Middle School Grounds Proposal

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'Recommend to approve Stonybrook Middle School to continue planning an outdoor learning classroom and to expand the use of the school yard for health and wellness activities. This project must continue to be in consultation with the Maintenance Supervisor.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.6 SRSS - Grade 12 Carpentry Class to Star Lake Bible Camp

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'Recommend to approve, in principle, that the SRSS grade 12 carpentry class permission to erect a timber frame structure at Star Lake Bible Camp. It is understood that 20 students and two teacher/supervisors will attend this project, it will require one week to complete and will take place approx. September 15-27, 2014. This approval comes with the expectation that all safety related documentation has been completed and approved by the Assistant Superintendent, Chris Gudziunas.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Committee Reports - Finance / Audit

9.1 Report of Finance / Audit Committee Meeting, March 18, 2014

9.2 Revenue Summary - March 2014

As of March 13/14.

9.3 Location Summary - March 2014

As of March 13/14.

9.4 Administration Summary - March 2014

As of March 12/14.

9.5 Transportation Summary - March 2014

As of March 13/14.

9.6 Maintenance Summary - March 2014

As of March 13/14.

9.7 Staffing Level Variances - March 2014

As of March 14/14.

9.8 Identified Variances to Budget - March 2014

As of Mar 14/14.

9.9 Rotation #4 of Expense and MasterCard Reports

No action necessary.

9.10 Nick Martin Article re - Teacher Bargaining

Article written by Nick Martin on River East Transcona Teachers Association letter.

9.11 CLAC Custodian Memo

At time of signing, CLAC discussed with Dave Rushforth the need to issue a "Notice to All Custodial Employees" memo a result of a misleading statement on Steinbachonline.

9.12 Natural Gas Review

In 2011 many school divisions (particularly WPG) signed on for 3.5 years of natural gas contracts at a rate of 16.5 cents. HSD choose not to proceed with this agreement based on market data. Potential cost of signing agreement were calculated from an interest stand point. See attached.

9.13 Role of the Secretary-Treasurer Session

Event held in Brandon on April 25, 2014.

9.14 Equalization Payments Summary

A summary of Equalization payments over the past 10 years was provided as information.

Committee Reports - Governance / Public & Staff

10.1 Report of Governance / Public & Staff Committee Meeting, March 18, 2014

10.2 SAC - Celebrate the Arts Fundraising Gala, May 2, 2014

10.3 Invitation to Tribute Dinner for Honourable Jake Epp, April 10, 2014

10.4 Policy AF - Respect for Human Diversity

10.5 Invitation for Ray Fast - Come & Go Tea, April 29, 2014

10.6 Invitations to Staff Appreciation Luncheon / Dinner

Committee Reports - Operations

11.1 Report of Operations Committee Meeting, March 18, 2014

11.2 Transportation Report - March 2014

11.3 Bus Accident Report

A School Bus Accident Report Form for an incident on Mar 11/14 was provided as information. No students on the bus at the time and only minor damage to the bus.

11.4 Crossing Guard Request – NCI

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'to approve the addition of a crossing guard for the intersection of 5th Avenue and 3rd Street in Niverville effective September 2014. This item is above budget.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

11.5 U15 Junior Sabres Boys Volleyball Club

Response letter as a result of last meeting's discussion is provided as information.

11.6 Crystal Springs Youth Group Request

Due to the timing of the request, the request has been dealt with at the Mar 18, 2014 Regular Board Meeting.

11.7 City of Steinbach Composting Request

A letter from the City of Steinbach requesting continuation of the use of HSD school property for the summer composting program was received and approved administratively.

11.8 March Department Update

Committee Reports

12.1 Enrollment Report - January, 2014

No action necessary.

12.2 Enrollment Report - February, 2014

No action necessary.

12.3 Enrollment Report - March, 2014

No action necessary.

Financial Update

13.1 Cheque Register, Deposit Register and Payroll & Other Transfers

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Mar. 4/14	#22878 to #22978	Totalling	\$1,284,573.49
Mar. 4/14	#8016962 to #8017029	Totalling	317,726.32
Mar. 11/14	#22979 to #23095	Totalling	793,191.49
Mar. 11/14	#8017030 to #8017092	Totalling	18,967.31
Mar. 18/14	#23096 to #23188	Totalling	909,773.32
Mar. 18/13	#23189	Totalling	305.00
Mar. 18/14	#8017093 to #8017110	Totalling	7,018.96
Mar. 25/14	#23190 to #23194	Totalling	103,740.36
Mar. 25/14	#23195	Totalling	3,740.09
Mar. 25/14	#23196 to #23261	Totalling	55,520.50
Mar. 25/14	#8017111 to #8017166	Totalling	18,213.78
Mar. 28/14	#23262 to #23276	Totalling	1,091,068.80
Mar. 28/14	#23277 to #23335	Totalling	75,166.35
Mar. 28/14	#8017167 to #8017170	Totalling	299,424.14
Mar. 28/14	#8017171 to #8017194	Totalling	3,968.13
Mar. 4-28/14	#1743 to #1753 US	Totalling	4,179.87
Mar. 13, 14, 28 & 31/14	Payroll & Other Transfers	Totalling	\$2,978,828.27'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Correspondence

14.1 Letters In - GVSD Letter to MSBA Executive

14.2 Letters In - Brandon SD - Letter to MSBA

14.3 Letters In & Commendation Letters - Dairy Farmers of Manitoba - Milk Program

14.4 Letters Out - Responses to Requests from Education Committee Meeting, February 18, 2014

14.5 Letters Out - PAC Chair / Board Liaison Meeting, April 15, 2014

General Information

15.1 SRSS - 2014 Skills Manitoba Team

Invitation to Board to attend events on April 10, 2014.

15.2 Southern Health - Invitation to Blue Carpet Gala, May 8, 2014

15.3 Southland Church - Invitation to Attend Leadercast Conference, May 9, 2014

15.4 Thor Barkman, VP SRSS - Research Project - The Manitoba Provincial Report Card

MSBA Information

16.1 Electronic Mail for March 5, 2014

16.2 Electronic Mail for March 5, 2014 #2

16.3 Electronic Mail for March 12, 2014

16.4 Electronic Mail for March 19, 2014

16.5 Electronic Mail for March 21, 2014

16.6 Electronic Mail for March 25, 2014

16.7 Electronic Mail for March 26, 2014

Carried forward to next Board meeting.

16.8 Electronic Mail for March 28, 2014

16.9 Electronic Mail for April 2, 2014

Items Dealt With at Previous Board Meetings

Calendar Review & Discussion

18.1 Calendar - April 2014

No action necessary.

Adjournment

Adjourned at 9:10 p.m.