

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, December 3, 2013 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe

REGRETS:

Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

1.2 Scripture & Prayer – Randy Hildebrand

School Presentations

3.1 Presentation – Stonybrook Middle School

Stonybrook Middle School presented on drama and visual arts.

Adoption of Public Previous Meeting Minutes

3.1 Minutes of the Regular Board Meeting, November 5, 2013

Member (**Gerry Klassen**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Regular Board Meeting held on Tuesday, November 5, 2013 at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Superintendents Recommendations

4.1 HR Staffing Report - Support Staff November 15-29, 2013

Member (**Randy Hildebrand**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of attached HR Staffing Report - Support Staff November 15 - 29, 2013.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

4.2 HR Staffing Report - Teachers November 16-29, 2013

Member (**Cyndy Friesen**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of attached HR Staffing Report - Teachers November 16-29, 2013.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

4.3 Clearspring Middle School to Cantando Festival in Edmonton

Member (**Ron Falk**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Clearspring Middle School grade 8 and 9 concert band students and grade 8 and 9 jazz band students permission and financial support of \$45/student to attend Cantando Festival in Edmonton, AB from April 7-11, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Teacher Staffing Information

5.1 Return to Classroom Request - SRSS Teacher

Request from Mark Reimer, half time teacher, half time CST to return to full time classroom teacher at SRSS effective September 2014 was received as information.

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, November 5, 2013

Member (**Bonnie Hildebrandt**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, November 5, 2013 at 4:00 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

6.2 Minutes of Committee of the Whole In-Camera Meeting, November 19, 2013

Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, November 19, 2013 at 7:00 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Business Arising out of Minutes

Committee Reports - Education

8.1 Education Committee Report - November 19, 2013

No action necessary.

8.2 Correspondence, Financial Requests and Grants

Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **ORIGINAL** motion 'Recommend to grant the following request for permission and financial requests (if applicable):

1. To grant SRSS Grade 12 Esthetics Class permission to attend an overnight spa event at Urban Oasis Mineral Spa, Winnipeg, MB from December 15-16, 2013.
2. To grant Stonybrook Middle School permission for grade 8 students to attend Camp Cedarwood from February 3-5, 2014.
3. To grant Mitchell Middle School permission for grade 9 students to attend Camp Cedarwood from January 20-22, 2014.
4. To grant Niverville Collegiate grade 9 band permission to attend the Moose Jaw Band and Choral festival from May 14-16, 2014 in Moose Jaw, SK and financial assistance of \$45/student. Also, to grant the grade 11-12 band to attend the Rhythms International Music Festival in Chicago, IL from April 25-29, 2014 and financial assistance of \$45/student.
5. To grant Niverville Collegiate Senior Vocal Ensemble and Senior Jazz band students permission to attend the Brandon Jazz Band and Choral Festival from March 20-22, 2014 in Brandon, MB and financial assistance of \$45/student.
6. To provide a \$1,000 grant to support the Education Program at Mennonite Heritage Village for the 2013 season.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

8.3 Teaching and Professional Learning Opportunity Grant

No action necessary.

Committee Reports - Finance / Audit

9.1 Report of Finance / Audit Committee Meeting, November 19, 2013

No action necessary.

9.2 Revenue Summary - November 2013

As of November 13, 2013.

9.3 Location Summary - November 2013

As of November 13, 2013.

9.4 Administration Summary - November 2013

As of November 13, 2013.

9.5 Transportation Summary - November 2013

As of November 13, 2013.

9.6 Maintenance Summary - November 2013

As of November 13, 2013.

9.7 Staffing Level Variances - October 31, 2013

As of October 31, 2013

9.8 Identified Variances to Budget

As of November 14, 2013.

9.9 Term Teacher Contract to Permanent

No action necessary.

9.10 HTA Short Term Disability Plan Request

HTA has requested a meeting with HSD to discuss the process of setting up, or negotiating the set-up of a Short Term Disability Plan.

9.11 Manitoba Summer Games

By January 15, 2014 City of Steinbach is required to complete the formal application process to host the 2016 Manitoba Summer Games. A non-refundable deposit is required at that time so the games committee is looking to see that HSD is committed to use of facilities / buses as well as a capital outlay for the track of \$75,000. Recommendation made at the Committee of the Whole In-Camera meeting November 19, 2013.

9.12 Qualified Donee Status Update

No action necessary.

9.13 SRSS Land Sale - Lot 2 Offer Received

Item dealt with at the November 19, 2013 Committee of the Whole meeting.

9.14 MasterCard & Expense Claims Report

No action necessary.

Committee Reports - Governance / Public & Staff

10.1 Report of Governance / Public & Staff Committee Meeting, November 19, 2013

No action necessary.

10.2 Governance Models

No action necessary.

10.3 Raffle Donations for 2014 Convention

No action necessary.

10.4 Trustee Election Information

No action necessary.

10.5 School Appreciation Banquets and Divisional Department Banquets

Dates for each school have been circulated to Trustees.

Committee Reports - Operations

11.1 Report of Operations Committee Meeting, November 19, 2013

No action necessary.

11.2 MPI Claim on Bus Write Off

No action necessary.

11.3 Transportation Report - November 2013

No action necessary.

11.4 Mb Hydro Transmission Project

No action necessary.

11.5 Southwood Outdoor Reading Area

No action necessary.

11.6 November 2013 ICT Update

No action necessary.

Committee Reports

12.1 Report of Workplace Safety & Health Committee Meeting, October 17, 2013

No action necessary.

12.2 Report of Steinbach High School Committee Meeting, November 20, 2013

No action necessary.

Financial Update

13.1 Cheque Register, Deposit Register and Payroll & Other Transfers

Member **(Ron Falk)** Moved, Member **(Randy Hildebrand)** seconded to approve the **ORIGINAL** motion to ratify the following list of accounts payable cheques and transfers:

Nov. 5/13	#21399 to #21495	Totalling	\$ 84,119.36
Nov. 5/13	#8016122 to #8016208	Totalling	26,683.10
Nov. 12/13	#20496 to #21587	Totalling	929,610.39
Nov. 12/13	#8016209 to #8016259	Totalling	15,282.79
Nov. 19/13	#21588 to #21685	Totalling	621,190.40
Nov. 19/13	#8016260 to #8016300	Totalling	9,221.09
Nov. 25/13	#21686 to #21769	Totalling	99,745.31
Nov. 25/13	#8016301 to #8016331	Totalling	4,375.11
Nov. 5-25/13	#1720 to #1728 US	Totalling	9,555.05
Nov. 8, 13, 15, 22, 29/13	Payroll & Other Tfrs	Totalling	\$3,122,654.17.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Correspondence

14.1 Correspondence Out - Letter to SRSS re Grad Date Change

No action necessary.

General Information

15.1 SRSS Enrolment by Major Report

15.2 Suspensions

MSBA Information

16.1 AMM Resolution

16.2 Electronic Mail for November 14, 2013

16.3 MSBA Committee Member Survey

16.4 Electronic Mail for November 20, 2013

16.5 MSBA Electronic Mail for November 20, 2013 #2 & #3

16.6 Electronic Mail for November 22, 2013

16.7 Electronic Mail for November 27, 2013

16.8 Electronic Mail for November 27, 2013 #2

16.9 Electronic Mail for November 27, 2013 #3

Calendar Review & Discussion

18.1 December 2013

Adjournment

Adjourned at 9:05 p.m.

Marilyn Plett, Chair of the Board