

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, February 4, 2014 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe

REGRETS:

Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

1.2 Scripture & Prayer – Bonnie Hildebrandt

School Presentations

3.1 Presentation – Elmdale School

Elmdale School performed a drumming presentation.

Public Presentation

3.2 Presentation – Urban Bussing Request

A bussing request for a community near Kleefeld was brought forward to the Operations Committee on Jan 21, 2014. Request that this stop be considered at future planning of transportation. This issue will be reviewed by the Board and a response sent shortly.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, January 7, 2014

Member **(Ron Falk)** Moved, Member **(Gerry Klassen)** seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board Meeting held on Tuesday, January 7, 2014 at 7:30 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Superintendents Recommendations

5.1 HSD Borrowing By-Law No. 1/2014

Member **(Ron Falk)** Moved, Member **(Bonnie Hildebrandt)** seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 1/2014 for the following projects:

Kleefeld - Kindergarten Renovation	\$ 29,900
Blumenort - Kindergarten Renovation	\$ 29,900
Niv Elementary - Kindergarten Renovation	\$ 29,900
Woodlawn - Phase 3 Envelope & Roof Replace	\$ 408,400
SRSS - Roof Systems Replacement	\$ 692,100
SRSS - New School Addition / Renovation	\$4,521,900
Niv Elementary - Roof Replacement	\$ 5,400
Total	\$5,717,500'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

5.2 HR Staffing Report - Support Staff for the period January 22-31, 2014

Member **(Gerry Klassen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period January 22-31, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

5.3 HR Staffing Report - Teachers for the period January 22-31, 2014

Member **(Randy Hildebrand)** Moved, Member **(Cyndy Friesen)** seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period January 22-31, 2014 as attached.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, January 7, 2014

Member (**Gerry Klassen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In-Camera meeting held on Tuesday, January 7, 2014 at 4:00 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

6.2 Committee of the Whole In-Camera Meeting, January 21, 2014

Member (**Bonnie Hildebrandt**) Moved, Member (**Randy Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to accept the Minutes of the Committee of the Whole In-Camera meeting held on Tuesday, January 21, 2014 at 4:00 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Committee Reports - Education

8.1 Education Committee Report - January 21, 2014

No action necessary.

8.2 SRSS Enrollment by Major

SRSS Enrollment by Major - December 2013 and January 2014 Report

8.3 Kindergarten - Grade 12 Arts Curriculum

K - Gr. 12 Arts Curriculum review.

8.4 Education Curriculum Committee Budget - January 2014

Education Curriculum Committee Budget - January 2014

8.5 School Requests for Permission to Participate in Various Field Trips and Financial Assistance

Member (**Cyndy Friesen**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'Recommend to grant the following requests and provide financial support when applicable:

1. Mitchell Middle School grade 8 students permission to go skiing at Holiday Mountain on Friday, February 14, 2014.
2. Kleefeld School grade 7-9 students permission to go skiing at Holiday Mountain on Tuesday, February 25, 2014.
3. Bothwell School grade 5 students permission to attend an overnight field trip to the Manitoba Museum from April 25-26, 2014.

4. Green Valley School grade 5 students permission to attend an overnight field trip to the MB Museum from April 25-26, 2014.
5. Niverville Elementary School grade 4 students permission to attend an overnight field trip to the MB Museum from February 27-28, 2014.
6. Landmark Collegiate ISCF group permission to attend a weekend retreat at Red Rock Bible Camp from May 9-11, 2014.
7. Stonybrook Middle School grade 8 & 9 bands and senior jazz ensemble permission to attend the Rocky Mountain Music Festival in Banff, AB from April 23-27, 2014 and financial support of \$45/student for approx. 43 students.
8. Kleefeld School grade 9 band permission to participate in the Grant McEwen College Music Festival in Edmonton, AB from May 19-23, 2014 and financial support of \$45/student.
9. Landmark Collegiate 'Students with a Vision' (SWAV) permission to hold a school-wide sleepover event on Friday, March 7. This event will be their final fundraising effort for the project to build a school in Sierra Leone.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.6 Blumenort School Grade 9 French Program

Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend to grant Blumenort School grade 9 French students permission to participate in an alternate activity to replace the canceled French student exchange program offered by SEVEC. The overnight field trip would be take place from February 19-21, 2014 in Winnipeg, MB.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.7 AFM Counsellor Report - November 2013

Daniel Dacombe, AFM Counsellor - November 2013 Report was received.

8.8 Niverville Elementary - Night at the Museum

Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend to grant Niverville Elementary School the \$1,000 School Initiated Field Trip grant for the Grade 4 Night at the Museum overnight event to be held Feb 27-28, 2014 '.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.9 Teaching and Professional Learning Opportunity Grant

Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend to grant Sheldon Hiebert, Landmark Collegiate permission to attend the Permaculture Voices conference in California from March 13-16, 2014 and to cover his registration and travel costs up to \$1,000. Sheldon will use his personal leave day to cover the one missed school day. (Note: March 14th is a HSD Admin/PD Day).

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend to grant Kristel Peters, SRSS permission to attend Podium 2014 in Halifax, NS from May 14-16, 2014 and to cover registration and travel costs up to \$1,000. Kristel will use two personal leave days and one extracurricular day to cover the three missed school days.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

8.10 Ski Trip Planning

No action necessary.

Committee Reports - Finance / Audit

9.1 Report of Finance / Audit Committee Meeting, January 21, 2014

No action necessary.

9.2 Revenue Summary - January 2014

As of January 14/14.

9.3 Location Summary - January 2014

As of January 14/14.

9.4 Administration Summary - January 2014

As of January 14/14.

9.5 Transportation Summary - January 2014

As of January 14/14.

9.6 Maintenance Summary - January 2014

As of January 14/14. REVISED - removed PSFB funded projects from Outside Services (\$1,200,687).

9.7 Staffing Level Variances - January 2014

As of January 15/14.

9.8 Identified Variances to Budget

As of Jan 17/14.

9.9 Rotation #2 Mastercard and Expense Report - Sept.- Nov.

No action necessary.

9.10 Manitoba Summer Games

Member **(Ron Falk)** Moved, Member **(Bonnie Hildebrandt)** seconded to approve the **ORIGINAL** motion 'To approve additional funding of up to \$25,000 towards the purchase of the track as a cost overrun buffer in the case of unforeseen cost over-runs over and above the \$265,000 tender price. This would only be used in the very unlikely event that the projected costs are changed outside of the tendered price that would be accepted.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

9.11 Budget Changes 14/15 - Administration, Transportation and Maintenance

No action necessary.

9.12 Administration Draft Budget 2014-15

No action necessary.

9.13 Transportation Draft Budget 2014-15

No action necessary.

9.14 Maintenance Draft Budget 2014-15

No action necessary.

9.15 MSBA Fees / Budget Presentation

No action necessary.

9.16 Photocopier Acquisitions

No action necessary.

Committee Reports - Governance / Public & Staff

10.1 Report of Governance Committee Meeting, January 21, 2014

No action necessary.

10.2 2014 / 15 Public & Staff Budget

No action necessary.

10.3 Respect for Human Diversity Policy

No action necessary.

10.4 Discussion Paper - MSBA Executive Structure

No action necessary.

10.5 MSBA Policy / Position Statements

No action necessary.

10.6 Trustee Election Information Review

Approval has now been received from the Minister of Education to change boundaries as per request.

Committee Reports - Operations

11.1 Report of Operations Committee Meeting, January 21, 2014

No action necessary.

11.2 Bus Purchase Tender

Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'That Hanover School Division not participate in the Central Tender Process for the 2014-15 school bus purchases.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

11.3 Transportation Draft Budget 2014-15

No action necessary.

11.4 Transportation Report - January 21, 2014

No action necessary

11.5 Urban Bussing Review

No action necessary

11.6 Maintenance Draft Budget 2014-15

No action necessary

11.7 ICTS Update - January 2014

No action necessary

Financial Update

12.1 Cheque Register, Direct Deposit Register and Payroll & Other Transfers

Member **(Ron Falk)** Moved, Member **(Randy Hildebrand)** seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Jan. 2/14	#219800 to #22206	Totaling	\$821,186.69
Jan. 2/14	#8016529 to 8016597	Totaling	\$320,529.35
Jan. 3/14	#22207 to #22209	Totaling	\$10,387.99
Jan. 3/14	#8016598 to #8016617	Totaling	\$8,118.72
Jan. 7/14	#22210 to #22280	Totaling	\$418,978.47
Jan. 7/14	#8016618 to #8016639	Totaling	\$5,773.83
Jan. 14/14	#22282 to #22342	Totaling	\$470,589.69
Jan. 14/14	#8016640 to #8016669	Totaling	\$5,607.85
Jan. 21/14	#22343 to #22427	Totaling	\$814,789.38
Jan. 21/14	#8016670 to #8016696	Totaling	\$3,800.22
Jan. 28/14	#22428 to #22504	Totaling	\$246,604.10
Jan. 28/14	#8016697 to #8016752	Totaling	\$21,532.52
Jan. 29/14	#22505 to #22509	Totaling	\$802,974.99
Jan. 29/14	#8016753 to #8016756	Totaling	\$270,007.40
Jan. 30/14	#22510 to #22511	Totaling	\$45,866.94
Jan. 13, 15, 17 & 31 Payroll & Other Trans		Totaling	\$2,849,673.43
Jan. 7-28/14 # 1732 to #1735 US Cheques		Totaling	\$5,397.50'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay: **0**. The motion **Carried. 7 - 0**

General Information

13.1 Student Enrollment by School & Grade

No action necessary.

Correspondence

14.1 Letters Out - Kimberley Funk, LCI - Grade 8's to Camp Arnes

Regular Meeting of the Board, February 4, 2014

14.2 Letters In - I Love to Read Month, Premier of MB

The Premier's Reading Recognition Certificate for grade 2 and 3 readers.

14.3 Letters In - Seine-Rat River Conservation District

Thank you for contribution to the Tourond Creek Discovery Centre.

MSBA Information

15.1 Electronic Mail – January 15, 2014

15.2 Electronic Mail for January 22, 2014

15.3 Electronic Mail - January 29, 2014

1. President's Report - 2013-2014 in Review
2. Regional Meeting Report - Cyndy Friesen

Calendar Review & Discussion

16.1 Calendar - February 2014

Adjournment

Adjourned at 8:50 p.m.

Marilyn Plett, Chair of the Board