

**REGULAR MEETING OF THE BOARD  
HANOVER SCHOOL DIVISION  
Tuesday, June 2, 2015 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters	Brad Unger
Ruby Wiens	

**ALSO IN ATTENDANCE:**

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

**Opening Items**

**1.1 Opening & Prayer - Ron Falk**

**Superintendents Information**

**2.1 Mitchell Middle School PAC Chair Request for Religious Exercises for 2015-2016 School Year**

Discussion to take place regarding the MMS PAC request to extend the deadline for receiving forms for religious exercises.

**ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines at Mitchell Middle School for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2015/2016 school year.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **1**. The motion **Carried. 8 – 1**.

Trustee Ruby Wiens requested vote to be recorded:

<b>Aye:</b>	Lynn Barkman	Sue Doerksen	Sarah Dyck	Ron Falk (Chair)
	Cyndy Friesen	Shannon Friesen	Rick Peters	Brad Unger

**Nay:** Ruby Wiens

**2.2 MB Department of Education - Amendment to MR 92/2013 - Appropriate Disciplinary Consequences in Schools of May 25, 2015**

No action necessary.

### **2.3 Hanover Parent Child Centre Summer Extension Program**

The Board was provided details of programming over the summer months in partnership with Healthy Child Coalition and Southern Health.

### **Human Resources Report**

#### **3.1 HR Staffing Report - Support Staff for the period of May 20 to June 2, 2015**

##### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of May 20 to June 2, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

#### **3.2 HR Staffing Report - Teachers for the period of May 20 to June 2, 2015**

##### **ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of May 20 to June 2, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **Adoption of Public Previous Meeting Minutes**

#### **4.1 Minutes of Regular Board Meeting, May 5, 2015**

##### **ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, May 5, 2015, at 7:30 p.m. in the Board Room.'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

### **Adoption of the In-Camera Board Previous Meeting Minutes**

#### **5.1 Minutes of Committee of the Whole In-Camera Meeting, May 5, 2015**

##### **ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, May 5, 2015 at 6:00 pm.'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**5.2 Minutes of Committee of the Whole In-Camera Meeting, May 19, 2015**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, May 19, 2015 at 4:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, May 19, 2015**

**6.2 COPY - SRSS Orientation Days September 2015**

SRSS requests to conduct separate grade 9 and grade 10 transition / orientation days in September 2015. The Sr. Administration has requested that the grade 9 orientation day takes place on September 9th, grade 10 orientation day on September 10th and all students attending on September 11th. This request has been administratively approved.

**6.3 COPY - Green Valley School September 2015 Staggered Start**

Green Valley School requests permission to conduct a staggered start in September 2015. The grade 5 and grade 9 students will participate in a transition day on September 9th and all students will attend on September 10th. This request has been administratively approved.

**6.4 COPY - Principal Out-of-Province Professional Development**

1) Cam Kelbert, SRSS requests permission to attend 'Learning and the Brain' conference in New York City from May 7-9, 2015. This request has been administratively approved.

2) Dave Schettler, Blumenort School, requests permission to attend 'Learning and the Brain' conference in New York City from May 7-9, 2015. This request has been administratively approved.

**6.5 COPY - Education Committee Budget Update**

No action necessary.

**6.6 COPY - Various Field Trip, Overnight Field Trips and Requests for Financial Support**

1) Landmark Collegiate requests permission for the sr. girls softball team to attend a tournament in Boissevain, MB from May 15-16, 2015. This request has been administratively approved.

2) Niverville Collegiate requests permission for the varsity and jr. varsity boys volleyball teams to attend a tournament in Brandon, MB from September 18-19, 2015. This request has been administratively approved.

3) Niverville Collegiate requests permission for the varsity boys and girls volleyball teams to attend a tournament in Brandon, MB from October 30-31, 2015. This request has been administratively approved.

4) SRSS requests financial support for 3 advisors and 2 competitors to attend Skills Canada competition in Saskatoon, SK from May 27-30, 2015. Funding of \$1,200 per competitor will be provided by the

Education Committee budget. Funding for the advisors will be provided by the Technical Vocational grant. This request has been administratively approved.

5) SRSS requests permission to begin organizing a Visual Arts Field Trip to Chicago, Ill in May 2016 for Grade 11 & 12 students. This request has been administratively approved.

6) Clearspring Middle School requests permission for the G. 8 bands to attend the Springfest Music Festival in Regina, SK from May 21-23, 2015. This request has been administratively approved.

7) Clearspring Middle School requests permission for the G. 6 students to attend the Manitoba Museum Sleepover Program in Winnipeg, MB from June 18-19, 2015. This request has been administratively approved.

#### **6.7 COPY - Imaginative Learning Project - Mitchell Middle School**

Mitchell Middle School has applied for the Imaginative Learning Project Grant to be applied to the purchase of Heart Rate Monitor watches.

#### **6.8 COPY - Imaginative Learning Grant - Southwood School**

Southwood School has applied for the Imaginative Learning Grant to be applied to the new school project: MakerSpace Project.

#### **6.9 COPY - Imaginative Learning Grant**

Mitchell Middle School and Southwood School have applied for the Imaginative Learning Grant to be applied for new programs in the 2015-16 school year.

#### **6.10 COPY - Education for Sustainable Development Grant (ESD) - Elmdale School**

No action necessary

#### **6.11 COPY - 2015 MHSAA Trustee Summit Summary Report**

No action necessary.

### **Committee Reports - Finance / Audit**

#### **7.1 Report of Finance / Audit Committee Meeting, May 19, 2015**

#### **7.2 COPY - Revenue Summary - May 2015**

As of May 13/15.

#### **7.3 COPY - Location Summary - May 2015**

As of May 13/15.

#### **7.4 COPY - Administration Summary - May 2015**

As at May 13/15.

**7.5 COPY - Transportation Summary - May 2015**

As at May 13/15.

**7.6 COPY - Maintenance Summary - May 2015**

As at May 13/15.

**7.7 COPY - Staffing Levels Report - May 2015**

As at May 14/15.

**7.8 COPY - Identified Variances to Budget - May 2015**

As at May 14/15.

**7.9 COPY - 2015/16 Furniture Purchasing Report**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, May 19, 2015**

**8.2 COPY - Governance Policy Review Schedule**

Policy review schedule for May 2015.

**8.3 UPDATED - BD Board Operations and Procedural By-Laws (Revised Policy)**

**ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of BD Board Operations and Procedural By-Laws.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**8.4 UPDATED - BE Trustee Remuneration, Expenses and Resources (Revised Policy)**

**ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of BE Trustee Remuneration, Expenses and Resources.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**8.5 COPY - Approved Hiring Procedure Draft**

For review and discussion.

**Committee Reports - Operations**

**9.1 Report of Operations Committee Meeting, May 19, 2015**

**9.2 COPY - Transportation Report of May, 2015**

**9.3 COPY - Maintenance Report of May, 2015**

**9.4 COPY - CMS Thank you for play structure support letter****9.5 COPY - May 2015 ICT Update****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

May. 12/15	#27297 to #27347	Totalling 154,721.47
May. 12/15	#8021565 to #8021673	Totalling 173,142.64
May. 19/15	#27348 to #27400	Totalling 97,606.97
May. 19/15	#27401	Totalling 212.09
May. 19/15	#8021674 to #8021746	Totalling 168,742.14
May. 26/15	#27402 to #27447	Totalling 49,914.64
May. 26/15	#8021747 to #8021836	Totalling 32,707.26
Jun. 02/15	#27448 to #27493	Totalling 116,577.38
Jun. 02/15	#8021837 to #8021946	Totalling 696,785.61
May./15	#1851 to #1855	Totalling 1,830.07
May. 8, 13, 15, 22, 31/15	Payroll & Other Trfs	Totalling 3,038,454.29'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**10.2 Borrowing By-Law No. 5/2015****ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'To approve the Hanover School Division Borrowing By-Law No. 5/2015 in the amount of \$41,000,000 cumulative borrowing for the 2015/2016 fiscal year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**10.3 Kleefeld School Roof Replacement**

Due to timing of events for summer replacement, PSFB has requested that we recommend to accept the lowest tender on this project.

Member (**Cyndy Friesen**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To accept the lowest tender for the Kleefeld School Roof Replacement from Flynn Canada Ltd. in the amount of \$107,454 plus applicable taxes, subject to the review and approval of the PSFB.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

**General Information****11.1 Student Enrollment by School & Grade as of May 28, 2015****11.2 SRSS Student Enrollment by Grade as of May 29, 2015**

**11.3 Steinbach Online article - Student Given Prestigious Award - May 20, 2015**

**11.4 HSD News Release - HSD Principals Awarded the MRA Crocus Award for Literacy**

**MSBA Information**

**12.1 MSBA Brandon Teachers Salary Bulletin - Electronic Mail of May 27, 2015**

**12.2 MSBA CSBA 2015 Newsletter - Electronic Mail of May 27, 2015**

**12.3 MSBA CSBA Letter to Quebec Minister - Electronic Mail of May 27, 2015**

**12.4 MSBA Letter to Wayne Ewasko re: Seniors Education Tax Rebate - Electronic Mail of May 27, 2015**

**Calendar Review & Discussion**

**13.1 See Google Calendar.**

**Adjournment**

Adjourned at 9:15 p.m.

  
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Ron Falk, Chair of the Board