

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, March 3, 2015 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Sue Doerksen	Sarah Dyck
Ron Falk	Cyndy Friesen
Shannon Friesen	Rick Peters
Brad Unger	Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

REGRETS:

Lynn Barkman

Opening Items

2.1 Opening & Prayer - Ruby Wiens

School Presentations

3.1 School Featured at Board Meeting - Bothwell School

Presentations were made by students of Bothwell School.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, February 3, 2015

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, February 3, 2015, at 7:30 p.m. in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Superintendents Information

5.1 2015/16 Budget Proposal

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To approve the 2015/16 budget in the amount of \$88,536,200 (\$80,028,300 Operating Budget, \$2,097,100 Transfers to Capital and \$6,410,800 Debenture Debt servicing of principle and interest).'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

5.2 2015 Mill Rate Proposal**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'To approve the 2015 mill rate of 16.02, which will be an increase of 0.43 mills from 2014 mill rate of 15.59 representing a 2.7% increase.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

5.5 HSD Borrowing By-Law No. 3/2015**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 3/2015 for the following projects:

Mitchell Elementary - Grooming Room	\$57,800
SRSS - New Addition	63,100
Woodlawn - Envelope & Roof Replacement	12,000
Kleefeld - Modular Classroom	226,600
Clearspring - New Middle School	15,000
Green Valley - Roof Replacement	403,400
Niverville Elementary - Roof Replacement	2,200
Total	\$780,100'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Human Resources Report**6.1 HR Staffing Report - Support Staff for the period February 18-March 3, 2015****ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period February 18-March 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

6.2 HR Staffing Report - Teachers for the period February 18-March 3, 2015**ORIGINAL - Motion**

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period February 18-March 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes**7.1 Minutes of Committee of the Whole In-Camera Meeting, February 3, 2015****ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, February 3, 2015 at 4:30 p.m.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

7.2 Minutes of Committee of the Whole In-Camera Meeting, February 12, 2015

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Thursday, February 12, 2015 at 6:30 p.m.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

7.3 Minutes of Committee of the Whole In-Camera Meeting, February 17, 2015

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, February 17, 2015 at 8:15 p.m.'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Committee Reports - Education

8.1 Report of Education Committee Meeting, February 17, 2015

8.2 COPY - MB Education and Advanced Learning

Refuse Refuse (ri-fyooz ref-yoos): A Guide to Waste Reduction in Manitoba Schools has been developed based on the initiative in Hanover School Division.

8.3 COPY - AFM Counsellor Monthly Report

Daniel Dacombe, AFM Counsellor January 2015 Report.

8.4 COPY - Principal Out of Province Professional Development Reports

- 1) Colin Campbell, Vice-Principal Woodlawn School - Report of Big Picture Learning conference
- 2) Michael Koester, Principal Niverville Collegiate - Report of Big Picture Learning conference
- 3) Rod Kehler, Principal Southwood School - Big Picture Learning conference
- 4) Luis Reis, Campus Administrator SRSS - Big Picture Learning conference

8.5 COPY - Link Crew: A High School Orientation and Transition Program

8.6 COPY - Education Committee Budget Update

Education Committee budget as of February 11, 2015.

8.7 COPY - Various Field trip, Overnight Field Trips and Requests for Financial Support

- 1) Green Valley School grade 5 students request permission to attend an overnight field trip to the Manitoba Museum from April 17-18, 2015. This request has been administratively approved.
- 2) Kleefeld School grade 7-8 students request permission to attend an overnight field trip to Red Rock from September 30-October 2, 2015. This request has been administratively approved.
- 3) Kleefeld School grade 7-9 students request permission to go skiing to Holiday Mountain on March 3, 2015. This request has been administratively approved.
- 4) Niverville Elementary School grade 4 students to attend an overnight field trip to Manitoba Museum from February 26-27, 2015. This request has been administratively approved.
- 5) Landmark Collegiate ISCF group request to attend a weekend retreat to Red Rock Bible Camp from May 8-10, 2015. This request has been administratively approved.

8.8 COPY - FM-1 Imaginative Learning Grant Procedure

Imaginative Learning Grant procedure - previously known as the Innovation Grant.

8.9 HR Coordinator for Student Services

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To implement the position of HR Coordinator for Student Services as part of the 2015-2016 budget.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Committee Reports - Finance / Audit

9.1 Report of Finance / Audit Committee Meeting, February 17, 2015

9.2 COPY - Revenue Summary - February 2015

As of February 10/15.

9.3 COPY - Location Summary - February 2015

As of February 10/15.

9.4 COPY - Administration Summary - February 2015

As of February 10/15.

9.5 COPY - Transportation Summary - February 2015

As of February 10/15.

9.6 COPY - Maintenance Summary - February 2015

As of February 10/15.

9.7 COPY - Staffing Levels Report

Additional 1.0 FTE teacher trade made which accounts for approx.. \$100,000 of savings (4 EA's).

9.8 COPY - Identified Variances to Budget

As of February 12/15.

9.9 COPY - Audit Tender

Admin would like to extend audit services for an additional two years with MNP. Proposed rates have been received which would include a 1.5% increase for 2015/16 and 2.7% increase for 2016/17.

RECOMMENDATION: To extend the audit services agreement with MNP LLP for an additional two years for the fiscal periods 2014/15 and 2015/2016. **Recommendation carried at the February 17/15 Committee of the Whole Meeting.**

Committee Reports - Governance / Public & Staff

10.1 Report of Governance Committee Meeting, February 17, 2015

10.2 Policy KA - Community Use of Schools

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'To give first reading to Policy KA Community Use of Schools.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

10.3 Policy AA - Board Policy Handbook

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to revised Policy AA - Board Policy Handbook.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

10.4 COPY - BF - School Board Member Ethics

For discussion only.

10.5 Teacher Transfer Policy

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy GH – Teacher Transfer Policy.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Committee Reports - Operations

11.1 Report of Operations Committee Meeting, February 17, 2015

11.2 COPY - Transportation Report as of February 17, 2015

11.3 COPY - Field Trip Accident Protocol

11.4 COPY - Request to Transfer Land from Kleefeld to Bothwell Catchment

11.5 Niverville Olde Tyme Country Fair

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'To approve the Town of Niverville - Niverville Olde Tyme Country Fair request to use the Niverville Elementary School playground for this event from Thursday, June 11 to Sunday, June 14, 2015 subject to proof of proper liability insurance as in past years.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

11.6 COPY - Election Manitoba Use of Facilities

Notice from MSBA that a request for school usage may be forthcoming. April 2016 Election.

11.7 AIA Camp Request**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'to approve Athletes in Action request to hold camps in either the SRSS, Stonybrook or Clearspring Middle School for the week of August 17-21, 2015 (volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

Financial Update**12.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Feb. 04/15 #8020294	Totalling \$297,236.76
Feb. 10/15 #26665 to #26713	Totalling 420,462.25
Feb. 10/15 #8020295 to #8020396	Totalling 194,221.32
Feb. 17/15 #26714 to #26746	Totalling 902,774.58
Feb. 17/15 #8020397 to #8020450	Totalling 20,278.62
Feb. 24/15 #26747 to #26812	Totalling 501,651.00
Feb. 24/15 #8020451 to #8020564	Totalling 257,069.61
Jan-Feb/15 #1830 to #1839	Totalling 6,110.79
Jan 30 & Feb. 13, 20, 27/15 Payroll & Other Trfs	Totalling 3,030,077.40'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

General Information**13.1 Winnipeg Free Press Article - Community use of school gyms not so simple...or cheap****13.2 Steinbach Online Article - Steinbach Resolution Proposes Zero Increase in Mill Rate For 2015****13.3 Manitoba Education Letter - Kindergarten to Grade 3 Smaller Classes Initiative Funding 2015-16****13.4 HSD News Release - NCI Student Wins Prestigious Canadian Award - 2015 Loran Scholar****13.5 Manitoba Education Letter - Career Development Consortia****13.6 Student Enrollment by School & Grade as of February 26, 2015****13.7 SRSS Student Enrollment by Grade as of February 27, 2015****MSBA Information****14.1 MSBA 2015 Convention Resolution Package - Electronic Mail of February 13, 2015****14.2 MSBA Salary Bulletin - Electronic Mail of February 19, 2015****14.3 Hugh Coburn for President of the MSBA****14.4 Kenneth Cameron for President of the MSBA**

Items Dealt With at Previous Board Meetings

Calendar Review & Discussion

15.1 See Google Calendar.

Additional Agenda Items

Adjournment

Adjourned at 9:20 p.m.



Ron Falk
Ron Falk, Chair of the Board