

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, May 6, 2014 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair)	Ron Falk (Vice Chair)
Lynn Barkman	Cyndy Friesen
Randy Hildebrand	Bonnie Hildebrandt
Gerry Klassen	Andrew Wiebe
Ruby Wiens	

ALSO IN ATTENDANCE:

Randy Dueck	Chris Gudziunas
Rick Ardies	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to Order

The meeting was called to order by the Chair, Marilyn Plett at 7:30 p.m.

1.2 Devotional Focus – Randy Dueck

Adoption of Public Previous Meeting Minutes

2.1 Minutes of April 8, 2014 Regular Board Meeting

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board Meeting, held on Tuesday, April 8, 2014 at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Superintendents Recommendations

4.1 Non-Resident Fees for 2014/15

Annual review / setting of non-resident fees for the upcoming school year based on the FRAME Calculation of net Expenditures.

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'To charge the following non-resident fee rates for 2014/15, based on the F.R.A.M.E. Calculation of Net Expenditures (Special Requirement):

	<u>2014/15</u>	<u>2013/14</u>
Kindergarten to Grade 6	\$ 3,000.00	\$ 2,800.00
Grade 7-9	\$ 3,800.00	\$ 3,550.00
Grades 10-12 Academic	\$ 4,500.00	\$ 4,200.00
Grades 10-12 Vocational	\$ 8,050.00	\$ 7,500.00
K to Grade 12 Level II	\$ 7,200.00*	\$ 6,750.00*
K to Grade 12 Level III	\$11,750.00*	\$11,000.00*

Students not qualify for Provincial Funding:

Academic	\$13,750.00	\$12,850.00
Vocational	\$17,650.00	\$15,900.00
Level I Students	\$ 3,000.00*	\$ 3,000.00*
Level II Students	\$27,000.00*	\$27,000.00*
Level III Students	\$36,000.00*	\$36,000.00*

*- Plus applicable rate shown above.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.2 HSD Borrowing By-Law No. 3/2014

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'to give First Reading to HSD Debenture By-Law No. 3/2014 for the following projects:

Niverville Collegiate - Modular Classrooms	\$1,150,200
SRSS - New School Addition / Renovation	\$3,064,400
SRSS - Roof Systems Replacement	\$ 103,400
Woodlawn - Phase 3 Envelope & Roof Replace	\$ 103,500
Total	\$4,421,500'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.3 HR Staffing Report - Teachers for the period April 22 - May 2, 2014

ORIGINAL - Motion Member (**Bonnie Hildebrandt**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Teachers for the period April 22 - May 2, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.4 HR Staffing Report - Support Staff for the period April 22 - May 2, 2014

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the HR Staffing Report - Support Staff for the period April 22 - May 2, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.5 First Reading of By-Law No. 4/2014 Religious Instruction

ORIGINAL - Motion Member (**Ron Falk**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'Recommend to give HSD By-Law No. 4/2014 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2014/2015 school year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.6 Waive Standard One Meeting Delay – By-Law No. 4/2014

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 4/2014, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2014/2015 school year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.7 Second, Third & Final Reading – By-Law No. 4/2014

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Ron Falk**) seconded to approve the **ORIGINAL** motion 'Recommend to give HSD By-Law No. 4/2014 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2014/2015 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

4.8 Authorize Conduction of Religious Exercises in Hanover School Division Schools

ORIGINAL - Motion Member (**Gerry Klassen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2014/2015 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Mitchell Middle School	Niverville Collegiate	Niverville Elementary School
Southwood School	Woodlawn School	Steinbach RSS'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Superintendents Information

5.1 School of Choice Appeal

Item moved to Committee of the Whole In-Camera meeting.

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, April 8, 2014

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Randy Hildebrand**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Board Meeting, held on Tuesday, April 8, 2014 at 6:00 pm in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

6.2 Minutes of Committee of the Whole In-Camera Board Meeting, April 22, 2014

ORIGINAL - Motion Member (**Bonnie Hildebrandt**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Committee of the Whole In-Camera Minutes, held on Tuesday, April 22, 2014, at 4:45 pm, in the Board room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports - Education

8.1 Education Committee Meeting - April 22, 2014

Education Committee Report - April 22, 2014

8.2 COPY - SRSS Report of Enrolment by Major as of February 2014

SRSS Report of Enrolment by Major as of February 2014

8.3 COPY - SRSS Orientation Days for Grade 9 and Grade 10 Students

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Gerry Klassen**) seconded to approve the **ORIGINAL** motion 'To grant SRSS permission to conduct separate Grade 9 and Grade 10 Transition/Orientation days in September 2014. The Grade 9 Orientation Day will take place on Wednesday, September 3 using the Link Crew program. The Grade 10 Orientation Day will take place on Thursday, September 4. All grades and classes will begin on Friday, September 5.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.4 COPY - Green Valley School Grade 5 and Grade 9 Orientation Days

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Andrew Wiebe**) seconded to approve the **ORIGINAL** motion 'To grant GVS permission to conduct a staggered start to the 2014-2015 school year for the Grade 5 and Grade 9 students to participate in Great Expectations transition day on Wednesday, September 3. All grades and classes would begin on Thursday, September 4.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.5 COPY - Teaching and Professional Learning Opportunity Grant Application

NEW - Motion Member (**Cyndy Friesen**) Moved, Member (**Lynn Barkman**) seconded to approve the **NEW** motion 'Recommend to grant Kathryn Labiuk, SRSS permission to attend the Summer Workshops for Science Teachers at the San Diego Zoo from July 7-9, 2014 and to cover registration and travel costs up to \$1,000 as per the parameters of the Teaching and Professional Learning Opportunity Grant.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.6 COPY - SRSS Sr Admin Team to High Tech High, San Diego, California

Dealt with at the April 22, 2014 meeting.

8.7 COPY - Education Committee Budget and Grants Awarded Report

Education budget and grants awarded summary as of April 17, 2014.

8.8 COPY - School Requests for Permission to Participate in Various Field Trips and Financial Assistance

ORIGINAL - Motion Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **ORIGINAL** motion 'Recommend to grant the following requests and financial support (if required):

1. Green Valley School permission for the Grad 2015 class to attend an overnight retreat to Camp Arnes from September 29-30, 2014.
2. SRSS Integrations Program permission to attend an overnight camping trip to Camp Arnes from June 10-11, 2014.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.9 COPY - 2014-2015 Innovation Grant Applications

ORIGINAL - Motion Member **(Cyndy Friesen)** Moved, Member **(Gerry Klassen)** seconded to approve the **ORIGINAL** motion 'Recommend To award \$5,000 Innovation Grant to the SRSS for the 'Link Crew-A High School Orientation and Transition' program. This grant will to be applied to the 2014-2015 school year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.10 2014-2015 Special Requests

NEW - Motion Member **(Cyndy Friesen)** Moved, Member **(Andrew Wiebe)** seconded to approve the **NEW** motion 'To provide financial support from the Education Committee general budget to the following schools.

- Stonybrook Middle School - \$2,500 to be applied to 'Using the Lab Classroom to Support Inclusive Literacy Practice' project.
- Kleefeld School - \$2,500 to be applied to 'I Learned to Cook...After School' project.
- Woodlawn School - \$5,000 to be applied to the 'Outdoor Learning Environment' project.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

8.11 COPY - 2013-2014 School Initiated Learning Trip Grant Applications

NEW - Motion Member **(Cyndy Friesen)** Moved, Member **(Ruby Wiens)** seconded to approve the **NEW** motion 'Recommend to grant the following \$1,000 School Initiated Learning Trip grant:

1. Niverville Collegiate - Winter outdoor education experiences for grade 6 and 8 students.
2. Stonybrook Middle School - Grade 8 & 9 band and sr. jazz students to Rocky Mountain Music Festival in Banff, AB.

3. Green Valley School - Grades 9/10 and 11/12 bands to Cantando Festival in Edmonton, AB.'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**

8.12 COPY - Kleefeld School Playground Playscope Project

ORIGINAL - Motion Member (**Cyndy Friesen**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'Recommend to grant Kleefeld School and Kleefeld School PTA permission to proceed with the Kleefeld School Playground Playscope project and to provide financial support from the Education Committee general budget of \$5,000. All planning and implementation of this project must be in consultation with the Director of Facilities, Bob Proulx'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports - Finance / Audit

9.1 Finance Committee Meeting Report - April 22, 2014

Finance Committee Meeting Report - April 22, 2014

9.2 COPY - Revenue Summary - April 2014

As of April 15/14

9.3 COPY - Location Summary - April 2014

As at April 15, 2014.

9.4 COPY - Administration Summary - April 2014

As at April 15, 2014.

9.5 COPY - Transportation Summary - April 2014

As of April 15, 2014.

9.6 COPY - Maintenance Summary - April 2014

As at April 15, 2014.

9.7 COPY - Staffing Level Variances - April 2014

As of April 11, 2014.

9.8 COPY - Identified Variances to Budget - April 2014

As of April 17, 2014.

9.9 COPY - MSBA Governance Restructuring Brief

Directly from the letter "Boards are asked to respond to these questions by way of a board motion, and convey their answers to Executive Director Carolyn Duhamel at the association office. Information gathered through this process will form the basis of a discussion that will take place at the Executive's planning retreat on May 2 and 3, 2014.

Committee Reports - Governance / Public & Staff

10.1 Governance Committee Report, April 22, 2014

Governance Committee Meeting Report - April 22, 2014

10.2 COPY - Respect for Diversity Policy

ORIGINAL - Motion Member (**Randy Hildebrand**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To bring the revised Policy AF - Respect for Human Diversity to the full board for second, third and final reading.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

10.3 COPY - Safe Schools Policy

ORIGINAL - Motion Member (**Randy Hildebrand**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To bring Policy AG - Safe Schools to the board for first reading.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

10.4 COPY - Code of Conduct Policy

No action necessary.

Committee Reports - Operations

11.1 Operations Committee Report, April 22, 2014

Operations Committee Meeting Report - April 22, 2014

11.2 COPY - School Speed Zone Signage Costs

RM of Hanover met with R Ardies to discuss concerns over the cost of signage regarding reduced speed in school zones.

11.3 COPY - Community Use of Schools Procedure Update

Information on the change in booking procedures for the remainder of the year and going forward is provided.

11.4 COPY - Landmark Chamber of Commerce Request Letter

ORIGINAL - Motion Member (**Andrew Wiebe**) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'To approve the request from Landmark Chamber of Commerce for the use of the Landmark Collegiate School grounds on the weekend of August 9th, 2014. As in previous years, use of the grounds are subject to proof of proper liability insurance and the grounds being returned to the original condition.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

11.5 COPY - Mb Hydro Transmission Project (Update)

An updated route for transmission line has been planned from WPG to United States. Again, none of these lines encroach on HSD communities. This is information only at this time unless routes are adjusted from this proposed.

11.6 COPY - MMS Playground Request

No action necessary.

11.7 COPY - Stonybrook Middle Dust Collector

Letter to PSFB regarding dust collector deficiencies at Stonybrook Middle.

11.8 COPY - Elmdale Property - Potential Parking Lot

Currently paying \$500 / month for parking behind strip mall. Better option might be 184 Elmdale which is currently vacant. Board looked at purchasing this property in the past.

Committee Reports**12.1 Workplace Safety & Health Committee Report, March 20, 2014**

To be brought forward at the June 3 Board Meeting.

12.2 Enrollment Report - May 2014

No action necessary.

Financial Update**13.1 Cheque Register, Direct Deposit Register and Payroll & Other Transfers**

ORIGINAL - Motion Member (Ron Falk) Moved, Member (**Bonnie Hildebrandt**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

April 2/14	#23336 to #23371	Totalling	\$45,050.63
April 2/14	#8017195 to #8017264	Totalling	18,444.96
April 8/14	#23374 to #23460	Totalling	293,914.68
April 8/14	#8017265 to #8017294	Totalling	8,943.13
April 15/14	#23461 to #23537	Totalling	2,396,536.45
April 15/14	#8017295 to 8017335	Totalling	10,257.02
April 22/14	#23538 to #23638	Totalling	981,070.95
April 22/14	#8017336 to #8017416	Totalling	10,025.15
April 8-29/14	#1754 to #1763 US	Totalling	8,128.55
Apr 11, 13, 15, 25, 30/14	Payroll & Tfr	Totalling	2,822,650.82'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Correspondence

14.1 Letters Out - Responses to Education Requests, Education Committee Meeting, April 8, 2014

General Information

15.1 PSFB - Annual Report of the Public Schools Finance Board June 30, 2013

15.2 Steinbach On Line - NCI Mural Increasing Aboriginal Awareness

15.3 Steinbach On Line - Students Show Off Projects at NCI Science Fair

15.4 Bomber Visit to Steinbach

MSBA Information

16.1 RETSD - Letter to MSBA

16.2 HSD Letter to Floyd Martens, MSBA

16.3 MSBA _ Electronic Mail for April 9, 2014

16.4 MSBA - Electronic Mail for April 11, 2014

16.5 MSBA - Electronic Mail for April 17, 2014

16.6 MSBA - Electronic Mail, April 23, 2014

16.7 MSBA - Electronic Mail for April 30, 2014

Calendar Review & Discussion

18.1 Calendar - May 2014

Adjournment

Adjourned at 9:10 p.m.