

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, November 3, 2015 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters	Brad Unger
Ruby Wiens	

ALSO IN ATTENDANCE:

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

Opening Items

1.1 Opening & Prayer - Sue Doerksen

School Presentations

2.1 School Presentation - Niverville Collegiate

NCI presented on their flexible learning program "Turning Points".

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of October 21 to November 3, 2015

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of October 21 to November 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

3.2 HR Staffing Report - Teachers for the period of October 21 to November 3, 2015

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of October 21 to November 3, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, October 6, 2015

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, October 6, 2015, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, October 6, 2015

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 6, 2015 at 4:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

5.2 Minutes of Committee of the Whole In-Camera Meeting, October 20, 2015

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 20, 2015 at 4:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Business Arising out of Minutes

6.1 SRSS Graduation Date

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'to allow the SRSS Graduation ceremonies to be held on Saturday, June 25, 2016. For June 2016 only, any SRSS teacher contributing a minimum of 3 hours on site that day will be allowed to take one day in lieu the following week.'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports – Education

7.1 Report of Education Committee Meeting, October 20, 2015

7.2 COPY - New Pedagogies for Deep Learning Update

No action necessary.

7.3 COPY - Education Committee Budget Summary

As of October 2015.

7.4 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

1. LCI request permission for the varsity girls' and boys' teams to attend the Neelin Dig Volleyball tournament to be held in Brandon, MB from October 30-31, 2015. This request has been administratively approved.
2. GVS request permission for the junior varsity volleyball teams to attend two day tournaments in Portage La Prairie, MB. The boys' tournament on October 2-3, 2015 and the girls' tournament on October 30-31, 2015. This request has been administratively approved.
3. GVS request permission for the Grade 8 students to attend a three day outdoor education field trip to Camp Arnes from February 16-18, 2016. This request has been administratively approved.
4. Blumenort request permission and financial assistance for the Grade 7-12 band students to attend the Winnipeg Optimist Festival February 22-25, 2016 and Winnipeg Beginning Band Festival April 11-15, 2016 to be held in Winnipeg, Manitoba. This request has been administratively approved.
5. GVS request permission and financial assistance for the Grade 7-12 band students to attend the Winnipeg Optimist Festival February 22-25, 2016 and Winnipeg Beginning Band Festival April 11-15, 2016 to be held in Winnipeg, Manitoba. This request has been administratively approved.
6. SMS request permission and financial assistance for the Grade 7-12 band students to attend the Optimist Jazz Band Festival March 3-5, 2016, Winnipeg Optimist Festival February 22-25, 2016 and Winnipeg Beginning Band Festival April 11-15, 2016 to be held in Winnipeg, Manitoba. This request has been administratively approved.

7.5 COPY - Correspondence re: French Immersion Jennifer Stepaniuk

Item to be discussed at the Board Planning Session.

7.6 COPY - MHSAA Update of October 2015

No action necessary.

Committee Reports - Finance / Audit

8.1 Report of Finance / Audit Committee Meeting, October 20, 2015

8.2 COPY - Revenue Summary - October 2015

As of October 13, 2015.

8.3 COPY - Location Summary - October 2015

As of October 2015.

8.4 COPY - Administration Summary - October 2015

As of October 13, 2015.

8.5 COPY - Transportation Summary - October 2015

As of October 13, 2015.

8.6 COPY - Maintenance Summary - October 2015

As of October 13, 2015.

8.7 COPY - Staffing Levels Report - September 2015

As of Sept, 2015.

8.8 COPY - Identified Variances to Budget - October 2015

As of October 15, 2015.

8.9 COPY - Timing of Pre-Audit and Post Audit Meetings

Due to the Board only having one public meeting a month and the fact that our statements are due every year by Oct 31st, the best process for having a post audit meeting with MNP was discussed.

8.10 UPDATED - Non-Union Support Staff Time Off Over Christmas

Dec 24 & 31 fall on a Thursday this year. In past years the non-union support staff employees would receive 50% of Christmas Eve and 50% of New Year's Eve off with pay.

ORIGINAL - Motion

Member (Rick Peters) Moved, Member (Cyndy Friesen) seconded to approve the ORIGINAL motion 'To grant non-union support staff employees 50% of their working day of Christmas Eve, December 24 off with pay and 50% of their working day of New Year's Eve, December 31 off with pay for the 2015 calendar year.'

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

8.11 COPY - PAC Budget Presentation - Example

Attached is the public budget presentation from last year (February) as presented. Should determine what approach committee would like to take for upcoming PAC meeting.

8.12 COPY - HSD Track Cost Update

An update on HSD's contribution to the track was provided.

8.13 COPY - Parent Advisory Council Fund Balances - UPDATE

Draft guidelines for PAC's was provided as information.

Committee Reports - Governance / Public & Staff

9.1 Report of Governance Committee Meeting, October 20, 2015

9.2 COPY - Governance Policy Review Schedule

Policy review schedule for October 2015 was presented.

9.3 UPDATED - AE Respectful Workplace

Policy AE Respectful Workplace dated May 2011 to be replaced by Policy AE Respectful Workplace and Procedure SA 38 Respectful Workplace dated October 2015.

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading of AE Respectful Workplace.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

9.4 COPY - CA School Closure

No action necessary.

9.5 UPDATED - CB Communicable Diseases

Policy EBB Blood Borne Infections to be replaced by Policy CB Communicable Diseases and Procedure SA 39 Communicable Disease Management.

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy CB Communicable Diseases.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

9.6 COPY - Trustees' Indemnities and Expense Allowances

Trustees requested that administration prepare an updated form for Trustee Indemnities and Allowances. Attached is a draft with items changed or added in yellow, and items moved in green. One item for discussion is what if Negotiations lasts >7 hours. Governance will discuss placing this form on the HSD website for public to view.

Committee Reports - Operations

10.1 Report of Operations Committee Meeting, October 20, 2015

10.2 COPY - Transportation Report of October 2015

No action necessary.

10.3 UPDATED - Bus Mileage Review

A review of the new bus mileage formula was presented as well as comments and suggestions for a possible improvement to the formula for the SRSS.

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To increase the bus mileage allotment for the SRSS to include the additional sports of Hockey and Football as well as an additional four Grade 9 teams as a result of Divisional realignment of Grade 9. These additional kilometers will be effective for the 2015/16 school year.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

10.4 COPY - Blumenort Church Rental

A request to rent Blumenort School on a regular weekly basis was approved under the existing rental procedures.

10.5 COPY - Maintenance Report of October 2015

No action necessary.

10.6 COPY - ICT Report of October 2015

No action necessary.

Committee Reports – Negotiations

11.1 Negotiations Committee Report (EA) of October 22, 2015

No action necessary.

11.2 Negotiations Committee Report (EA) of October 26, 2015

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Brad Unger**) seconded to approve the **ORIGINAL** motion 'To ratify the proposal document entitled "Agreement-in-Committee Between Hanover School Division And EDUCATION, SERVICE AND HEALTH CARE UNION, CLAC LOCAL NO.306 For Educational Assistants Dated Oct. 26, 2015" subject to ratification by the Education, Service and Health Care Union, CLAC 306 for Educational Assistants.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

Committee Reports

12.1 Workplace Safety and Health Committee Report of October 1, 2015

No action necessary.

Financial Update

13.1 Cheque Register, Deposit Register, Payroll & Other Transfers

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Oct. 13/15 #28193 to #28247	Totalling 134,186.76
Oct. 13/15 #8023313 to #8023414	Totalling 105,634.68
Oct. 20/15 #28248 to #28293	Totalling 286,439.89
Oct. 20/15 #8023415 to #8023524	Totalling 92,233.94
Oct. 27/15 #28294 to #28338	Totalling 71,857.13
Oct. 27/15 #8023525 to #8023595	Totalling 101,813.09
Nov. 03/15 #28339 to #28387	Totalling 366,521.46
Nov. 03/15 #8023596 to #8023725	Totalling 873,293.80
Oct./15 #1894 to #1908	Totalling 14,780.78
Oct. 09, 13, 15, 23, 26, 28, 30/15 Payroll & Other Trfs	Totalling 3,173,429.28'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 - 0**

General Information

14.1 Student Enrollment by School & Grade as of October 29, 2015

14.2 SRSS Student Enrollment by Grade as of October 29, 2015

14.3 MASS November 4-6, 2015 Conference - Enabling Learning Environments Full Program - Electronic Mail of October 28, 2015

MSBA Information

15.1 MSBA Fall PD "Our Children: Meeting Their Needs Together" - Electronic Mail of October 14 2015

15.2 MSBA Conference Awards Package - Electronic Mail of October 21, 2015

15.3 MSBA 2016 Call for Nominations & Resolutions - Electronic Mail of October 28, 2015

Calendar Review & Discussion

16.1 See Google Calendar.

Adjournment

Adjourned at 9:05 p.m.



Ron Falk, Chair of the Board