REGULAR MEETING OF THE BOARD HANOVER SCHOOL DIVISION Tuesday, November 5, 2013 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Marilyn Plett (Chair) Lynn Barkman Randy Hildebrand Gerry Klassen Ruby Wiens

Ron Falk (Vice Chair) Cyndy Friesen Bonnie Hildebrandt Andrew Wiebe

ALSO IN ATTENDANCE:

Randy Dueck **Rick Ardies** Phil Guenther Chris Gudziunas Kevin Heide

Opening Items

1.1 Call to Order

The meeting was called to order by the Marilyn Plett at 7:30 p.m.

1.2 Scripture & Prayer – Chris Gudziunas

School Presentations

3.1 Presentation - Clearspring Middle School

Clearspring Middle School presented on Who We Are and Who We Are Becoming! as well as the CMS philosophy of education.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, October 1, 2013

Member (Ron Falk) Moved, Member (Cyndy Friesen) seconded to approve the ORIGINAL motion 'to accept the Minutes of the Regular Meeting of the Board held on Tuesday, October 1, 2013 at 7:30 pm in the Board Room.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. - 0

Superintendents Recommendations

5.1 HSD By-Law No. 7/2013

Member (Ron Falk) Moved, Member (Andrew Wiebe) seconded to approve the ORIGINAL motion 'to give Second, Third and Final Reading to Hanover School Division By-Law No. 7/2013 regarding Ward Boundary changes.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

5.2 HSD Borrowing By-Law No. 8/2013

Member (Ron Falk) Moved, Member (Lynn Barkman) seconded to approve the ORIGINAL motion 'to give First Reading to HSD Debenture By-Law No. 8/2013 for the following projects:

NES - Roof Replacement	\$ 17,200.00
LCI - Grooming Room	\$ 47,300.00
Woodlawn - Phase 3 Envelope & Roof Replace	\$ 401,300.00
SRSS - New School Addition / Renovation	\$ 3,399,700.00
SRSS - Roof Systems Replacement	\$ 988,400.00
CMS - New School	\$ 428,300.00
Total	\$ 5,282,300.00'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

5.3 HR Staffing Report - Support Staff October 11-31, 2013

Member (Cyndy Friesen) Moved, Member (Lynn Barkman) seconded to approve the ORIGINAL motion 'Recommend acceptance of the attached report: HR Staffing Report-Support Staff Oct 11-31 2013'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

5.4 HR Staffing Report - Teachers October 11-31, 2013

Member (Andrew Wiebe) Moved, Member (Lynn Barkman) seconded to approve the ORIGINAL motion 'Recommend acceptance of the attached report: HR Staffing Report-Teachers Oct 11-31 2013'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

5.5 SRSS Grad Date

Member (Cyndy Friesen) Moved, Member (Randy Hildebrand) seconded to approve the ORIGINAL motion 'to move the date of the SRSS Graduation at the Winnipeg Convention Center to Saturday, June 21st, 2014 due to facility availability. Any SRSS staff putting in a minimum of 3.0 hours on site that day will be allowed to take one day in lieu the following week."

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

5.6 Non-Union Support Staff Time Off Over Christmas

Member (Gerry Klassen) Moved, Member (Andrew Wiebe) seconded to approve the ORIGINAL motion 'to grant non-union support staff employees 50% of their working day of Christmas Eve, December 24 off with pay and 50% of their working day of New Year's Eve, December 31 off with pay for the 2013 calendar year.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

Teacher Staffing Information

9.1 Leave of Absence Request - Social Worker

Member (Randy Hildebrand) Moved, Member (Cyndy Friesen) seconded to approve the NEW motion 'to approve the request from Karen Friesen, School Social Work Clinician for a personal leave of absence from January 1, 2014 to June 30, 2014 on a once in a lifetime basis.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

Adoption of the In-Camera Board Previous Meeting Minutes

10.1 Minutes of Committee of the Whole In-Camera Meeting, October 1, 2013

Member (Bonnie Hildebrandt) Moved, Member (Andrew Wiebe) seconded to approve the ORIGINAL motion 'to accept the Minutes of the Committee of the Whole In-Camera Meeting, held on Tuesday, October 1, 2013 at 6:00 pm in the Board Room.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

10.2 Minutes of Closed Board Meeting, October 15, 2013

Member (Gerry Klassen) Moved, Member (Cyndy Friesen) seconded to approve the ORIGINAL motion 'to accept the Minutes of the Committee of the Whole In-Camera Board meeting minutes held on Tuesday, October 15, 2013 at 4:00 pm in the Board room.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

10.3 Minutes of Closed Session Meeting, November 1, 2013

Member (Randy Hildebrand) Moved, Member (Andrew Wiebe) seconded to approve the ORIGINAL motion 'to accept the Minutes of the Closed Session Meeting held on Friday, November 1, 2013 at the Hilton Inn & Suites in Winnipeg, Manitoba'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

10.4 Minutes of Closed Session Meeting, November 2, 2013

Member (Ron Falk) Moved, Member (Bonnie Hildebrandt) seconded to approve the ORIGINAL motion 'to accept the Minutes of the Closed Session Meeting held on Saturday, November 2, 2013 at the Hilton Inn & Suites in Winnipeg, Manitoba.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

Committee Reports - Education

<u>12.1 Education Committee Report, October 15, 2013</u> No action necessary.

12.2 Elliot Washor Report - October 7-11, 2013

No action necessary.

12.3 Education Committee Budget as of October 10, 2013 No action necessary.

12.4 Blumenort School - Grade 9 French Exchange Program

Blumenort School Grade 9 French Students and their teacher request permission to participate in an Exchange Program offered by Society for Educational Visits and Exchanges in Canada (SEVEC) in Coaticook, Quebec from January 31-February 8, 2014. The Quebec students would be hosted by Blumenort School students from April 10-18, 2014.

Committee Reports - Finance / Audit

13.1 Report of Finance / Audit Committee Meeting, October 15, 2013

No action necessary.

13.2 Accumulated Surplus Updated - June 30, 2013

No action necessary.

13.3 Mat Leave Top-Ups - June 2013

No action necessary.

13.4 Revenue Summary - October 2013

No action necessary.

13.5 Location Summary - October 2013

No action necessary.

13.6 Administration Summary - October 2013

No action necessary.

13.7 Transportation Summary - October 2013 No action necessary.

13.8 Maintenance Summary - October 2013

No action necessary.

13.9 Audit Committee Meeting with MNP

No action necessary.

13.10 Property Tax Assessment Changes Recap

No action necessary.

Committee Reports - Governance / Public & Staff

14.1 Report of Governance / Public & Staff Meeting, Oct. 15, 2013

No action necessary.

14.2 Board Pac Chair Liaison Meeting, Oct. 22, 2013

No action necessary.

14.3 Board Planning Session Details

No action necessary.

Committee Reports - Operations

15.1 Report of Operations Committee Meeting, October 15, 2013

Member (Andrew Wiebe) Moved, Member (Bonnie Hildebrandt) seconded to approve the ORIGINAL motion 'that a letter be sent from Hanover School Division to The City of Steinbach and all Municipalities where HSD schools are located requesting that those jurisdictions pass a by-law enforcing reduced speed limits in school zones. In addition, the letter would offer the assistance of our transportation department to ensure consistency of speed limits in the school zone areas.'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

15.2 Ray Fast - Transportation Report

No action necessary.

15.3 Potential Capital Project Listing - PSFB

No action necessary.

15.4 Facilities Project Coordinator Job Description

No action necessary.

15.5 October 2013 Workplace Safety and Health Report

No action necessary.

15.6 Letter of Intent - Potential Future Niverville School Site

Town of Niverville requested a letter of intent from HSD to support annexation of proposed property site. Letter is clear to indicate "Potential Future Niverville School Site" and subject to PSFB's approval.

15.7 ICTS Report - October 15, 2013

No action necessary.

Committee Reports

16.1 Enrollment Report - September 2013

No action necessary.

16.2 Enrollment Report, October 2013

No action necessary.

Financial Update

17.1 Cheque Register, Deposit Register and Payroll & Other Transfers

Member (Ron Falk) Moved, Member (Cyndy Friesen) seconded to approve the ORIGINAL motion 'to ratify the following list accounts payable cheques and transfers:

Oct. 1/13	#20854 to #20962	Totalling	\$1,704,266.82
Oct. 1/13	#8015871 to #8015929	Totalling	48,116.70
Oct. 8/13	#20963 to #21077	Totalling	596,714.45
Oct. 8/13	#8015930 to #8015986	Totalling	13,946.86
Oct. 15/13	#21078 to #21180	Totalling	272,857.22
Oct. 15/13	#8015987 to #8016020	Totalling	8,301.82
Oct. 22/13	#21181 to #21301	Totalling	1,148,480.20
Oct. 22/13	#8016021 to #8016061	Totalling	17,012.86
Oct. 29/13	#21302 to #21398	Totalling	1,258,420.86
Oct. 29/13	#8016062 to #8016121	Totalling	40,499.02
Oct. 1-29/13	#1705 to #1719 US	Totalling	7,449.57
Oct. 11, 15, 25,	31/13 Payroll & Other Trfs.	Totalling	\$2,124,202.58'

Upon a roll call vote being taken, the vote was: Aye: 9 Nay: 0. The motion Carried. 9 - 0

Correspondence

18.1 Thank You Letter - Eileen Dueck, South Oaks

18.2 Letters Out - Pertaining to Education Committee Requests

Ed Neufeld, CMS - Band Students to Festivals; Angela Burtnack-Schinkel, GVS - Band Students to Festivals; Eldon Dueck, SMS - Band Students to Festivals; Tim Kretchmer, Kleefeld - Band Students to Festivals; Michael Koester, NCI - Band Students to Festivals; Luis Reis, SRSS - SRSS Fine Arts Department to Chicago; Dave Schettler, Blumenort - Band Students to Festivals; Greg Sawatzky, LCI - Jazz Band to Brandon; Cam Kelbert, SRSS - SRSS Football Team to Attend Game in Grand Forks, North Dakota; Greg Sawatzky, LCI - Band Students to Festivals.

General Information

19.1 Suspensions

No action necessary.

MSBA Information

20.1 Incident Report January 1, 2013 to June 30, 2013

20.2 Electronic Mail for October 9, 2013

20.3 Collective Bargaining Update October 11, 2013

20.4 Call for Resolutions 2014

20.5 Electronic Mail for October 16, 2013

20.6 Electronic Mail for October 18, 2013

20.7 Electronic Mail for October 23, 2013

20.8 Electronic Mail for October 30, 2013

Calendar Review & Discussion

22.1 Calendar for November 2013 No action necessary.

Adjournment Adjourned at 9:10 p.m.