

**REGULAR MEETING OF THE BOARD
HANOVER SCHOOL DIVISION
Tuesday, May 5, 2015 (7:30 PM)**

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters	Ruby Wiens

REGRETS:

Brad Unger

ALSO IN ATTENDANCE:

Randy Dueck	Kevin Heide
Chris Gudziunas	Phil Guenther
Rick Ardies	

1.0 Opening Items

1.1 Opening & Prayer - Randy Dueck (Conference Room - 7:30 pm)

2.0 School Presentations

2.1 School Presentation - Landmark Elementary School (Conference Room - 7:30 pm)

3.0 Superintendents Information

3.1 First Reading - HSD By-Law No. 4/2015 Religious Instruction

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Ruby Wiens**) seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 4/2015 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2015/2016 school year':

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

3.2 Waive Standard One Meeting Delay - HSD By-Law No. 4/2015**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 4/2015, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2015/2016 school year.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

3.3 Second, Third & Final Reading - HSD By-Law No. 4/2015 Religious Instruction**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 4/2015 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2015/2016 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

3.4 Authorize to Conduct Religious Exercises in Hanover School Division Schools**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) seconded to approve the **ORIGINAL** motion 'to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2015/2016 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Steinbach Regional Secondary School	Stonybrook Middle School
Woodlawn School'		

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

4.0 Human Resources Report

4.1 HR Staffing Report - Support Staff for the period of April 22 to May 5, 2015

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of April 22 to May 5, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

4.2 HR Staffing Report - Teachers for the period of April 22 to May 5, 2015

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of April 22 to May 5, 2015'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

5.0 Adoption of Public Previous Meeting Minutes

5.1 Minutes of Regular Board Meeting, April 7, 2015

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, April 7, 2015, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

6.0 Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, April 7, 2015

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 7, 2015 at 5:15 pm.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

6.2 Minutes of Committee of the Whole In-Camera Meeting, April 21, 2015

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Sarah Dyck**) seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 21, 2015 at 4:30 pm.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

7.0 Committee Reports - Education

7.1 Report of Education Committee Meeting, April 21, 2015

7.2 COPY - Potentially Sensitive Curriculum Content

Potentially Sensitive Content for Grade 5 and 7 curriculum and Senior Years curriculum.

7.3 COPY - Professional Learning Opportunity - Landmark Collegiate

A team of 4 teachers and 2 principals from Landmark Collegiate will participate in a learning tour to numerous schools in the Minneapolis, MN area from May 17-19, 2015. The Education Committee will provide financial support of 50% of the total estimated cost of \$3,400. This request has been administratively approved.

7.4 COPY - Out of Province Professional Development - L. Reis, SRSS

Luis Reis, SRSS request permission to attend an out of province professional development conference 'The Big Bang in the Big Easy' in New Orleans from August 5-7, 2015. Financial support will be provided by the Principal PD budget. This request has been administratively approved.

7.5 COPY - Education Budget Update

Education Committee budget update as of April 14, 2015.

7.6 COPY - Clearspring Middle School Playground Proposal - Funding Discussion

\$5,000 from the Education Committee budget will be provided towards this project.

7.7 COPY - Southwood School Playground Proposal - Funding Discussion

\$5,000 from the Education Committee budget will be provided towards this project.

7.8 COPY - Teaching and Professional Learning Opportunity - J. Stewart, GVS

Jennifer Stewart, Green Valley School requests permission to attend the Canadian Counselling and Psychotherapy Association's 2015 Annual Conference in Niagara Falls, ON from May 19-22, 2015. GVS has agreed to cover any substitute teacher costs related to this leave. This request has been administratively approved.

8.0 Committee Reports - Finance / Audit

8.1 Report of Finance / Audit Committee Meeting, April 21, 2015

8.2 COPY - Revenue Summary - April 2015

As of April 16/15.

8.3 COPY - Location Summary - April 2015

As of April 16/15.

8.4 COPY - Administration Summary - April 2015

As of April 16/15.

8.5 COPY - Transportation Summary - April 2015

As of April 16/15.

8.6 COPY - Maintenance Summary - April 2015

As of April 16/15.

8.7 COPY - Staffing Levels Report - April 2015

As of April 16/15.

8.8 COPY - Identified Variances to Budget - April 2015

As of April 16/15.

8.9 COPY - Mastercard and Expense Claims for R. Dueck and K. Heide - July, 2014 to March, 2015.

The committee was provided details of the July 2014 – March 2015 Mastercard statements and expense reports for signing officers.

8.10 COPY - HTA Negotiations Update

Report from the first negotiations meeting with Teachers was discussed with the committee.

8.11 COPY - HTA Secondment

This item was dealt with at the Committee of the Whole meeting held on April 21, 2015.

8.12 COPY - School Instructional Budget Allocations

The purpose of this agenda item is to provide school instructional funds budget details to the committee.

8.13 COPY - Non-Resident Fees for 2015/16**ORIGINAL - Motion**

Member **(Cyndy Friesen)** Moved, Member **(Rick Peters)** seconded to approve the **ORIGINAL** motion 'To charge the following non-resident fee rates for 2015/16, based on the F.R.A.M.E. Calculation of Net Expenditures (Special Requirement):

	2015/16	2014/15
Kindergarten to Grade 6	\$ 3,100.00	\$ 3,000.00
Grade 7-9	\$ 3,900.00	\$ 3,800.00
Grades 10-12 Academic	\$ 4,650.00	\$ 4,500.00
Grades 10-12 Vocational	\$ 8,300.00	\$ 8,050.00
K to Grade 12 Level II	\$ 7,400.00*	\$ 7,200.00*
K to Grade 12 Level III	\$12,100.00*	\$11,750.00*

Students not qualify for Provincial Funding:

Academic	\$14,150.00	\$13,750.00
Vocational	\$18,200.00	\$17,650.00
Level I Students	\$ 3,000.00*	\$ 3,000.00*
Level II Students	\$27,000.00*	\$27,000.00*
Level III Students	\$36,000.00*	\$36,000.00* *

- Plus applicable rate shown above.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

9.0 Committee Reports - Governance / Public & Staff

9.1 Report of Governance Committee Meeting, April 21, 2015

9.2 COPY - Governance Policy Review Schedule

Policy review schedule for April, May and June 2015.

9.3 UPDATED - Policy - JC - Religious Exercises and Instruction

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Cyndy Friesen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy JC - Religious Exercises.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

9.4 UPDATED - Policy - EB - Workplace Safety & Health / Procedure - WSH8 Contractors Terms & Conditions

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy EB - Workplace Safety & Health / Procedure - WSH8 Contractors Terms & Conditions'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

9.5 COPY - Policy - BC - Personal Interest of Board Members

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To delete the policy and identify Trustee conflict of interest information in policy BF Trustee Code of Conduct.'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

9.6 UPDATED - Policy - DB - Receipt of Donations / Procedure FM 19 - Qualified Donnee Official Tax Receipt

ORIGINAL - Motion

Member (**Ruby Wiens**) Moved, Member (**Shannon Friesen**) seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy DB - Receipt of Donations'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

10.0 Committee Reports - Operations

10.1 Report of Operations Committee Meeting, April 21, 2015

10.2 COPY - Transportation Report of April 21, 2015

The monthly Transportation report was provided as information.

10.3 COPY - Kleeefeld School Rental Request

Request was received to reduce rental fees for a fundraiser for a staff member. The current policy was upheld.

10.4 COPY - Joint Use Agreement Update

An update on the status of the joint use agreements between HSD and surrounding municipalities was provided verbally to the board.

10.5 COPY - Maintenance Report of April 21, 2015

The monthly Maintenance report was provided as information.

10.6 COPY - H Pugoy - Leave Request

Due to the time sensitive nature, this request was granted administratively. 12 days of vacation, 3 bereavement and one week unpaid leave.

10.7 COPY - Rm of Hanover Land Drainage Project (MMS)

A letter indicating RM of Hanover's intent to install drainage pipe and fill in ditch in front of MMS was received. Total cost on school tax bill for HSD is \$3,250 over 5 years. This will eliminate ditch within current bus loop.

10.8 COPY - City of Steinbach Composting Request

An email from the City of Steinbach requesting continuation of the use of HSD school property for the summer composting program was received and approved administratively.

10.9 COPY - Winnipeg Free Press Article "From dump to dream " of April 4, 2015

No action necessary.

10.10 COPY - Kleefeld Bus Loop

An email from the RM of Hanover regarding the paving of the street connecting our current bus loop at Kleefeld was received. After meeting with Rob Driedger (RM) cost of drop off lane would be approx \$15,000 which would be asphalt.

10.11 COPY - April 2015 ICT Update

The monthly ICT report was provided as information.

10.12 COPY - School of Choice**11.0 Financial Update****11.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Rick Peters**) seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Apr. 14/15	#27096 to #27136	Totalling 158,958.09
Apr. 14/15	#8021173 to #8021256	Totalling 127,015.68
Apr. 17/15	#27137	Totalling 41,746.68
Apr. 21/15	#27138 to #27183	Totalling 69,705.89
Apr. 21/15	#8021257 to #8021362	Totalling 45,896.65
Apr. 28/15	#27184 to #27248	Totalling 624,911.76
Apr. 28/15	#8021363 to #8021445	Totalling 655,798.23
Apr. 29/15	#27249	Totalling 10,191.84
Apr./15	#1846 to #1850	Totalling 2,123.87
Apr. 10, 15, 17, 24, 30/15	Payroll & Other Trfs	Totalling 2,927,025.99'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 - 0**

12.0 General Information**12.1 Student Enrollment by School & Grade as of April 30, 2015****12.2 SRSS Student Enrollment by Grade as of April 30, 2015****12.3 Wpg Free Press article - The Watchman - April 26, 2015**

Wpg Free Press article - The Watchman: No one will ever know how many school children got home safely because of Keith Thomas - April 26, 2015. A letter of appreciation will be sent to Keith Thomas as well as Carolyn Duhamel on their retirements from MSBA.

13.0 MSBA Information**13.1 MSBA Bill 7 Child Care in Centres Schools - Electronic Mail of April 21, 2015****13.2 MSBA Minister Bjornson PKG re Religious Instruction and Religious Exercises - Electronic Mail of April 22, 2015**

13.3 MSBA Collective Bargaining Update - Electronic Mail of April 30, 2015

14.0 Calendar Review & Discussion

14.1 See Google Calendar.

15.0 Adjournment

Adjourned at 9:25 p.m.



Ron Falk, Chair of the Board