

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, December 5, 2017 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

|                          |                  |
|--------------------------|------------------|
| Lynn Barkman             | Sue Doerksen     |
| Sarah Dyck               | Ron Falk (Chair) |
| Cyndy Friesen            | Shannon Friesen  |
| Rick Peters (Vice-Chair) | Brad Unger       |
| Ruby Wiens               |                  |

**ALSO IN ATTENDANCE:**

|                 |             |
|-----------------|-------------|
| Randy Dueck     | Rick Ardies |
| Chris Gudziunas | Kevin Heide |
| Phil Guenther   |             |

**Opening Items**

**1.1 Opening – Rick Ardies**

**School Presentations**

**2.1 School Presentation – Crystal Springs School**

Crystal Springs School presented on their learning around cameras and telescopes.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of Nov 22 to Dec 5, 2017**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of November 22 to December 5, 2017'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**3.2 HR Staffing Report - Teachers for the period of November 22 to December 5, 2017**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of November 22 to December 5, 2017'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Adoption of Public Previous Meeting Minutes**

**4.1 Minutes of Regular Board Meeting, November 7, 2017**

**ORIGINAL - Motion**

Member (**Sarah Dyck**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, November 7, 2017, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Adoption of the In-Camera Board Previous Meeting Minutes**

**5.1 Minutes of Committee of the Whole In-Camera Meeting, November 7, 2017**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 7, 2017 at 4:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

Lynn Barkman exited the meeting at this time.

**5.2 Minutes of Committee of the Whole In-Camera Meeting, November 21, 2017**

**ORIGINAL - Motion**

Member (**Cyndy Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 21, 2017 at 6:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, November 21, 2017**

**6.2 COPY - Indigenous Education Initiatives**

**6.3 COPY - AFM Month End Report of October 2017**

**6.4 COPY - Woodlawn/Southwood Timetable Request**

**6.5 COPY - MB Education - English Language Arts Curriculum Phased-in Model**

**6.6 COPY - Homeschool Report**

**6.7 COPY - Principal and Teacher Out-of-Province Professional Development**

**6.8 COPY - Conference Report - ASCD Conference on Educational Leadership**

**6.9 COPY - Conference Report - The Creativity Workshop**

**6.10 COPY - Education Committee Budget Summary**

**6.11 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**6.12 COPY - SRSS KLAS Exchange Program 2017**

Lynn Barkman re-entered the meeting at this time.

**6.13 UPDATED - 2018 WISE Summer Camp Request**

**ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'To allow WISE Kid-Netic Energy permission to use our facilities for their 2018 Summer Camp July 30 to August 3, 2018 and provide a contribution of \$2,500.00'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, November 21, 2017**

**7.2 COPY - Revenue Summary - November 2017**

**7.3 COPY - Location Summary - November 2017**

**7.4 COPY - Administration Summary - November 2017**

**7.5 COPY - Transportation Summary - November 2017**

**7.6 COPY - Maintenance Summary - November 2017**

**7.7 COPY - Staffing Levels Report - November 2017**

**7.8 COPY - Identified Variances to Budget - November 2017**

**7.9 COPY - K3 Classroom Addition Interest Costs**

**7.10 COPY - Historical Tax Increase Summary - City of Steinbach Compared to HSD**

**7.11 COPY - AMM Resolutions re: Education Tax**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, November 21, 2017**

**8.2 COPY - 2017-2018 School Appreciation Banquets - Menu & Costs**

**8.3 UPDATED - 2017-2018 School Appreciation Banquets - Schedule**

An updated schedule was provided as information.

**8.4 COPY - Follow up to November 7th Board Presentation**

**8.5 COPY - Communicating with Parents - Board/PAC Liaison Meeting Notes**

**8.6 COPY - MSBA Convention Call for Workshop Proposals**

**8.7 COPY - MSBA Convention Raffle Donation**

**8.8 COPY - Trustee Christmas Greeting**

**8.9 COPY - Policy BD - Board Operations and Procedural By-Laws**

**Committee Reports - Operations**

**9.1 Report of Operations Committee Meeting, November 21, 2017**

**9.2 COPY - Transportation Report of November 2017**

**9.3 COPY - Transportation Opportunities**

**9.4 COPY - Rental Procedures - Insurance Aspect**

**9.5 COPY - Maintenance Report of November 2017**

**9.6 COPY - ICT Report of November 2017**

**Financial Update**

**10.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

|                            |                      |           |               |
|----------------------------|----------------------|-----------|---------------|
| Nov. 14/17                 | #33402               | Totalling | 214.73        |
| Nov. 14/17                 | #33403 to #33468     | Totalling | 150,637.85    |
| Nov. 14/17                 | #8033586 to #8033690 | Totalling | 105,346.96    |
| Nov. 17/17                 | #33469               | Totalling | 41,540.15     |
| Nov. 21/17                 | #33470 to #33530     | Totalling | 208,198.15    |
| Nov. 21/17                 | #8033691 to #8033785 | Totalling | 50,687.02     |
| Nov. 28/17                 | #33531 to #33588     | Totalling | 87,668.30     |
| Nov. 28/17                 | #8033786 to #8033872 | Totalling | 1,034,619.50  |
| Dec. 05/17                 | #33589 to #33639     | Totalling | 67,591.82     |
| Dec. 05/17                 | #8033873 to #8033996 | Totalling | 130,172.60    |
| Nov./17                    | #2057 to #2059       | Totalling | 6,452.66      |
| Nov. 03, 13, 15, 17, 30/17 | Payroll & Other Trfs | Totalling | 3,560,716.00' |

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**General Information**

**11.1 Student Enrollment by School & Grade as of November 30, 2017**

**11.2 Carillon News article - Provincial expert leads HSD in transgender document discussion - November 30, 2017**

**11.3 Carillon News article - Character project builds up Bothwell School's students - November 30, 2017**

**11.4 Carillon News article - HSD asks for City to study Barkman Ave. - November 23, 2017**

**MSBA Information**

**12.1 MSBA Memorandum: Clarification regarding the Bureau de l'Éducation Française and the Formal Position of MSBA - Electronic Mail of November 16, 2017**

**12.2 MSBA Minutes from Regional Meetings, All Regions - Electronic Mail of November 16, 2017**

**Calendar Review & Discussion**

**13.1 See Google Calendar**

**Additional Agenda Items**

**14.1 January 2018 Public Board Meeting Date**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to reschedule the Public Board Meeting for January 2018 from Tuesday, January 9th to Tuesday, January 16th, due to the attendance of Superintendents at a Provincial summit on Numeracy and Literacy.'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay: **0**. The motion **Carried. 9 – 0**.

**Adjournment**

Adjourned at 8:25 p.m.



Ron Falk (Board Chair)

