

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, February 6, 2018 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Sarah Dyck	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters (Vice-Chair)	Ruby Wiens

ALSO IN ATTENDANCE:

Randy Dueck	Rick Ardies
Chris Gudziunas	Kevin Heide
Phil Guenther	

REGRETS:

Brad Unger

Opening Items

1.1 Opening – Ruby Wiens

School Presentations

2.1 School Presentation – Landmark Elementary School

LES presented on their use of a Green Screen at the grade four level as well as a recap of the events at their school.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of January 24 to February 6, 2018

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of January 24 to February 6, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

3.2 HR Staffing Report - Teachers for the period of January 24 to February 6, 2018

ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of January 24 to February 6, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, January 16, 2018

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, January 16, 2018, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, January 16, 2018

ORIGINAL - Motion

Member (**Cyndy Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 16, 2018 at 5:00 pm'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

5.2 Minutes of Committee of the Whole In-Camera Meeting, January 23, 2018

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 23, 2018 at 5:00 pm'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

Committee Reports - Education

6.1 Report of Education Committee Meeting, January 23, 2018

6.2 COPY - AFM Month End Report of November 2017

6.3 COPY - AFM Month End Report of December 2017

6.4 COPY - AFM Presentation Request

6.5 COPY - Principal and Teacher Out-of-Province Professional Development 2017-2018 Schedule

6.6 COPY - Principal and Teacher Out-of-Province Professional Development

6.7 COPY - Education Committee Budget Summary

6.8 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

6.9 COPY - SRSS Girls Hockey Program

6.10 COPY - MSBA CSBA President's December 2017 Bulletin - Electronic Mail of December 13, 2017

Committee Reports - Finance / Audit

7.1 Report of Finance / Audit Committee Meeting, January 23, 2018

7.2 COPY - Revenue Summary - January 2018

7.3 COPY - Location Summary - January 2018

7.4 COPY - Administration Summary - January, 2018

7.5 COPY - Transportation Summary - January 2018

7.6 COPY - Maintenance Summary - January 2018

7.7 COPY - Staffing Levels Report - January 2018

7.8 COPY - Identified Variances to Budget - January 2018

7.9 COPY - MasterCard and Expense Claims for R. Dueck & K. Heide - October to December 2017

7.10 COPY - WCB Rate letter for 2018

7.11 COPY - MB Summer Games Financial Statement

7.12 COPY - Administration (500) Draft Budget 2018/19

7.13 COPY - MSBA Memo - Federal Budget EI Changes - Electronic mail of November 23, 2017

7.14 COPY - MSBA Memo - Pending Legislation on the Public Sector Compensation Disclosure Amendment Act (Bill 6) - Electronic mail of December 14, 2017

7.15 COPY - MSBA Memo - Bill 28 Court Date - Electronic mail of December 19, 2017

7.16 COPY - Wpg Free Press article - \$20.6-M school fund may be yanked - January 18, 2018

Committee Reports - Governance / Public & Staff

8.1 Report of Governance Committee Meeting, January 23, 2018

8.2 COPY - Board Dates for Decision

8.3 COPY - MSBA Memo re: Revised Process for 2018 Bearpit Session with Minister - Electronic mail of December 21, 2017

8.4 COPY - Policy EDB - School Bus Mileage Allocation to Schools

8.5 UPDATED - Letter from Dr. Gordon Dyck - Clearspring Medical Clinic

Response letter was provided to the Board as information.

8.6 UPDATED - Department Appreciation Events

Revised dates were provided to the Board.

Committee Reports - Operations

9.1 Report of Operations Committee Meeting, January 23, 2018

9.2 COPY - Transportation Report of January 2018

9.3 COPY - Transportation Opportunities

9.4 COPY - Provincial Bus Tendering Process Changes

9.5 COPY - Southwood School Crossing Guards

9.6 COPY - Bothwell School Crossing Guards

9.7 COPY - Transportation Budget 2018/19 - First Draft

9.8 COPY - Rental Procedures - Insurance Aspect (Follow up)

9.9 UPDATED - AIA Camp Request

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to approve Athletes in Action request to hold camps in NCI for the week of August 7-10, 2018 (Basketball) and CMS for the week of August 20-24, 2018 (Volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

9.10 COPY - Maintenance Report of January 2018

9.11 COPY - Utilities Analysis

9.12 COPY - Maintenance Budget 2018/19 - First Draft

9.13 COPY - ICT Report of January 2018

9.14 COPY - City of Steinbach Letter of Consideration - Barkman Ave.

Financial Update

10.1 Cheque Register, Deposit Register, Payroll & Other Transfers

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Jan. 19/18	#33913 to #33914	Totalling	59,101.39
Jan. 23/18	#33915 to #33954	Totalling	751,770.37

Jan. 23/18	#8034552 to #8034633	Totalling	34,535.55
Jan. 30/18	#33955 to #34009	Totalling	96,008.49
Jan. 30/18	#8034634 to #8034744	Totalling	982,092.30
Feb. 06/18	#34010 to #34065	Totalling	1,111,823.88
Feb. 06/18	#8034745 to #8034877	Totalling	149,573.62
Jan./18	#2063 to #2068	Totalling	59,530.30
Dec. 01, 13, 15, 29, 31/17	Payroll & Other Trfs	Totalling	4,127,260.63
(Revised from January 16, 2018 Regular Board Meeting)			
Jan. 12, 15, 26, 31/18	Payroll & Other Trfs	Totalling	3,184,356.08'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

General Information

11.1 Student Enrollment by School & Grade as of February 1, 2018

11.2 Carillon News article - Division to host drug use workshop - January 18, 2018

11.3 Carillon News article - Niverville school headed for tender - January 18, 2018

11.4 Carillon News article - HSD delays part of Niverville plan - January 25, 2018

11.5 Carillon News article - Stonybrook arts classes forge cultural connections - January 25, 2018

11.6 Carillon News article - Youth meth use on the rise AFM - February 1, 2018

11.7 Steinbach Online article - HSD Wants To See A Change In Proposed Cannabis Retail Zoning - February 1, 2018

11.8 Manitoba Teacher Magazine article - Weed 101: What Colorado Learned - January/February 2018

11.9 Brandon School Division - Province of Manitoba Inclusive Education Month Proclamation - February 2018

Calendar Review & Discussion

12.1 See Google Calendar

Additional Agenda Items

None

Adjournment

Adjourned at 8:50 p.m.



Ron Falk (Board Chair)