

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
Tuesday, May 1, 2018 (7:30 PM)

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sarah Dyck
Sue Doerksen	Ron Falk (Chair)
Cyndy Friesen	Shannon Friesen
Rick Peters (Vice-Chair)	Brad Unger
Ruby Wiens	

**ALSO IN ATTENDANCE:**

Randy Dueck	Rick Ardies
Chris Gudziunas	Kevin Heide
Phil Guenther	

**Opening Items**

**1.1 Call to order - Board Chair**

The meeting to be called to order by the Board Chair, Ron Falk.

**1.2 Opening – Randy Dueck**

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of April 18 to May 1, 2018**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of April 18 to May 1, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**2.2. HR Staffing Report - Teachers for the period of April 18 to May 1, 2018**

**ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of April 18 to May 1, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

## Superintendents Information

### 3.1 First Reading HSD By-Law No. 3/2018 – Religious Instruction

#### ORIGINAL - Motion

Member (**Sarah Dyck**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 3/2018 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2018/2019 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### 3.2 Waive Standard One Meeting Delay – HSD By-Law No. 3/2018

#### ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 3/2018, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2018/2019 school year'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### 3.3 Second, Third & Final Reading – HSD By-Law No. 3/2018

#### ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 3/2018 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2018/2019 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Collegiate	Niverville Elementary School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**3.4 Authorize to Conduct Religious Exercises in Hanover School Division Schools**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2018/2019 school year, namely in the following schools:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Mitchell Middle School	Niverville Collegiate	Niverville Elementary School
South Oaks School	Southwood School	Steinbach Reg. Sec. School
Stonybrook Middle School	Woodlawn School'	

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Adoption of Public Previous Meeting Minutes**

**4.1 Minutes of Regular Board Meeting, April 3, 2018**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, April 3, 2018, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Adoption of the In-Camera Board Previous Meeting Minutes**

**5.1 Minutes of Committee of the Whole In-Camera Meeting, April 3, 2018**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sarah Dyck**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 3, 2018 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**5.2 Minutes of Committee of the Whole In-Camera Meeting, April 17, 2018**

**ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Ruby Wiens**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 17, 2018 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, April 17, 2018**

**6.2 COPY - AFM Month End Report of March 2018**

**6.3 COPY - Education Committee Budget Summary**

**6.4 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, April 17, 2018**

**7.2 COPY - Revenue Summary - April 2018**

**7.3 COPY - Location Summary - April 2018**

**7.4 COPY - Administration Summary - April 2018**

**7.5 COPY - Transportation Summary - April 2018**

**7.6 COPY - Maintenance Summary - April 2018**

**7.7 COPY - Staffing Levels Report - April 2018**

**7.8 COPY - Identified Variances to Budget - April 2018**

**7.9 COPY - Assistant Superintendents Letters of Agreement**

**7.10 COPY - MSBA Proposed Bill 20: Employment Standards Code - Electronic Mail of March 23, 2018 (EI BENEFIT CHANGES)**

**7.11 COPY - Niverville Collegiate Institute - Noon Hour Supervision Request**

**7.12 COPY - PSFB Modular Classroom Program**

**7.13 UPDATED - Non-Resident Fees for 2018/19**

**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Cyndy Friesen**) Seconded to approve the **ORIGINAL** motion 'To charge the following non-resident fee rates for 2018/19, based on the F.R.A.M.E. Calculation of Net Expenditures (Special Requirement):

Kindergarten to Grade 6	\$ 3,300
Grade 7-9	\$ 4,150
Grades 10-12 Academic	\$ 4,950
Grades 10-12 Vocational	\$ 8,900
K to Grade 12 Level II	\$ 7,900 *
K to Grade 12 Level III	\$12,950 *

Students not qualifying for Provincial Funding:

Academic	\$15,100
Vocational	\$19,500
Level I Students	\$ 3,000 *
Level II Students	\$27,000 *
Level III Students	\$36,000 *

\*- Plus applicable rate shown above'.

Upon a roll call vote being taken, the vote was: Aye: 9 Nay 0. The motion Carried. 9 – 0.

#### **Committee Reports - Governance / Public & Staff**

##### **8.1 Report of Governance Committee Meeting, April 17, 2018**

##### **8.2 COPY - Local Advocacy Best Practices**

##### **8.3 COPY - Grad Rotation**

##### **8.4 COPY - HTA Meet & Greet**

#### **Committee Reports - Operations**

##### **9.1 Report of Operations Committee Meeting, April 17, 2018**

##### **9.2 COPY - Transportation Report of April 2018**

##### **9.3 COPY - MSBA Seven Oaks School Division Correspondence re: School Bus Safety - Electronic Mail of March 21, 2018**

##### **9.4 COPY - Land Acquisition**

##### **9.5 COPY - Maintenance Report of April 2018**

##### **9.6 COPY - Hearing Protection Invoice**

##### **9.7 COPY - ICT Report of April 2018**

#### **Committee Reports**

##### **10.1 Workplace Safety and Health Committee Report of April 18, 2018**

#### **Financial Update**

##### **11.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

#### **ORIGINAL - Motion**

Member (Rick Peters) Moved, Member (Cyndy Friesen) Seconded to approve the ORIGINAL motion 'to ratify the following list of accounts payable cheques and transfers:

Apr. 10/18	#34447 to #34496	Totalling	\$ 243,889.67
Apr. 10/18	#34497	Totalling	13,813.23

Apr. 10/18	#8035687 to #8035772	Totalling	150,479.19
Apr. 17/18	#34498 to #34545	Totalling	493,703.69
Apr. 17/18	#8035773 to #8035888	Totalling	78,505.28
Apr. 20/18	#34546	Totalling	32,949.02
Apr. 24/18	#34547 to #34589	Totalling	91,957.12
Apr. 24/18	#8035889 to #8035995	Totalling	169,506.59
May. 01/18	#34590 to #34633	Totalling	238,181.05
May. 01/18	#8035996 to #8036104	Totalling	921,033.71
Apr./18	#2075 to #2080	Totalling	9,894.53
Apr. 06, 13, 20, 30/18	Payroll & Other Trfs	Totalling	3,329,774.79'

Upon a roll call vote being taken, the vote was: Aye: 9 Nay 0. The motion Carried. 9 – 0.

### General Information

#### 12.1 Student Enrollment by School & Grade as of April 26, 2018

#### 12.2 Carillon News article - Niverville students launch clothing line - April 5, 2018

#### 12.3 Carillon News article - HSD seeks name ideas for Niverville school - April 5, 2018

#### 12.4 Manitoba Skills Competition 2018 Medalists

#### 12.5 Carillon News article - School bus cameras nabbing bad drivers - April 19, 2018

#### 12.6 Carillon News article - Niverville science project makes waves with Samsung - April 26, 2018

#### 12.7 Carillon News article - Student sentenced for SRSS weapons incident - April 26, 2018

#### 12.8 Carillon News article - Young inventors show their stuff - April 26, 2018

### Calendar Review & Discussion

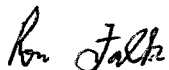
#### 13.1 See Google Calendar

### Additional Agenda Items

None

### Adjournment

Adjourned at 8:25 p.m.



Ron Falk (Board Chair)