

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
Tuesday, December 4, 2018 (7:30 PM)

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Sue Doerksen	Jonathon Driedger
Ron Falk (Chair)	Shannon Friesen
Danielle Funk	Carisa Klassen
Rick Peters (Vice-Chair)	Brad Unger

**ALSO IN ATTENDANCE:**

Randy Dueck	Shelley Amos
Colin Campbell	Kevin Heide
Phil Guenther	

**REGRETS:**

Lynn Barkman

**Opening Items**

**1.1 Call to order - Board Chair**

The meeting to be called to order by the Board Chair, Ron Falk.

**1.2 Opening - Colin Campbell**

**School Presentations**

**2.1 School Presentation - Green Valley School**

Green Valley School presented on the Outdoor Education experience.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of November 21 to December 4, 2018**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of November 21 to December 4, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**3.2 HR Staffing Report - Teachers for the period of November 21 to December 4, 2018**

**ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of November 21 to December 4, 2018'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Adoption of Public Previous Meeting Minutes**

**4.1 Minutes of Regular Board Meeting, October 2, 2018**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, October 2, 2018, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**4.2 Minutes of Organizational Board Meeting, November 6, 2018**

**ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Organizational Board meeting held on Tuesday, November 6, 2018, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Adoption of the In-Camera Board Previous Meeting Minutes**

**5.1 Minutes of Committee of the Whole In-Camera Meeting, October 2, 2018**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 2, 2018 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**5.2 Minutes of Committee of the Whole In-Camera Meeting, October 16, 2018**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 16, 2018 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**5.3 Minutes of Committee of the Whole In-Camera Meeting, November 16, 2018**

**ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Friday, November 16, 2018 at 12:00 p.m'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**5.4 Minutes of Committee of the Whole In-Camera Meeting, November 17, 2018**

**ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Saturday, November 17, 2018 at 9:00 a.m'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**5.5 Minutes of Committee of the Whole In-Camera Meeting, November 20, 2018**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 20, 2018 at 5:00 p.m'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, October 16, 2018**

**6.2 COPY - Principal and Teacher Out-of-Province Professional Development**

**6.3 COPY - Education Committee Budget Summary**

**6.4 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**6.5 Report of Education Committee Meeting, November 20, 2018**

**6.6 COPY - 2018 Homeschool Report**

**6.7 COPY - Education Committee Budget Summary**

**6.8 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**6.9 COPY - NES Everlast Magma Climbing Wall**

**6.10 COPY - NES Nature Playground Proposal**

**6.11 COPY - Woodlawn Everlast Magma Climbing Wall**

**6.12 COPY - GVS Outdoor Fenced-In Work Compound**

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, October 16, 2018**

**7.2 COPY - Revenue Summary - October 2018**

**7.3 COPY - Location Summary - October 2018**

**7.4 COPY - Administration Summary - October 2018**

**7.5 COPY - Transportation Summary - October 2018**

**7.6 COPY - Maintenance Summary - October 2018**

**7.7 COPY - Staffing Levels Report - October 2018**

**7.8 COPY - Identified Variances to Budget - October 2018**

**7.9 COPY - MasterCard and Expense Claims for R. Dueck & K. Heide - May to Sept. 2018**

**7.10 COPY - MSBA Letter to Honourable Bill Morneau, Federal Minister of Finance from CSBA - Electronic Mail of September 19, 2018**

**7.11 COPY - MSBA Collective Bargaining meeting Update - Electronic Mail of September 21, 2018**

**7.12 Report of Finance / Audit Committee Meeting, November 20, 2018**

**7.13 COPY - Revenue Summary - November 2018**

**7.14 COPY - Location Summary - November 2018**

**7.15 COPY - Administration Summary - November 2018**

**7.16 COPY - Transportation Summary - November 2018**

**7.17 COPY - Maintenance Summary - November 2018**

**7.18 COPY - Staffing Levels Report - November 2018**

**7.19 COPY - Identified Variances to Budget - November 2018**

**7.20 UPDATED - Prov of MB - Budget Survey (Funding Education)**

An additional letter of correspondence was provided.

**7.21 COPY - WCB Rate letter for 2019**

**7.22 COPY - Grad Cost Review**

**7.23 COPY - Admin Allowances Effect of New Niverville School**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, October 16, 2018**

**8.2 COPY - MSBA IMPORTANT AND URGENT Memo re: MSBA Advocacy Initiative Overview - Electronic Mail of October 3, 2018**

**8.3 COPY - MSBA Call for Nominations and Resolutions 2019 - Electronic Mail for October 11, 2018**

**8.4 COPY - Southwest Horizon correspondence to MSBA**

**8.5 COPY - Governance Policy Review Schedule**

**8.6 COPY - Financial Procedures Review**

**8.7 Report of Governance Committee Meeting, November 20, 2018**

**8.8 COPY - MSBA - Provincial Executive By-Election - Electronic Mail for October 25, 2018**

**8.9 COPY - HSD Trustee Christmas Greeting**

**8.10 COPY - 2018-2019 School Appreciation Banquets - Menu & Costs**

**8.11 UPDATED - 2018-2019 School Appreciation Banquets - Schedule**

A revised schedule was provided.

**8.12 COPY - MSBA - Call for workshop proposals MSBA Convention - Electronic Mail for November 7, 2018**

**8.13 COPY - MSBA - Raffle Donations for 2019 Convention - Electronic Mail for November 7, 2018**

**8.14 COPY - HTA Meet & Greet**

**8.15 COPY - Municipal Engagement Resource - MSBA**

**8.16 COPY - MSBA 2019 Convention Awards program Nominations Forms**

**8.17 COPY - Governance Policy Review Schedule**

**8.18 COPY - BC Conflict of Interest**

**8.19 COPY - BD Board Operations and Procedure By-Laws**

**8.20 COPY - BF Trustee Code of Conduct**

Committee Reports - Operations

**9.1 Report of Operations Committee Meeting, October 16, 2018**

**9.2 COPY - Transportation Report of October 2018**

**9.3 COPY - CMS Traffic Concerns and Potential Solutions**

**9.4 COPY - Southeastern Manitoba Music Festival - Update**

**9.5 COPY - Maintenance Report of October 2018**

**9.6 Report of Operations Committee Meeting, November 20, 2018**

**9.7 COPY - Transportation Report of November 2018****9.8 COPY - CMS Traffic Concerns and Potential Solutions****9.9 COPY - Crossing Guard Requests - Background Information****9.10 UPDATED - Southeastern Manitoba Music Festival - Update****ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'To rescind the motion regarding SEMF rates passed November 4, 2017 and replace it with the following fee structure effective the 2019 festival: - Sound / Lighting Fees applicable, - Hourly fees of \$20 charged on all hours where security applicable, - Refreshment fees applicable, - all other fees waived'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**9.11 COPY - Maintenance Report of November 2018****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Oct. 09/18	#35506 to #35548	Totalling	112,938.30
Oct. 09/18	#8038110 to #8038216	Totalling	154,336.48
Oct. 16/18	#35549 to #35613	Totalling	130,227.79
Oct. 16/18	#8038217 to #8038349	Totalling	136,940.21
Oct. 23/18	#35614 to #35652	Totalling	178,810.46
Oct. 23/18	#8038350 to #8038465	Totalling	97,844.13
Oct. 30/18	#35653 to #35735	Totalling	171,144.33
Oct. 30/18	#8038466 to #8038586	Totalling	619,704.66
Nov. 06/18	#35736 to #35777	Totalling	49,894.16
Nov. 06/18	#8038587 to #8038719	Totalling	199,404.80
Nov. 13/18	#35778 to #35826	Totalling	146,314.98
Nov. 13/18	#8038720 to #8038848	Totalling	689,451.50
Nov. 20/18	#35827 to #35857	Totalling	57,358.24
Nov. 20/18	#8038849 to #8038942	Totalling	35,698.70
Nov. 27/18	#35858 to #35906	Totalling	38,594.53
Nov. 27/18	#8038943 to #8039047	Totalling	245,721.56
Dec. 04/18	#35907 to #35958	Totalling	44,525.08
Dec. 04/18	#8039048 to #8039206	Totalling	597,147.96
Oct./18	#2102 to #2112	Totalling	12,917.69
Nov./18	#2113 to #2114	Totalling	298.00
Sep. 30, Oct. 05, 12, 15, 19, 31/18	Payroll & Other Trfs	Totalling	3,612,894.23
Nov. 02, 13, 15, 16, 30/18	Payroll & Other Trfs	Totalling	4,197,794.46'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Correspondence**

**11.1 Minister of Education – mRLC Contribution**

**General Information**

**12.1 Student Enrollment by School & Grade as of November 29, 2018**

**12.2 Steinbach Online article - New School in Niverville Officially Named - October 3, 2018**

**12.3 Carillon News article - HSD reveals name of new Niverville School - October 4, 2018**

**12.4 Carillon News Editorial article - Niverville school name choice disappointing - October 4, 2018**

**12.5 Steinbach Online article - Hanover official enrollment is up - October 4, 2018**

**12.6 Carillon News article - Division says farewell to departing trustees - October 4, 2018**

**12.7 Carillon News article - Steinbach candidates tout their priorities - October 4, 2018**

**12.8 Steinbach Online article - Three Hanover trustees acclaimed without contest - October 7, 2018**

**12.9 Steinbach Online article - Two trustees leave the division - October 8, 2018**

**12.10 Steinbach Online article - "Young people are vulnerable to mind-altering drugs" - October 15, 2018**

**12.11 Steinbach Online article - Hanover schools prepared for pot - October 17, 2018**

**12.12 Carillon News article - Trustee candidates share stances on human rights - October 18, 2018**

**12.13 Steinbach Online article - Green Valley School helps drive away hunger - October 18, 2018**

**12.14 Carillon News article - Cat Noir denied Niverville high school honours - October 24, 2018**

**12.15 Student Election Vote Results**

**12.16 Carillon News article - HSD incumbents notch victories - October 25, 2018**

**12.17 Carillon News article - Adrien Agreste denied high school honours - October 25, 2018**

**12.18 Carillon News article - RCMP brass praises anti-drug program - October 25, 2018**

**12.19 Steinbach Online article - A new door has opened for parent-school conversation - October 29, 2018**

**12.20 Steinbach Online article - Goertzen receives mandate letter from Premier - November 1, 2018**

**12.21 Carillon News article - Goertzen discusses education mandate - November 1, 2018**

**12.22 Carillon News article - Students deliver different council - November 1, 2018**

**12.23 Carillon News Letter to the Editor - Drive safe for students' sake - November 1, 2018**

**12.24 Carillon News View from the Legislature - Grade 12 assessment release - November 1, 2018**

**12.25 Steinbach Online article - Hanover school board re-elects Chair and Vice Chair - November 7, 2018**

**12.26 Carillon News article - SRSS student acquitted after alleged threats - November 22, 2018**

**12.27 Carillon News article - HSD Threat response inadequate - November 22, 2018**

**12.28 Carillon News article - Landmark daycare seeks alternative site - November 22, 2018**

**12.29 Steinbach Online article - Multi-million dollar expansion plans announced for Mitchell Elementary School - November 26, 2018**

**12.30 Carillon News article - Big school addition coming to Mitchell - November 29, 2018**

**12.31 Carillon News article - Traffic study aims to ease CMS congestion - November 29, 2018**

**12.32 Steinbach Online article - Mitchell statistics prove need for elementary school expansion - November 29, 2018**

**12.33 Carillon News editorial article - School expansion in Mitchell - November 29, 2018**

**Calendar Review & Discussion**

**13.1 See Google Calendar**

**Additional Agenda Items**

None

**Adjournment**

Adjourned at 9:00 p.m.



Ron Falk (Board Chair)