

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, May 7, 2019 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Brad Unger
Jonathon Driedger	Ron Falk (Chair)
Shannon Friesen	Danielle Funk
Carisa Klassen	Rick Peters (Vice-Chair)

**ALSO IN ATTENDANCE:**

Randy Dueck	Shelley Amos
Colin Campbell	Kevin Heide
Phil Guenther	

**REGRETS:**

Sue Doerksen

**Opening Items**

**1.1 Call to order - Board Chair**

The meeting to be called to order by the Board Chair, Ron Falk.

**1.2 Opening – Ron Falk**

**School Presentations**

**2.1 School Presentation - Niverville Collegiate**

Niverville Collegiate art program displayed their work and discussed their inspiration and meaning behind their pieces.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of April 17 to May 7, 2019**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of April 17 to May 7, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**3.2 HR Staffing Report - Teachers for the period of April 17 to May 7, 2019****ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of April 17 to May 7, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Superintendents Information****4.1 First Reading HSD By-Law No. 3/2019 – Religious Instruction****ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 3/2019 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2019/2020 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Elementary School	Niverville Middle School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**4.2 Waive Standard One Meeting Delay – HSD By-Law No. 3/2019****ORIGINAL - Motion**

Member (**Carisa Klassen**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 3/2019, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2019/2020 school year'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**4.3 Second, Third & Final Reading – HSD By-Law No. 3/2019****ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 3/2019 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and

according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2019/2020 school year, namely in the following schools:

Blumenort School School	Bothwell School	Clearspring Middle
Elmdale School	Green Valley School	Kleefeld School
Landmark Elementary School	Mitchell Elementary School	Mitchell Middle School
Niverville Elementary School	Niverville Middle School	South Oaks School
Southwood School	Stonybrook Middle School	Woodlawn School'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

#### **4.4 Authorize to Conduct Religious Exercises in Hanover School Division Schools**

##### **ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2019/2020 school year, namely in the following schools:

Blumenort School School	Bothwell School	Clearspring Middle
Elmdale School School	Kleefeld School	Mitchell Elementary
Mitchell Middle School	Niverville Elementary School	Niverville Middle School
South Oaks School Secondary	Southwood School	Steinbach Regional
Stonybrook Middle School	Woodlawn School'.	

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

#### **4.5 Laundry Pair Donation**

Steinbach Community Outreach was the recipient of a new washer and dryer courtesy of Dufresne Furniture as a result of grade one classes at Woodlawn School.

#### **Adoption of Public Previous Meeting Minutes**

#### **5.1 Minutes of Regular Board Meeting, April 2, 2019**

##### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, April 2, 2019, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Adoption of the In-Camera Board Previous Meeting Minutes**

**6.1 Minutes of Committee of the Whole In-Camera Meeting, April 2, 2019**

**ORIGINAL - Motion**

Member (**Danielle Funk**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 2, 2019 at 5:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**6.2 Minutes of Committee of the Whole In-Camera Meeting, April 16, 2019**

**ORIGINAL - Motion**

Member (**Danielle Funk**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 16, 2019 at 4:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Education**

**7.1 Report of Education Committee Meeting, April 16, 2019**

**7.2 COPY - AFM Month End Report of March 2019**

**7.3 COPY - Education Committee Budget Summary**

**7.4 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**Committee Reports - Finance / Audit**

**8.1 Report of Finance / Audit Committee Meeting, April 16, 2019**

**8.2 COPY - Revenue Summary - April 2019**

**8.3 COPY - Location Summary - April 2019**

**8.4 COPY - Administration Summary - April 2019**

**8.5 COPY - Transportation Summary - April 2019**

**8.6 COPY - Maintenance Summary - April 2019**

**8.7 COPY - Staffing Levels Report - April 2019**

**8.8 COPY - Identified Variances to Budget - April 2019**

**8.9 COPY - HTA Negotiation Letter**

**8.10 COPY - LOU - Administration Allowances Red Circling**

**8.11 COPY - PSFB Modular Classroom Program**

**8.12 COPY - PST Reduction Letter**

**8.13 COPY - MSBA - Garden Valley School Division Budget Presentation Resource - Electronic Mail for April 3, 2019**

**Committee Reports - Governance / Public & Staff**

**9.1 Report of Governance Committee Meeting, April 16, 2019**

**9.2 COPY - Grad Rotation**

**9.3 COPY - Board/PAC Liaison Meeting Apr 23/19**

**9.4 COPY - Governance Policy Review Schedule**

**9.5 COPY - BF Trustee Code of Conduct**

**9.6 UPDATED - BH Public Interest Disclosure Policy**

**ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to policy BH Public Interest Disclosure'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion **Carried. 8 – 0.**

**9.7 UPDATED - CA School Closure**

**ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to policy CA School Closure'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion **Carried. 8 – 0.**

**Committee Reports - Operations**

**10.1 Report of Operations Committee Meeting, April 16, 2019**

**10.2 COPY - Transportation Report of April 2019**

**10.3 COPY - School Bus Operation Permit**

**10.4 COPY - Niverville Olde Tyme Country Fair**

**10.5 COPY - Provincial Election Use of Schools Memo**

**10.6 UPDATED - Eastman Immigrant Services Request**

**ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'To approve Eastman Immigrant Services request to waive all fees for facility

bookings related to student-age activities held within HSD schools during regular school days. Insurance fees will be waived subject to proof of insurance being provided to the division'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**10.7 COPY - Maintenance Report of April 2019**

**10.8 COPY - ICT Report of April 2019**

**10.9 COPY - SWIFT Proposal**

**Committee Reports**

**11.1 Workplace Safety and Health Committee Report of April 18, 2019**

**Financial Update**

**12.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion**

Member (**Rick Peters**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Apr. 02/19	#36541 to #36568	Totalling	\$ 39,285.48
Apr. 02/19	#8041010 to #8041090	Totalling	478,674.20
Apr. 04/19	#36569	Totalling	1,623.00
Apr. 09/19	#36570 to #36614	Totalling	170,928.66
Apr. 09/19	#8041091 to #8041190	Totalling	166,974.61
Apr. 16/19	#36615 to #36654	Totalling	536,791.91
Apr. 16/19	#8041191 to #8041292	Totalling	85,523.35
Apr. 23/19	#36655 to #36686	Totalling	46,272.14
Apr. 23/19	#8041293 to #8041393	Totalling	408,485.14
Apr. 30/19	#36687 to #36717	Totalling	94,291.79
Apr. 30/19	#8041394 to #8041524	Totalling	488,435.46
Apr./19	#2134 to #2143	Totalling	20,663.99
Apr. 05, 12, 15, 18, 23, 30/19	Payroll & Other Trfs	Totalling	3,357,460.87'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Correspondence**

**13.1 Letter from City of Steinbach**

**13.2 Letter from Assistant to Kelvin Goertzen**

**13.3 Letter from Turtle Mountain School Division**

**13.4 Memo from RM of Tache**

**General Information**

**14.1 Student Enrollment by School & Grade as of May 2, 2019**

**14.2 Steinbach Online article - Niverville Collegiate Institute under lockdown - April 8, 2019**

**14.3 Steinbach Online article - HSD responds to Niverville school threat - April 8, 2019**

**14.4 Steinbach Online article - Teen arrested following school threat - April 9, 2019**

**14.5 Skills Manitoba Results**

**14.6 Carillon News article - Online threat targets Niverville Collegiate - April 11, 2019**

**14.7 Carillon News article - Online threats need open discussion - April 11, 2019**

**14.8 Carillon News article - HSD's dumped desk disappoint Desmarais - April 18, 2019**

**14.9 Carillon News article - Niverville's abilities simply unmatched - April 18, 2019**

**14.10 Carillon News article - Former HSD board chair remembered - April 18, 2019**

**14.11 Carillon News article - Student sentenced for sexual assault - April 25, 2019**

**14.12 Carillon News article - Taxes rise in Niverville - April 25, 2019**

**14.13 Steinbach Online article - A special pilot project brings the HSD and the MHV together - April 30, 2019**

**14.14 Carillon News article - Taxes headed up in Ste Anne - May 2, 2019**

**14.15 Carillon News article - Reducing school boards not the answer: Falk - May 2, 2019**

**14.16 Carillon News editorial - Role of trustees worth review - May 2, 2019**

#### **MSBA Information**

**15.1 MSBA - e-news bulletin - Electronic Mail for April 10, 2019**

**15.2 MSBA - Memo re: Bill C369 – National Day for Truth and Reconciliation - Electronic Mail for April 10, 2019**

**15.3 MSBA - Invitation to MSBA Webinar - Electronic Mail for April 25, 2019**

#### **Calendar Review & Discussion**

**16.1 See Google Calendar**

#### **Additional Agenda Items**

None

#### **Adjournment**

Adjourned at 9:00 p.m.



Ron Falk (Board Chair)