



**Policy: Graduation**  
**Policy Number: JE**  
**Policy Type: Students**

**POLICY**

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- a) Students who have successfully met the requirements for graduation, as set out in this policy, shall be entitled to take part in the convocation and banquet supported by the Hanover School Division, and hosted by their respective school.
- b) The principal will communicate to parents of graduates (early in the school year), the level of school/division involvement in graduation activities.
- c) Hanover School Division and its schools shall only be involved in the convocation ceremony, banquet, and location of these events. Any other activities related to graduation, including the keeping of financial and banking records for these activities, and Safe Grad, are the responsibility of the parents and students.
- d) For all graduations, both the convocation ceremony and banquet are to be held on a single day.
- e) Steinbach Regional Secondary School will hold its graduation on the second last day of school division classes. If the second last day falls on a Thursday or Friday, SRSS graduation will be moved to a Monday, Tuesday, or Wednesday.
- f) Niverville High School, Landmark Collegiate, and Green Valley School will hold their graduations one day following the Steinbach Regional Secondary School graduation. This may only take place on a Tuesday, Wednesday or Thursday.
- g) Hanover School Division provides financial support to schools for the purpose of offsetting graduation costs (banquet, ceremony, diplomas, and gowns).

Additional people invited to the banquet shall include the following:

- school trustees and their spouses
- principal(s) of the school, and their spouse(s)
- high school teachers of the respective school, and their spouses
- superintendents, and their spouses
- secretary-treasurer, and spouse
- minister of the church in which the graduation exercises are held, and spouse
- local minister asked to say grace at the banquet, and spouse
- guest speaker, and spouse

Date Policy Created:	March 2nd, 2004
Date of last Review:	June 7th, 2019
Reference(s):	
Related Forms:	