

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, October 1, 2019 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Jonathon Driedger	Ron Falk (Vice-Chair)
Shannon Friesen	Danielle Funk
Carisa Klassen	Rick Peters (Chair)
Brad Unger	

ALSO IN ATTENDANCE:

Randy Dueck	Shelley Amos
Colin Campbell	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to order - Board Chair

The meeting to be called to order by the Board Chair, Rick Peters.

1.2 Opening - Shannon Friesen

School Presentations

2.1 School Presentation - South Oaks

South Oaks School presented on highlighting the social emotional learning taking place at the school.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of September 18 to October 1, 2019

ORIGINAL - Motion

Member **(Shannon Friesen)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'to accept the attached HR Staffing Report – Support Staff for the period of September 18 to October 1, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

3.2 HR Staffing Report - Teachers for the period of September 18 to October 1, 2019

ORIGINAL - Motion

Member **(Carisa Klassen)** Moved, Member **(Sue Doerksen)** Seconded to approve the **ORIGINAL** motion 'to accept the attached HR Staffing Report - Teachers for the period of September 18 to October 1, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, August 27, 2019

ORIGINAL - Motion

Member **(Ron Falk)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, August 27, 2019, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

4.2 Minutes of Regular Board Meeting, September 3, 2019

ORIGINAL - Motion

Member **(Brad Unger)** Moved, Member **(Shannon Friesen)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, September 3, 2019, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, August 27, 2019

ORIGINAL - Motion

Member **(Sue Doerksen)** Moved, Member **(Lynn Barkman)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, August 27, 2019 at 6:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

5.2 Minutes of Committee of the Whole In-Camera Meeting, September 17, 2019

ORIGINAL - Motion

Member **(Brad Unger)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, September 17, 2019 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Committee Reports - Education

6.1 Report of Education Committee Meeting, September 17, 2019

6.2 COPY - Education Committee Budget Summary

6.3 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

Committee Reports - Finance / Audit

7.1 Report of Finance / Audit Committee Meeting, September 17, 2019

7.2 COPY - Revenue Summary - June 2019

7.3 COPY - Location Summary - June 2019

7.4 COPY - 2018/19 School Carry Forward Report

7.5 COPY - Superintendent Controlled Professional Development - 2018/19 Actual expenses compared to budget

7.6 COPY - Administration Summary - June, 2019

7.7 COPY - Transportation Summary - June 2019

7.8 COPY - Maintenance Summary - June 2019

7.9 COPY - Staffing Levels Report - FINAL 2018/19

7.10 COPY - Identified Variances to Budget - June 30, 2019 - FINAL

7.11 COPY - PAC Fund Balances

7.12 COPY - City of Steinbach Municipal By-Law Tax Effect

7.13 COPY - New Mileage Rate

7.14 COPY - Teacher Staffing Levels - 2019/20

7.15 COPY - MNP Audit Service Plan - June 2019

7.16 UPDATE - Non-Union Support Staff Time Off Over Christmas

ORIGINAL - Motion

Member (**Ron Falk**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'To grant non-union support staff employees 50% of their working day of Christmas Eve, December 24 & New Year's Eve, December 31, off with pay for the 2019 calendar year'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Committee Reports - Governance / Public & Staff

8.1 Report of Governance Committee Meeting, September 17, 2019

8.2 COPY - Staff Appreciation

8.3 COPY - Governance Policy Review Schedule

8.4 UPDATED - DB Use of Divisional Credit Cards

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To give first reading to policy DB Use of Divisional Credit Cards'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

8.5 UPDATED - DE Mileage Reimbursement

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'To give first reading to policy DE Mileage Reimbursement'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

8.6 COPY - GQ Pledge of Confidentiality

8.7 COPY - Public & Staff - Budget vs. Actual 2018/19

8.8 COPY - Board Planning Session - Nov.1 & 2

Committee Reports - Operations

9.1 Report of Operations Committee Meeting, September 17, 2019

9.2 COPY - Transportation Report of September 2019

9.3 COPY - Transport Canada School Bus Safety Discussion Paper and Key Messages

9.4 COPY - Rental Policy Review

9.5 COPY - Maintenance Report of September 2019

9.6 COPY - NMS - Tennis Court Agreement

9.7 COPY - ICT Report of September 2019

9.8 COPY - 2018-19 Financial Summary

9.9 COPY - Five-Year Capital Plan Meetings

9.10 UPDATE - Traffic Safety and Crossing Guards Request

ORIGINAL - Motion

Member (**Shannon Friesen**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion 'to provide an additional 1.0 hours per day for Crossing Guard at Woodlawn Elementary School for the balance of the 2019/20 school year to be implemented at the corner of Penner and Barkman thirty minutes prior to school and thirty minutes after '.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Committee Reports

10.1 Workplace Safety and Health Committee Report of September 19, 2019

Financial Update

11.1 Cheque Register, Deposit Register, Payroll & Other Transfers

ORIGINAL - Motion

Member **(Ron Falk)** Moved, Member **(Lynn Barkman)** Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Aug. 27/19 #37291 to #37320	Totalling \$361,185.77
Aug. 27/19 #8043109 to #8043181	Totalling 629,860.45
Sep. 03/19 #37321 to #37337	Totalling 128,157.73
Sep. 03/19 #8043182 to #8043271	Totalling 89,028.42
Sep. 10/19 #37338 to #37380	Totalling 102,298.76
Sep. 10/19 #8043272 to #8043396	Totalling 371,049.29
Sep. 17/19 #37381 to #37424	Totalling 410,677.26
Sep. 17/19 #8043397 to #8043573	Totalling 222,377.35
Sep. 24/19 #37425 to #37478	Totalling 121,754.72
Sep. 24/19 #8043574 to #8043700	Totalling 994,156.22
Aug./19 #2161 to #2162	Totalling 3,979.00
Sep./19 #2163 to #2170	Totalling 5,358.41
Aug. 09, 15, 23, 30/19 Payroll & Other Trfs	Totalling 2,901,885.32
Aug. 29, Sep. 06, 11, 13, 20, 30/19 Payroll & Other Trfs	Totalling 3,395,414.34'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

11.2 2018/19 Audited Financial Statement**ORIGINAL - Motion**

Member **(Ron Falk)** Moved, Member **(Jonathon Driedger)** Seconded to approve the **ORIGINAL** motion 'To accept the audited financial statements and the accompanying reports for the year ended June 30, 2019 as presented by MNP for submission to the Schools' Finance Branch'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

11.3 HSD Borrowing By-Law No. 7/2019**ORIGINAL - Motion**

Member **(Ron Falk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion : to give First Reading to HSD Borrowing By-Law No. 7/2019 for the following projects:

GVS Boiler Replacement	\$ 193,300
SMS Elevator Replacement	345,300
SMS Roof Replacement	217,700
New Niverville High School	3,606,700
Total	\$ 4,363,000

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

General Information**12.1 Student Enrollment by School & Grade as of September 30, 2019**

12.2 Steinbach Online article - HSD approves policy on child abuse registry and criminal record checks - August 29, 2019

12.3 Carillon News article - Almost game time - August 29, 2019

12.4 Carillon News editorial - Trustees should set high bar - August 29, 2019

12.5 Niverville Citizen article - Niverville High School opens its doors - August 30, 2019

12.6 Carillon News editorial - Never a bad reminder - August 29, 2019

12.7 Steinbach Online article - The Hanover School Division continues to grow - August 30, 2019

12.8 Steinbach Online article - The Niverville High School is ready for action - September 3, 2019

12.9 Steinbach Online article - City Council reaffirms decision to keep Cottonwood sidewalk open - September 3, 2019

12.10 Steinbach Online article - On the road again - September 4, 2019

12.11 Steinbach Online article - A very special first day of school - September 4, 2019

12.12 Carillon News article - Peters unseats Falk - September 5, 2019

12.13 Steinbach Online article - The HSD Board Chair and Vice-Chair swap places - September 5, 2019

12.14 Carillon News editorial - Poor time for change - September 5, 2019

12.15 Carillon News Article - Sidewalk staying near high school - September 5, 2019

12.16 Carillon News Article - HSD preps for year of excitement, uncertainty - September 5, 2019

12.17 Steinbach Online article - Collision involving school bus in Mitchell - September 6, 2019

12.18 Steinbach Online article - No injuries in school bus crash - September 6, 2019

12.19 CBC Article - South Oaks Elementary School uses stationary bikes to help students burn off excess energy - September 6, 2019

12.20 Steinbach Online article - Anticipation growing for Mitchell School expansion - September 11, 2019

12.21 Niverville Citizen article - Niverville High School announces Open House - September 9, 2019

12.22 Steinbach Online article - Altercation prompts lockdown of SRSS - September 18, 2019

12.23 Steinbach Online article - Student taken into custody following SRSS lockdown - September 18, 2019

12.24 Steinbach Online article - Update - Phone lines working again in Hanover Schools - September 18, 2019

12.25 Carillon News Article - One arrested after SRSS altercation - September 18, 2019

12.26 CBC Article - Hanover School Division's Indigenous Day only the beginning of learning for students - September 18, 2019

12.27 Steinbach Online article - SRSS student caught with knives - September 20, 2019

12.28 Carillon News Article - Rail safety plans remain on track - September 26, 2019

12.29 Carillon News Article - HSD to probe on lockdown lapse - September 26, 2019

12.30 Steinbach Online Article – Orange shirts generating conversation at GVS – October 1, 2019

12.31 Niverville High School Daycare RFP

MSBA Information

13.1 MSBA - 2019-2020 Learning Opportunities Calendar - Electronic Mail for Sept 5, 2019

13.2 MSBA - Call for nominations and resolutions 2020 - Electronic Mail for Sept 12, 2019

13.3 MSBA - e-news bulletin - Electronic Mail for Sept 12, 2019

13.4 MSBA - Call for presentations - Electronic Mail for Sept 12, 2019

13.5 MSBA - Fall 2019 PD & Meetings Registration Package - Electronic Mail for Sept 25, 2019

13.6 MSBA - Historic Supreme Court Visit to Winnipeg - Electronic Mail for Sept 26, 2019

Calendar Review & Discussion

14.1 See Google Calendar

Additional Agenda Items

Adjournment

Adjourned at 9:10 p.m.


Rick Peters (Board Chair)

