

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES

Tuesday, November 5, 2019 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Jonathon Driedger	Ron Falk (Vice-Chair)
Shannon Friesen	Danielle Funk
Carisa Klassen	Rick Peters (Chair)
Brad Unger	

ALSO IN ATTENDANCE:

Randy Dueck	Shelley Amos
Colin Campbell	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to order - Board Chair

The meeting was called to order by the Board Chair, Rick Peters.

1.2 Opening – Colin Campbell

School Presentations

2.1 School Presentation - Woodlawn

Woodlawn Elementary School Grade 3's presented on ways to control their emotions.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of October 16 to November 5, 2019

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of October 16 to November 5, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

3.2 HR Staffing Report - Teachers for the period of October 16 to November 5, 2019

ORIGINAL - Motion

Member (**Carisa Klassen**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of October 16 to November 5, 2019'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, October 1, 2019

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, October 1, 2019, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, October 1, 2019

ORIGINAL - Motion

Member (**Danielle Funk**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 1, 2019 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

5.2 Minutes of Committee of the Whole In-Camera Meeting, October 15, 2019

ORIGINAL - Motion

Member (**Carisa Klassen**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 15, 2019 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

5.3 Minutes of Committee of the Whole In-Camera Meeting, November 1, 2019

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Friday, November 1, 2019 at 12:00 p.m'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

5.4 Minutes of Committee of the Whole In-Camera Meeting, November 2, 2019

ORIGINAL - Motion

Member **(Sue Doerksen)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Saturday, November 2, 2019 at 9:00 a.m'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Committee Reports - Education

6.1 Report of Education Committee Meeting, October 15, 2019

6.2 COPY - Deeper Learning Highlights

6.3 COPY - Career Development/Life Exploration Highlights

6.4 COPY - Education Committee Budget Summary

6.5 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

6.6 COPY - 2019-20 SRSS - KLAS Exchange program

Committee Reports - Finance / Audit

7.1 Report of Finance / Audit Committee Meeting, October 15, 2019

7.2 COPY - Revenue Summary - October 2019

7.3 COPY - Location Summary - October 2019

7.4 COPY - Administration Summary - October 2019

7.5 COPY - Transportation Summary - October 2019

7.6 COPY - Maintenance Summary - October 2019

7.7 COPY - Staffing Levels Report - Sept 2019

7.8 COPY - Identified Variances to Budget - October 2019

7.9 COPY - Visa and Expense Claims for R. Dueck & K. Heide - May to September, 2019

7.10 COPY - MSBA Travel Insurance Plan

7.11 UPDATED - New Mileage Rate

ORIGINAL - Motion

Member (**Ron Falk**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion to increase the monthly mileage rates by \$5.00 per month as per the attached schedule, effective January 1, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

7.12 COPY - MSBA - Bill 2 - Amendments to Bill 28

7.13 COPY - Niverville High School Start-Up Costs Report

7.14 COPY - Divisional Credit Card Reward Points - cash back

Committee Reports - Governance / Public & Staff

8.1 Report of Governance Committee Meeting, October 15, 2019

8.2 COPY - Staff Appreciation

8.3 COPY - Board / Admin Council Liaison Meeting - November 19, 2019

8.4 COPY - Niverville High School Grand Opening

8.5 COPY - Governance Policy Review Schedule

8.6 UPDATED - Policy DC - Use of Divisional Credit Cards

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to policy DC – Use of Divisional Credit Cards'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Insert new motion

8.7a NEW - Policy DE - Mileage Reimbursement (Amendment to Policy)

ORIGINAL - Motion

Member (**Carisa Klassen**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To amend the proposed policy DE – Mileage Reimbursement by removing reference to one (\$0.01) cent less than MSBA clause '.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay **5**. The motion **Defeated. 4– 5**.

8.7b UPDATED - Policy DE - Mileage Reimbursement

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to policy DE – Mileage Reimbursement'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **2**. The motion **Carried. 7– 2**.

8.8 UPDATED - Policy BE - Trustee Remuneration and Expenses

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give first reading to Policy BE - Trustee Remuneration and Expenses'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

8.9 UPDATED - Policy CDA - Video Security Services

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give first reading to rescind policy CDA - Video Security Services and move this to procedure'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

8.10 UPDATED - Policy DB - Receipt of Donations

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'To give first reading to rescind policy DB - Receipt of Donations and move this to procedure'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

8.11 TABLED - Policy EF - Workplace Violence Prevention

8.12 TABLED - Policy GQ - Pledge of Confidentiality

8.13 COPY - Board Planning Session Topic

8.14 COPY - Review of Policy CA - School Closure

Committee Reports - Operations

9.1 Report of Operations Committee Meeting, October 15, 2019

9.2 COPY - Transportation Report of October 2019

9.3 COPY - Rental Policy Review

9.4 COPY - Maintenance Report of October 2019**9.5 COPY - HSD Grounds Maintenance****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member **(Ron Falk)** Moved, Member **(Jonathon Driedger)** Seconded to approve the **ORIGINAL** motion 'To ratify the following list of accounts payable cheques and transfers:

Oct. 1/19 #37479 to #37513	Totalling \$ 217,607.48
Oct. 1/19 #37514	Totalling 198,000.00
Oct. 1/19 #8043701 to #8043857	Totalling 486,140.55
Oct. 8/19 #37515 to #37558	Totalling 136,745.73
Oct. 8/19 #8043858 to #8043999	Totalling 585,716.73
Oct. 15/19 #37559 to #37597	Totalling 139,186.98
Oct. 15/19 #8044000 to #8044127	Totalling 159,806.98
Oct. 22/19 #37598 to #37649	Totalling 123,871.05
Oct. 22/19 #8044128 to #8044248	Totalling 164,842.27
Oct. 29/19 #37650 to #37696	Totalling 163,234.74
Oct. 29/19 #8044249 to #8044371	Totalling 683,156.71
Oct./19 #2171 to #2183	Totalling 156,911.24
Oct. 4, 9, 11, 15, 18, 31/19 Payroll & Other Trfs	Totalling 3,738,848.78

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9– 0**.

Correspondence**11.1 McKenzie Avenue and Cottonwood Sidewalk****11.2 Congratulations CIO Award Winner - Chris MacKinnon****11.3 Manitoba's Excellence in Education Awards****General Information****12.1 Student Enrollment by School & Grade as of October 31, 2019****12.2 Carillon News Article - Off to the races - October 3, 2019**

12.3 Steinbach Online article - "Unprecedented" Growth Means Good Things For HSD - October 4, 2019

12.4 Steinbach Online article - HSD champions most challenging budget in decades - October 6, 2019

12.5 Mental Health and Addictions Services in Manitoba - October 7, 2019

12.6 Steinbach Online article - GVS food drive yields over 7,000 pounds and a big green mohawk - October 9, 2019

12.7 Steinbach Online article - New Niverville daycare now on the horizon - October 10, 2019

12.8 Carillon News Article - SRSS learns from lockdown incident - October 10, 2019

12.9 Carillon News Article - Hanover registers higher enrollment than anticipated - October 10, 2019

12.10 Steinbach Online article - Crossing guards reinstated at dangerous Woodlawn walkway - October 11, 2019

12.11 Steinbach Online article - High School students hit the polls in mock elections - October 16, 2019

12.12 Carillon News Article - HSD seeks proposals for child care space - October 17, 2019

12.13 Carillon News Article - To serve and recruit - October 17, 2019

12.14 Carillon News Article - Getting in the habit - October 17, 2019

12.15 Steinbach Online article - Two decades of supporting DARE in Steinbach - October 18, 2019

12.16 Steinbach Online article - Students taught bus safety this week- October 23, 2019

12.17 Steinbach Online article - Student vote results released following federal election - October 23, 2019

12.18 Carillon News Article - HSD defends position, facing Liberal critique - October 24, 2019

12.19 Wpg Free Press article - Pallister transfers post-secondary schooling to economic development - October 28, 2019

12.20 Steinbach Online article - Celebrating the Niverville High School - October 29, 2019

12.21 Carillon News Article - Niverville High School holds grand opening - October 31, 2019

12.22 Carillon News Article - Campaign ends, work remains - October 31, 2019

MSBA Information

13.1 MSBA - e-news bulletin - Electronic Mail for October 23, 2019

13.2 MSBA - Provincial Executive Meeting Highlights for October - Electronic Mail for October 23, 2019

13.3 MSBA - 2018/19 Early Development Instrument Report Letter - Electronic Mail for November 4, 2019

13.4 MSBA - RHA Data Examples - Electronic Mail for November 4, 2019


13.5 MSBA - Early Development Instrument draft template - Electronic Mail for November 4, 2019

Calendar Review & Discussion

14.1 See Google Calendar

Additional Agenda Items

Adjourned at 8:55 p.m.

A handwritten signature in black ink, appearing to read "Rick Peters", is written over a horizontal line.

Rick Peters (Board Chair)