

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, February 4, 2020 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

| | |
|---------------------|-----------------------|
| Jonathon Driedger | Ron Falk (Vice-Chair) |
| Shannon Friesen | Carisa Klassen |
| Rick Peters (Chair) | Brad Unger |

ALSO IN ATTENDANCE:

| | |
|---------------|----------------|
| Randy Dueck | Colin Campbell |
| Shelley Amos | Kevin Heide |
| Phil Guenther | |

REGRETS:

| | |
|---------------|--------------|
| Danielle Funk | Sue Doerksen |
| Lynn Barkman | |

Opening Items

1.1 Call to order - Board Vice-Chair

The meeting was called to order by the Board Vice-Chair, Ron Falk

1.2 Opening – Carisa Klassen

School Presentations

2.1 School Presentation - Elmdale

Vince Hiebert, Principal of Elmdale school came to present on Literacy at Elmdale School and the various programs in place to support reading at the school.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of January 22 to February 4, 2020

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of January 22 to February 4, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

3.2 HR Staffing Report - Teachers for the period of January 22 to February 4, 2020

ORIGINAL - Motion

Member (**Ron Falk**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of January 22 to February 4, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Adoption of Public Previous Meeting Minutes

4.1 Minutes of Regular Board Meeting, January 7, 2020

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, January 7, 2020, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

5.1 Minutes of Committee of the Whole In-Camera Meeting, January 7, 2020

ORIGINAL - Motion

Member (**Ron Falk**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 7, 2020 at 5:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

5.2 Minutes of Committee of the Whole In-Camera Meeting, January 21, 2020

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, January 21, 2020 at 4:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Committee Reports - Education

6.1 Report of Education Committee Meeting, January 21, 2020

6.2 COPY - Career Development/Life Exploration Highlights

6.3 COPY - Deeper Learning Highlights

6.4 COPY - Teaching and Professional Learning Opportunity grants

6.5 COPY - 2019 Homeschool Report

6.6 COPY - Principal and Teacher Out-of-Province Professional Development

6.7 COPY - Education Committee Budget Summary

6.8 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

6.9 COPY - NHS Europe Trip March 25 - April 3, 2020

6.10 COPY - LCI Rugby Team Request

6.11 COPY - Headway Report for the month of October 2019. Headway currently has 22 clients

6.12 COPY - Skills Competition Financial Support

6.13 COPY - SRSS Technical Vocational Programming

6.14 COPY - MSBA - Methamphetamine Documentary Price List - Electronic Mail for Nov 28, 2019

Committee Reports - Finance / Audit

7.1 Report of Finance / Audit Committee Meeting, January 21, 2020

7.2 COPY - Revenue Summary - January 2020

7.3 COPY - Location Summary - January 2020

7.4 COPY - Administration Summary - January 2020

7.5 COPY - Transportation Summary - January 2020

7.6 COPY - Maintenance Summary - January 2020

7.7 COPY - Staffing Levels Report - December / January

7.8 COPY - Identified Variances to Budget - Jan 15, 2020

7.9 COPY - Visa and Expense Claims for R. Dueck & K. Heide - October to December 2019

7.10 COPY - Negotiation Updates - Other Division Settlements

7.11 COPY - Bill 18 - Public Sector Executive Compensation Act

7.12 COPY - Bill 2 (Bill 9) - Public Sector Sustainability Amendment Act

7.13 COPY - Add to Pay - Trustee Remuneration Data Entry

7.14 COPY - MSBA Rebate

7.15 COPY - MUST Fund Assessment

7.16 COPY - Administration (500) Draft Budget 2020/21

7.17 COPY - MSBA - Regional Financial Presentation & Final Report - Electronic Mail for Nov 28, 2019

7.18 COPY - MSBA - School Tax Backgrounder - Electronic Mail for Nov 28, 2019 -

7.19 COPY - Increase in City of Steinbach waste disposal fees.

Committee Reports - Governance / Public & Staff

8.1 Report of Governance Committee Meeting, January 21, 2020

8.2 COPY - Board Meeting Dates

8.3 COPY - Department Appreciation Events

8.4 COPY - Governance Policy Review Schedule

8.5 COPY - Procedures - when procedures will be attached for discussion at time of policy review

8.6 COPY - "Parked" Policies

8.7 UPDATED - Policy EF - Workplace Violence Prevention

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion to give second, third and final reading to Policy EF - Workplace Violence Prevention'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

8.8 COPY - Policy GQ - Pledge of Confidentiality

8.9 COPY - Policy AEA - Smoke Free Environment

8.10 COPY - Policy EA - Student Services Management

8.11 UPDATED - Policy GH - Teacher Transfer Policy

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'to give first reading to rescind Policy GH - Teacher Transfer Policy'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

8.12 COPY - Opening of Phase 2 at NHS

8.13 COPY - 2020 Recognition & Award Programs

8.14 COPY - MSBA - MSBA 2019 Member Services Survey - Electronic Mail for Nov 28, 2019**Committee Reports - Operations****9.1 Report of Operations Committee Meeting, January 21, 2020****9.2 COPY - Transportation Report of January 2020****9.3 COPY - Transportation Budget 2020/21 - First Draft****9.4 COPY - City of Steinbach Bus Request****9.5 COPY - Stonehouse Church Rental Request****9.6 COPY - Rental Policy - Private Lessons****9.7 COPY - AIA Camp Request****ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion 'to approve Athletes in Action request to hold camps in Niverville for the week of August 4-7, 2020 (Basketball) and CMS for the weeks of August 17-21, 2020 (Multisport) and August 24-28 (Volleyball). All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division'.

Upon a roll call vote being taken, the vote was: Aye: 6 Nay 0. The motion **Carried. 6 – 0.**

9.8 COPY - Maintenance Report of January 2020**9.9 COPY - Maintenance Budget 2020/21 - First Draft****9.10 COPY - No ICT Report for the Month of January 2020****Committee Reports****10.1 Workplace Safety and Health Committee Report of January 15, 2020****Financial Update****11.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

| | | |
|--------------------------------|-----------|-------------|
| Jan. 7/20 #38068 to #38085 | Totalling | \$16,699.55 |
| Jan. 7/20 #8045505 to #8045605 | Totalling | 611,438.79 |
| Jan. 13/20 #38086 | Totalling | 615.00 |

| | | |
|---|-----------|---------------|
| Jan. 14/20 #38087 to #38124 | Totalling | 213,200.69 |
| Jan. 14/20 #8045606 to #8045721 | Totalling | 73,958.79 |
| Jan. 21/20 #38125 to #38153 | Totalling | 40,457.71 |
| Jan. 21/20 #8045722 to #8045809 | Totalling | 88,351.21 |
| Jan. 28/20 #38154 to #38187 | Totalling | 49,793.08 |
| Jan. 28/20 #8045810 to #8045926 | Totalling | 1,500,721.32 |
| Jan./20 #2198 to #2200 | Totalling | 161.49 |
| Jan. 10, 13, 15, 24, 31/20 Payroll & Other Trfs | Totalling | 3,448,795.16' |

Upon a roll call vote being taken, the vote was: Aye: 6 Nay 0. The motion **Carried. 6 – 0.**

General Information

12.1 Student Enrollment by School & Grade as of January 30, 2020

12.2 Steinbach Online article - How should the Hanover School Division spend their money - January 13, 2020

12.3 Carillon News article - Hanover School Division seeks public input on budget - January 16, 2020

12.4 Steinbach Online article - HSD explains decision to remain open despite the cold - January 16, 2020

12.5 Steinbach Online article - Child dropped off at wrong bus stop in extreme cold - January 17, 2020

12.6 Steinbach Online article - School speed zone shrinking to make road safer for students - January 19, 2020

12.7 Steinbach Online article - Celebrity storm chaser visits schools in the Southeast - January 20, 2020

12.8 Steinbach Online article - Superintendent Randy Dueck announces his retirement - January 23, 2020

12.9 Carillon News article - HSD additions counsellor settles in to restored role - January 23, 2020

12.10 Carillon News article - Hanover Superintendent announces retirement - January 30, 2020

12.11 Steinbach Online article - Education Minister aims to boost school attendance - January 30, 2020

12.12 Steinbach Online article - School Divisions mull over education funding announcement - January 30, 2020

12.13 Steinbach Online article - HSD to see slight increase in provincial funding - January 31, 2020

12.14 Niverville Citizen article - HSD Superintendent reflects on impending retirement article - January 31, 2020

12.15 Wpg Free Press article - Louis Riel tops school divisions' travel bill - February 3, 2020

Calendar Review & Discussion

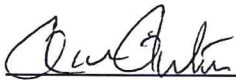
13.1 See Google Calendar

Additional Agenda Items

None

Adjournment

Adjourned at 8:40 p.m.



Rick Peters (Board Chair)

