

**MINUTES**  
**REMOTE REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, May 5, 2020 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sue Doerksen
Jonathon Driedger	Ron Falk (Vice-Chair)
Shannon Friesen	Danielle Funk
Carisa Klassen	Rick Peters (Chair)
Brad Unger	

**ALSO IN ATTENDANCE:**

Randy Dueck	Shelley Amos
Kevin Heide	Phil Guenther

**REGRETS:**

Colin Campbell

**Opening Items**

**1.1 Call to order - Board Vice-Chair**

The meeting was called to order by the Board Chair, Rick Peters

**1.2 Opening - Jonathon Driedger**

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of April 22 to May 5, 2020**

**ORIGINAL - Motion**

Member (**Sue Doerksen**) Moved, Member (**Shannon Friesen**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of April 22 to May 5, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**2.2 HR Staffing Report - Teachers for the period of April 22 to May 5, 2020**

**ORIGINAL - Motion**

Member (**Carisa Klassen**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of April 22 to May 5, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

## **Superintendents Information**

### **3.1 COVID-19 Update**

An update on changes to the education process both provincial direction and divisional direction was provided as information.

## **Adoption of Public Previous Meeting Minutes**

### **4.1 Minutes of Regular Board Meeting, March 3, 2020**

#### **ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, March 3, 2020, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **5.1 Minutes of Committee of the Whole In-Camera Meeting, March 3, 2020**

#### **ORIGINAL - Motion**

Member (**Lynn Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, March 3, 2020 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **5.2 Minutes of Committee of the Whole In-Camera Meeting, March 12, 2020**

#### **ORIGINAL - Motion**

Member (**Shannon Friesen**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Thursday, March 12, 2020 via email'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **5.3 Minutes of Committee of the Whole In-Camera Meeting, March 17, 2020**

#### **ORIGINAL - Motion**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, March 17, 2020 @ 4:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **5.4 Minutes of Committee of the Whole In-Camera Meeting, March 26, 2020**

#### **ORIGINAL - Motion**

Member **(Carisa Klassen)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Thursday, March 26, 2020 via email'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**5.5 Minutes of Committee of the Whole In-Camera Meeting, April 7, 2020**

**ORIGINAL - Motion**

Member **(Jonathon Driedger)** Moved, Member **(Carisa Klassen)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 7, 2020 at 5:00 p.m. remotely due to COVID-19'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**5.6 Minutes of Committee of the Whole In-Camera Meeting, April 21, 2020**

**ORIGINAL - Motion**

Member **(Sue Doerksen)** Moved, Member **(Lynn Barkman)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, April 21, 2020 at 4:00 p.m. remotely due to COVID-19'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, March 17, 2020**

**6.2 COPY - Career Development/Life Exploration Highlights**

**6.3 COPY - Deeper Learning Highlights**

**6.4 COPY - Final School Plan Template**

**6.5 COPY - Online Learning Resources during COVID-19**

**6.6 COPY - Principal and Teacher Out-of-Province Professional Development**

**6.7 COPY - Education Committee Budget Summary**

**6.8 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, March 17, 2020**

**7.2 COPY - Revenue Summary - March 2020**

**7.3 COPY - Location Summary - March 2020**

**7.4 COPY - Administration Summary - March 2020**



**7.5 COPY - Transportation Summary - March 2020**

**7.6 COPY - Maintenance Summary - March 2020**

**7.7 COPY - Staffing Levels Report - March 2020**

**7.8 COPY - Identified Variances to Budget - March 2020**

**7.9 COPY - Visa and Expense Claims for R. Dueck & K. Heide - January and February 2020**

**7.10 COPY - Niverville High School Cost Update**

**7.11 COPY - MSBA Pension Education Session**

**7.12 COPY - Electricity Consumption Analysis**

**7.13 COPY - Metro Wpg Budget Survey**

**7.14 COPY - CLAC Notice of Intent to Bargain - Custodians**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, March 17, 2020**

**8.2 COPY - Discussion Topic(s) for Board/PAC Liaison Meeting - April 28/20**

**8.3 COPY - Governance Policy Review Schedule**

**8.4 COPY - Public Access to Policies at First Reading**

**8.5 COPY - Policy GQ - Pledge of Confidentiality**

**ORIGINAL - Motion**

Member **(Jonathon Driedger)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to Policy GQ - Pledge of Confidentiality'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**8.6 COPY - Policy AEA - Smoke Free Environment**

**ORIGINAL - Motion**

Member **(Jonathon Driedger)** Moved, Member **(Carisa Klassen)** Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to Policy AEA - Smoke Free Environment'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**8.7 COPY - Policy EA - Student Services Management**

**ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to Policy EA - Student Services Management'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.8 COPY - Policy CB - Communicable Diseases**

##### **ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to Policy CB - Communicable Diseases'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.9 COPY - Policy AE - Respectful Workplace**

##### **ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to Policy AE - Respectful Workplace'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.10 COPY - Policy AA - HSD Policy Manual**

##### **ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to rescind policy AA - HSD Policy Manual'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.11 COPY - Policy EBA - Workplace accidents**

##### **ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to rescind policy EBA - Workplace accidents'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.12 COPY - Policy EBC - Vocational shops and labs Housekeeping**

##### **ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to rescind policy EBC - Vocational shops and labs Housekeeping'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **8.13 COPY - Policy BG - Policy development and adoption**

**ORIGINAL - Motion**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended policy BG - Policy development and adoption'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**8.14 COPY - Policy EB - Workplace safety and health****8.15 COPY - Policy GP - Employee conflict of interest****8.16 COPY - Trustee Appreciation Event****Committee Reports - Operations****9.1 Report of Operations Committee Meeting, March 17, 2020****9.2 COPY - Transportation Report of March 2020****9.3 COPY - MSBA - School Bus Safety****9.4 COPY - Outside User Liability****9.5 COPY - Maintenance Report of March 2020****9.6 COPY - Maintenance Capital Project List****9.7 COPY - Woodlawn School Playground improvements****9.8 COPY - Mitchell Elementary School Playground Development Proposal****9.9 COPY - Southwood School Shade Structure Proposal****9.10 COPY - Start / End time change request****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member (**Ron Falk**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Feb. 26/20 #38340	Totalling \$ 740.00
Mar. 3/20 #38341 to #38369	Totalling 45,533.29
Mar. 3/20 #8046435 to #8046569	Totalling 511,977.83
Mar. 10/20 #38370 to #38403	Totalling 280,714.23
Mar. 10/20 #8046570 to #8046681	Totalling 126,032.38



Mar. 17/20 #38404 to #38452	Totalling 234,768.36
Mar. 17/20 #8046682 to #8046812	Totalling 123,320.09
Mar. 24/20 #38453 to #38504	Totalling 141,558.27
Mar. 24/20 #38505	Totalling 34,460.31
Mar. 24/20 #8046813 to #8046963	Totalling 441,990.80
Mar. 31/20 #38506 to #38536	Totalling 33,645.09
Mar. 31/20 #8046964 to #8047074	Totalling 720,284.82
Apr. 1/20 #38537	Totalling 364.33
Apr. 1/20 #8047075	Totalling 405.00
Mar./20 #2207 to #2213	Totalling 2,580.25
Mar. 6, 13, 20, 31/20 Payroll & Other Trfs	Totalling 3,654,624.20
Apr. 14/20 #38538 to #38585	Totalling 720,514.16
Apr. 14/20 #8047076 to #8047201	Totalling 261,724.28
Apr. 21/20 #38586	Totalling 5,262.79
Apr. 28/20 #38587 to 38623	Totalling 82,486.12
Apr. 28/20 #8047202 to 8047358	Totalling 708,067.50
Apr. 3,13,15,17,30/20 Payroll & Other Trfs	Totalling 3,443,454.37

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0.**

### **General Information**

#### **11.1 Student Enrollment by School & Grade as of April 1st & 30th, 2020**

#### **11.2 Steinbach Online article - HSD education taxes going down - March 5, 2020**

#### **11.3 Carillon News article - Hanover school taxes to remain essentially flat - March 5, 2020**

#### **11.4 Carillon News article - Non-profit, minister promote ag literacy - March 5, 2020**

#### **11.5 Steinbach Online article - BLSD slashed budget for 2020/21 - March 6, 2020**

#### **11.6 Steinbach Online article - HSD Board approves indemnity increase, decision not unanimous - March 9, 2020**

**11.7 Steinbach Online article - Amateur artists show off their work in Steinbach - March 10, 2020**

**11.8 Steinbach Online article - Two Steinbach schools adopt "Balanced School Day" scheduling - March 11, 2020**

**11.9 Steinbach Online article - COVID-19 prompts schools to reconsider trips overseas - March 12, 2020**

**11.10 Carillon News article - Virus precautions cancel SRSD trips - March 12, 2020**

**11.11 Carillon News article - SRSD cements 2020-21 budget - March 12, 2020**

**11.12 Carillon News article - Education's worst false dichotomy - March 12, 2020**

**11.13 Carillon News article - Gas buses get green light from Seine River trustees – March 12, 2020**

**11.14 Steinbach Online article - Education Ministers discuss best pandemic practices - March 12, 2020**

**11.15 Steinbach Online article - HSD to remain in session next week - March 13, 2020**

**11.16 Steinbach Online article - Manitoba suspending school classes beginning March 23 - March 13, 2020**

**11.17 Steinbach Online article - Why are kids still in school today? - March 16, 2020**

**11.18 Steinbach Online article - Hanover School Division student population at 70% - March 17, 2020**

**11.19 Steinbach Online article - HSD parents encouraged to keep kids home from school - March 17, 2020**

**11.20 Steinbach Online article - School closures may be longer than expected - March 19, 2020**

**11.21 Carillon News article - Province cancels school March 23-April 9 - March 19, 2020**

**11.22 Carillon News article - DSFM makes case for school in Niverville - March 19, 2020**

**11.23 Steinbach Online article - Schools empty as home-based learning begins - March 23, 2020**

**11.24 Steinbach Online article - Playground use discouraged across the province - March 24, 2020**

**11.25 Steinbach Online article - Implementation of Provincial Education Review delayed by virus - March 25, 2020**

**11.26 Steinbach Online article - Schools closed indefinitely; Learning from home continues - March 31, 2020**



11.27 Steinbach Online article - Unprecedented challenges ahead for HSD - April 1, 2020

11.28 Steinbach Online article - Spring break not really a break for local educators - April 2, 2020

11.29 Carillon News article - Schools closed indefinitely - April 2, 2020

11.30 Carillon News article - Students will still graduate - April 2, 2020

11.31 Carillon News article - Classroom learning suspended - April 2, 2020

11.32 Carillon News article - Tech offers options for staying active at home - April 2, 2020

11.33 Carillon News article - School sports cancelled - April 2, 2020

11.34 Carillon News article - Convocations lingering question for school boards - April 8, 2020

11.35 Carillon News article - Sudden switch to home learning brings opportunities, challenges - April 8, 2020

11.36 Steinbach Online article - Province to launch online learning portal later today - April 9, 2020

11.37 Steinbach Online article - We Will Find A Way To Celebrate With Our Graduates - April 13, 2020

11.38 Steinbach Online article - HSD Lays Off 85% Of Their Educational Assistants - April 15, 2020

11.39 Carillon News article - Landmark Collegiate hosts internet hotspot in bus loop - April 16, 2020

11.40 Steinbach Online article - HSD Offers Free Internet To All Landmark Students - April 16, 2020

11.41 Steinbach Online article - Will My Education Taxes Be Going Down As A Result Of School Closures - April 17, 2020

11.42 Steinbach Online article - Family Finding Internet Is Essential For Education - April 20, 2020

11.43 Steinbach Online article - A Mixed Response To HSD Layoffs - April 20, 2020

11.44 Steinbach Online article - Free WiFi Available At Schools In Blumenort, Grunthal, and Mitchell - April 20, 2020

11.45 Steinbach Online article - Why Should High School Students Even Try - April 22, 2020

11.46 Steinbach Online article - Woodlawn Teachers And Students Connect Via Parade - April 23, 2020

**11.47 Carillon News article - Woodlawn Parade - April 23, 2020**

**11.48 Carillon News article - More WiFi access at HSD schools - April 23, 2020**

**11.49 Carillon News article - Hanover School Division lays off 185 EA's, 33 still working - April 23, 2020**

**11.50 Steinbach Online article - Province Indicates No Plan To Spend School Division's Savings - April 24, 2020**

**11.51 Steinbach Online article - Niverville Elementary School Staff Encourage Students With Parade - April 28, 2020**

**11.52 Steinbach Online article - HSD Celebrates Their Grads With Customized Lawn Signs - April 29, 2020**

**11.53 Carillon News article - Celebrating grads of 2020 - April 30, 2020**

**11.54 Steinbach Online article - Municipal Playgrounds Reopen; School Playgrounds Remain Closed - May 4, 2020**

**11.55 Steinbach Online article - Province Bracing For Influx Of Summer School Students - May 4, 2020**

**MSBA Information**

**12.1 MSBA - MVSD letter re Gravel Road Agreements - Electronic Mail for March 18, 2020**

**12.2 MSBA - Resolutions to the Minister 2020 - Electronic Mail for March 18, 2020**

**Calendar Review & Discussion**

**13.1 See Google Calendar**

**Additional Agenda Items**

None

**Adjournment**

Adjourned at 8:55 p.m.



Rick Peters (Board Chair)