

Manitoba
Education



Schools' Finance Branch
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Winnipeg, Manitoba
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HANOVER SCHOOL DIVISION
5 CHRYSLER GATE
STEINBACH, MANITOBA R5G 0E2

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

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2020/21 FRAME BUDGET

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**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	64,958,835
Federal Government	-
Municipal Government - Property Tax	28,622,593
- Other	-
Other School Divisions	69,000
First Nations	-
Private Organizations and Individuals	466,000
Other Sources	173,172
	<hr/>
	94,289,600

Expenses

Regular Instruction	59,056,300
Student Support Services	14,902,000
Adult Learning Centres	-
Community Education and Services	114,000
Divisional Administration	2,308,800
Instructional and Other Support Services	2,420,900
Transportation of Pupils	4,251,800
Operations and Maintenance	9,408,100
Fiscal	1,814,600
	<hr/>
	94,276,500

Current Year Operating Surplus (Deficit)	13,100
Net Transfers from (to) Capital Fund	<hr/> <u>(463,100)</u>
Net Current Year Surplus (Deficit)	(450,000)

OPERATING FUND - REVENUE DETAIL **PROVINCE OF MANITOBA**

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support

Instructional	15,451,650	
Additional Instructional Support for Small Schools	-	
Sparsity	235,883	
Curricular Materials	481,110	
Information Technology	497,147	
Library Services	737,702	
Student Services	2,637,885	
Counselling and Guidance	665,536	
Professional Development	312,722	
Physical Education	144,875	
Occupancy	2,941,200	24,105,710

Categorical Support

Transportation	2,665,974	
Board and Room	-	
Special Needs: Coordinator/Clinician	601,388	
Special Needs: Level 2	1,493,400	
Special Needs: Level 3	1,367,111	
Senior Years Technology Education	598,675	
English as an Additional Language	515,850	
Indigenous Academic Achievement (included BSSIP)	171,000	
Indigenous and International Languages	1,778	
French Language Education	23,996	
Small Schools	43,286	
Enrolment Change	325,917	
Northern Allowance	-	
Early Childhood Development Initiative	114,765	
Literacy and Numeracy	641,480	
Education for Sustainable Development	13,300	8,577,920

Equalization

22,048,820

Additional Equalization

-

Formula Guarantee

-

Other Program Support

School Buildings Support: "D" Projects	176,640	
Technology Education Equipment Replacement	101,100	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	277,740

55,010,190

OPERATING FUND - REVENUE DETAIL **NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government

Tuition Fees	-
Transportation of Pupils	-
French Language Monitor	-
English as an Additional Language (Adults)	-
Other:	-

0

Municipal Government

Special Requirement	36,121,003	
Less: Education Property Tax Credit	(6,751,157)	
Less: Tax Incentive Grant	(747,253)	28,622,593
Other:	-	

28,622,593

Other School Divisions

Tuition Fees	69,000
Transfer Fees	-
Residual Fees	-
Transportation of Pupils	-
Other:	-

69,000

First Nations

Tuition Fees	-
Transportation of Pupils	-
Other:	-

0

Private Organizations and Individuals (Includes GBE's)

Regular Tuition	-
International Tuition	-
Continuing Education	-
Other Tuition:	-
Food Service	115,000
Government Business Enterprises (GBE's)	-
Other:	-
SRSS Marketing	42,000
SRSS Other Departments	105,000
SRSS Instrument Rentals	29,000
School Rentals	175,000

466,000

Other Sources

Interest	700
Donations	-
Other:	
Autopac Rebate	14,000
Property & Liability Insurance Rebate	15,000
Miscellaneous	143,472

173,172

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

29,330,765

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	48,636,000	13,382,000	-	73,900	1,548,100	1,712,500	2,759,000	4,370,500		72,482,000	70,311,000
Employees Benefits and Allowances	2,759,800	1,164,800	-	7,600	186,900	198,300	415,300	664,900		5,397,600	5,167,500
Services	806,600	132,800	-	6,000	524,400	339,700	211,900	2,923,800		4,945,200	4,868,500
Supplies, Materials and Minor Equipment	4,513,100	222,400	-	26,500	49,400	170,400	865,600	1,448,900		7,296,300	7,095,500
Short Term Loan Interest and Bank Charges									258,800	258,800	226,800
Bad Debt Expense									-	0	0
Transfers	2,340,800	0	0	0	0	0	0	0	(PAYROLL TAX) 1,555,800	3,896,600	3,856,700
TOTALS	59,056,300	14,902,000	0	114,000	2,308,800	2,420,900	4,251,800	9,408,100	1,814,600	94,276,500	91,526,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION		10	SINGLE TRACK SCHOOLS *			80	90	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION	20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION	DUAL TRACK SCHOOLS **	SENIOR YEARS TECHNOLOGY EDUCATION	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	3,614,700						3,614,700
330	Instructional - Teaching		39,520,100				2,502,300	42,022,400
350	Instructional - Other		435,900					435,900
360	Technical, Specialized and Service		458,300					458,300
370	Secretarial, Clerical and Other	1,367,800						1,367,800
390	Information Technology	736,900						736,900
	Total Salaries	5,719,400	40,414,300	0	0	0	2,502,300	48,636,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	370,900	2,274,300				114,600	2,759,800
5-6XX	SERVICES							
510	Professional, Technical and Specialized		44,800					44,800
520	Communications	70,100	9,900				300	80,300
540	Travel and Meetings	9,100	85,000					94,100
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums		11,300					11,300
590	Maintenance and Repair Services	100	55,200				7,800	63,100
610	Rentals		77,000				5,000	82,000
630	Advertising	2,000						2,000
640	Dues and Fees		101,500					101,500
650	Professional and Staff Development	22,700						22,700
680	Information Technology Services	55,900	248,900					304,800
	Total Services	159,900	633,600	0	0	0	13,100	806,600
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	112,600	1,198,900				506,400	1,817,900
740	Curricular and Media Materials	2,700	158,900				15,900	177,500
760	Minor Equipment	8,500	347,200				81,900	437,600
780	Information Technology Equipment	279,300	1,703,300				97,500	2,080,100
	Total Supplies, Materials & Minor Equipment	403,100	3,408,300	0	0	0	701,700	4,513,100
95X-99	TRANSFERS							
960	School Divisions		23,400	1,086,600	1,205,600			2,315,600
980	Organizations, Individuals and Other Entities	11,000	4,200				10,000	25,200
	Total Transfers	11,000	27,600	1,086,600	1,205,600	0	10,000	2,340,800
TOTALS		6,664,300	46,758,100	1,086,600	1,205,600	0	3,341,700	59,056,300

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	130,000						130,000
330	Instructional - Teaching			573,800	852,200	3,310,300	1,905,900	6,642,200
350	Instructional - Other			100,900	2,572,600	1,615,900	117,300	4,406,700
360	Technical, Specialized and Service	63,200						63,200
370	Secretarial, Clerical and Other	92,000						92,000
380	Clinician		2,047,900					2,047,900
390	Information Technology							0
	Total Salaries	285,200	2,047,900	674,700	3,424,800	4,926,200	2,023,200	13,382,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	32,300	104,800	52,500	751,100	115,700	108,400	1,164,800
5-6XX	SERVICES							
510	Professional, Technical and Specialized	40,000						40,000
520	Communications	10,000						10,000
540	Travel and Meetings	5,000	68,500			5,000		78,500
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services							0
610	Rentals	2,800						2,800
630	Advertising	1,500						1,500
640	Dues and Fees							0
650	Professional and Staff Development							0
680	Information Technology Services							0
	Total Services	59,300	68,500	0	0	5,000	0	132,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	30,100			7,500	61,400		99,000
740	Curricular and Media Materials	25,000	18,000		7,500	1,600		52,100
760	Minor Equipment				7,500	500		8,000
780	Information Technology Equipment	37,800			16,500	9,000		63,300
	Total Supplies, Materials & Minor Equipment	92,900	18,000	0	39,000	72,500	0	222,400
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		469,700	2,239,200	727,200	4,214,900	5,119,400	2,131,600	14,902,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2021

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	TOTALS
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other				73,900	73,900
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	73,900	73,900
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				7,600	7,600
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings				6,000	6,000
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising					0
640	Dues and Fees					0
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	6,000	6,000
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies				26,500	26,500
740	Curricular and Media Materials					0
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	26,500	26,500
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	114,000	114,000

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
3XX	SALARIES					
310	Trustees Remuneration	136,100				136,100
320	Executive, Managerial and Supervisory		452,700	386,300		839,000
360	Technical, Specialized and Service			148,100		148,100
370	Secretarial, Clerical and Other	14,000	74,600	336,300		424,900
390	Information Technology					0
	Total Salaries	150,100	527,300	870,700	0	1,548,100
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	7,100	33,900	145,900		186,900
5-6XX	SERVICES					
510	Professional, Technical and Specialized			45,800		45,800
520	Communications			51,500		51,500
540	Travel and Meetings	5,500	10,000	9,100		24,600
570	Printing and Binding					0
580	Insurance and Bond Premiums			58,500		58,500
590	Maintenance and Repair Services			13,000		13,000
610	Rentals			6,700		6,700
630	Advertising			4,000		4,000
640	Dues and Fees	100,500	6,000	27,900		134,400
650	Professional and Staff Development	15,000	27,000	17,500		59,500
680	Information Technology Services	13,500	3,000	1,900	108,000	126,400
	Total Services	134,500	46,000	235,900	108,000	524,400
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	6,500		29,900		36,400
740	Curricular and Media Materials					0
760	Minor Equipment			7,000		7,000
780	Information Technology Equipment			6,000		6,000
	Total Supplies, Materials & Minor Equipment	6,500	0	42,900	0	49,400
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		298,200	607,200	1,295,400	108,000	2,308,800

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory						0
330	Instructional - Teaching		280,400	28,100	443,000		751,500
350	Instructional - Other				38,700	60,400	99,100
360	Technical, Specialized and Service				49,100	63,000	112,100
370	Secretarial, Clerical and Other	12,900		703,800			716,700
390	Information Technology			33,100			33,100
	Total Salaries	12,900	280,400	765,000	530,800	123,400	1,712,500
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	2,100	15,200	129,900	25,300	25,800	198,300
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications		3,700	800			4,500
540	Travel and Meetings		8,400	3,500			11,900
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums					5,300	5,300
590	Maintenance and Repair Services			14,400			14,400
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development			500	303,000		303,500
680	Information Technology Services			100			100
	Total Services	0	12,100	19,300	303,000	5,300	339,700
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		3,400	18,300		57,700	79,400
740	Curricular and Media Materials		4,800	52,400			57,200
760	Minor Equipment			1,300			1,300
780	Information Technology Equipment		4,800	27,700			32,500
	Total Supplies, Materials & Minor Equipment	0	13,000	99,700	0	57,700	170,400
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		15,000	320,700	1,013,900	859,100	212,200	2,420,900

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	146,800					146,800
350	Instructional - Other						0
360	Technical, Specialized and Service		2,192,900			368,200	2,561,100
370	Secretarial, Clerical and Other	51,100					51,100
390	Information Technology						0
	Total Salaries	197,900	2,192,900		0	368,200	2,759,000
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	30,000	333,800			51,500	415,300
5-6XX	SERVICES						
510	Professional, Technical and Specialized						0
520	Communications	6,300	8,400				14,700
540	Travel and Meetings	4,500	1,500	1,500			7,500
570	Printing and Binding						0
550	Transportation of Pupils						0
580	Insurance and Bond Premiums		72,300				72,300
590	Maintenance and Repair Services		22,200				22,200
610	Rentals		1,500				1,500
630	Advertising	1,000					1,000
640	Dues and Fees		1,300				1,300
650	Professional and Staff Development	4,100	8,000				12,100
680	Information Technology Services	79,300					79,300
	Total Services	95,200	115,200	1,500	0	0	211,900
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		847,900				847,900
740	Curricular and Media Materials						0
760	Minor Equipment	1,200	13,000				14,200
780	Information Technology Equipment	3,500					3,500
	Total Supplies, Materials & Minor Equipment	4,700	860,900		0	0	865,600
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge						0
	Total Transfers	0	0	0	0	0	0
TOTALS		327,800	3,502,800	1,500	0	419,700	4,251,800

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE		10	20	50	70	80	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	95,900					95,900
360	Technical, Specialized and Service		4,058,200		17,600	100,000	4,175,800
370	Secretarial, Clerical and Other	98,800					98,800
390	Information Technology						0
	Total Salaries	194,700	4,058,200	0	17,600	100,000	4,370,500
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	28,800	629,000		2,700	4,400	664,900
5-6XX	SERVICES						
510	Professional, Technical and Specialized		121,600			215,000	336,600
520	Communications		20,000				20,000
530	Utility Services		1,353,400		63,600		1,417,000
540	Travel and Meetings	8,000	86,000				94,000
570	Printing and Binding						0
580	Insurance and Bond Premiums		391,000				391,000
590	Maintenance and Repair Services		17,000				17,000
610	Rentals		12,900				12,900
620	Property Taxes		513,000		111,700		624,700
630	Advertising	2,000					2,000
640	Dues and Fees						0
650	Professional and Staff Development		7,000				7,000
680	Information Technology Services		1,600				1,600
	Total Services	10,000	2,523,500	0	175,300	215,000	2,923,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies		544,400	657,500	6,000	99,500	1,307,400
740	Curricular and Media Materials						0
760	Minor Equipment		106,000			23,500	129,500
780	Information Technology Equipment		12,000				12,000
	Total Supplies, Materials & Minor Equipment	0	662,400	657,500	6,000	123,000	1,448,900
960	School Divisions						
999	Recharge						0
TOTALS		233,500	7,873,100	657,500	201,600	442,400	9,408,100

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM		Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION		
English Language - Single Track		7,616.1
Francais - Single Track		-
French Immersion - Single Track		-
Dual Track		
- English Language	-	
- Francais	-	
- French Immersion	-	
- Other Bilingual	-	0.0
Senior Years Technology Education		525.9
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS		8,142.0

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	5,386
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	1,633,973
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	1,404,673
LOADED KILOMETERS (For the period ended June 30)	825,861

Hanover School Division

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

CODE OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320 Executive, Managerial, and Supervisory	31.00	1.00			6.50		2.00	1.00	41.50
330 Instructional - Teaching	461.13	72.50				7.66			541.29
350 Instructional - Other	18.00	170.00		2.80		4.00			194.80
360 Technical, Specialized and Service	19.00	1.00			2.00	2.53	104.60	85.72	214.85
370 Secretarial, Clerical and Other	37.25	2.00			9.07	20.60	1.00	2.00	71.92
380 Clinician		23.10							23.10
390 Information Technology	10.50					0.50			11.00
TOTALS (excluding Trustees)	576.88	269.60	0.00	2.80	17.57	35.28	107.60	88.72	1,098.45
510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis								0.00	
310 TRUSTEES									9.00

CALCULATION OF ADMINISTRATION COSTS AS A PERCENTAGE OF TOTAL EXPENSES

Administration Costs

Divisional Administration, Function 500	2,308,800
Less: Liability Insurance	58,500
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>2,250,300 (A)</u>

Expense Base

Total Operating Expenses	94,276,500
Plus: Transfers to Capital	477,100
Less: Adult Learning Centres, Function 300	0
	<u>94,753,600 (B)</u>

Percentage (A) / (B)2.37%**% increase in 2020/21 Special Requirement**2.00% Limit Met**Maximum Allowable Percentage**2.94%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.94%	2.85%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.53%	3.42%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	$2.94\% + (5,000 - \text{enrolment}) \times 0.0001475\%$	
2% Special Requirement limit exceeded - To a maximum of 3.42%	$2.85\% + (5,000 - \text{enrolment}) \times 0.0001425\%$	

Self-Funded Expenses (fully offset by incremental revenues):**Foreign Student Programs****Expenses ⁽¹⁾**

Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾-**Self-Administered Pension Plans****Expenses ⁽¹⁾**

Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

CALCULATION OF ALLOWABLE EXPENSES								
		REDUCTIONS TO EXPENSES						
FUNCTION / PROGRAM	TOTAL EXPENSES	ADJUSTMENTS TO EXPENSES	CATEGORICAL SUPPORT	OTHER PROGRAM SUPPORT	OTHER PROVINCIAL GOVERNMENT REVENUE	NON-PROVINCIAL SOURCES		ALLOWABLE EXPENSES
						TUITION, TRANSFER AND RESIDUAL FEES	OTHER	
		<<<<< (from Appendix A) >>>>>	<<<<< (from Appendix B) >>>>>					
210 - 260 Student Support Services	12,770,400	0	4,274,379	0	80,000	0	0	8,416,021
270 Counselling and Guidance	2,131,600	0	0	0	0	0	0	2,131,600
300 Adult Learning Centres	0				0	0	0	
400 Community Education and Services	114,000		114,765	0	0	0	0	
620 Library / Media Centre	1,013,900	0	0	0	0	0	0	1,013,900
630 Professional and Staff Development	859,100	0	0	0	8,000	0	0	851,100
800 Operations and Maintenance	9,408,100	(5,000)	0	176,640	0	0	190,000	9,036,460
ALLOCATED ADJUSTMENTS/REDUCTIONS		(5,000)	4,389,144	176,640	88,000	0	190,000	
UNALLOCATED ADJUSTMENTS/REDUCTIONS		0	4,188,776	101,100	2,362,235	69,000	457,472	(1)
TOTALS	26,297,100	(5,000)	8,577,920	277,740	2,450,235	69,000	647,472	21,449,081

OTHER FUNCTION/PROGRAMS EXPENSES	67,979,400
100 Regular Instruction	59,056,300
500 Administration	2,308,800
605 Curriculum Consulting Admin.	15,000
610 Curriculum Consulting	320,700
680 Other	212,200
700 Transportation of Pupils	4,251,800
900 Fiscal	1,814,600
TOTAL EXPENSES	94,276,500

CALCULATION OF UNSUPPORTED EXPENSES	
OTHER FUNCTION/PROGRAMS EXPENSES	67,979,400
TOTAL ALLOWABLE EXPENSES	21,449,081
TOTAL UNALLOCATED ADJUSTMENTS/REDUCTIONS (1)	(7,178,583)
- ADJUSTMENTS TO EXPENSES	0
- CATEGORICAL SUPPORT	(4,188,776)
- OTHER PROGRAM SUPPORT	(101,100)
- OTHER PROVINCIAL GOVERNMENT REVENUE	(2,362,235)
- NON-PROV. SOURCES - TUITION, TRANSFER AND RESIDUAL FEES	(69,000)
- NON-PROV. SOURCES - OTHER	(457,472)
Base Support (from page 2)	(24,105,710)
Formula Guarantee (from page 2)	0
SCHOOL BUS AMORTIZATION (from F/S)	625,902
TOTAL UNSUPPORTED EXPENSES	58,770,090

APPENDIX A

CALCULATION OF ALLOWABLE SCHOOL BUILDINGS SUPPORT "D" EXPENSES:	
Program 850 School Building Repairs & Replacements	657,500
PLUS: Capitalized Section "D" Expenses (net)	0
Grounds	0
LESS: Related revenue other than "D" Support	
Allowable Section "D" Expenses	(C) 657,500
< OR >	
Expenses to be used for calculating "D" Grant. Enter an amount to overwrite if different from above.	(D) 657,500
(cannot be more than amount on line "C")	
Refer to page 2 of the Allowable Expenses Guide when completing this section.	

CALCULATION OF ALLOWABLE AND UNSUPPORTED EXPENSES

APPENDIX B

OTHER PROVINCIAL GOVERNMENT REVENUE:

	Allocable	Non-allocable	Total
Other Dept. of Education			
General Support Grant		1,270,763	1,270,763
Education Property Tax Credit		6,751,157	6,751,157
Tax Incentive Grant		747,253	747,253
All other	1,179,472		1,179,472
Other Provincial Government Departments	0		0
Total Revenue	1,179,472	8,769,173	9,948,645

ALL REVENUES REPORTED ON THIS PAGE, EXCEPT THOSE SHADED, MUST BE DEDUCTED FROM TOTAL EXPENSES ON PAGE 18 UNLESS THERE ARE SPECIAL CIRCUMSTANCES WHICH WOULD MAKE AN ALLOCATION IMPRACTICAL OR INAPPROPRIATE. IN THOSE LIMITED CASES, REASONS FOR NOT ALLOCATING MUST BE PROVIDED BELOW.

NON-PROVINCIAL SOURCES:

	Allocable	Non-allocable	Total
Federal Government			
Tuition Fees	0		0
All other	0		0
Municipal Government			
Special Requirement less Property Tax Credit		28,622,593	28,622,593
Other	0		0
Other School Divisions			
Tuition Fees	69,000		69,000
Transfer Fees	0		0
Residual Fees	0		0
All other	0		0
First Nations			
Tuition Fees	0		0
All other	0		0
Private Organizations and Individuals			
Tuition Fees	0		0
Ancillary Services	466,000		466,000
Other Sources			
Interest		700	700
Donations	0		0
Other	181,472		181,472
Total Revenue	716,472	28,623,293	29,339,765

OTHER PROVINCIAL GOVERNMENT REVENUE:

Total Revenue	9,948,645
Education Property Tax Credit	(6,751,157)
Tax Incentive Grant	(747,253)
PROVINCIAL REVENUE FOR EQUALIZATION	2,450,235
(to agree with Other Provincial Gov't Revenue on page 18)	

NON-PROVINCIAL SOURCES:

TOTAL ALLOCABLE FEES (Tuition, Transfer and Residual Fees)	69,000
 TOTAL ALLOCABLE OTHER REVENUE	647,472
 TOTAL ALLOCABLE NON-PROV. SOURCES	716,472