

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, November 3, 2020 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

Lynn Barkman	Sue Doerksen
Jonathon Driedger	Ron Falk (Chair)
Shannon Friesen (Remote)	Danielle Funk
Carisa Klassen	Rick Peters (Vice-Chair)
Brad Unger	

ALSO IN ATTENDANCE:

Shelley Amos	Colin Campbell
Leanne Peters	Kevin Heide
Phil Guenther	

Opening Items

1.1 Call to order - Board Chair

1.2 Opening – Ron Falk

Human Resources Report

2.1 HR Staffing Report - Support Staff for the period of October 21 to November 3, 2020

ORIGINAL - Motion

Member (**Carisa Klassen**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of October 21 to November 3, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

2.2 HR Staffing Report - Teachers for the period of October 21 to November 3, 2020

ORIGINAL - Motion

Member (**Lynn Barkman**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of October 21 to November 3, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

Adoption of Public Previous Meeting Minutes

3.1 Minutes of Regular Board Meeting, October 6, 2020

ORIGINAL - Motion

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, October 6, 2020, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

4.1 Minutes of Committee of the Whole In-Camera Meeting, October 6, 2020

ORIGINAL - Motion

Member (**Carisa Klassen**) Moved, Member (**Rick Peters**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 6, 2020 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

4.2 Minutes of Committee of the Whole In-Camera Meeting, October 20, 2020

ORIGINAL - Motion

Member (**Sue Doerksen**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, October 20, 2020 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

Committee Reports - Education

5.1 Report of Education Committee Meeting, October 20, 2020

5.2 COPY - Deeper Learning Highlights

5.3 COPY - Career Development Update

5.4 COPY - Continuous Improvement Plan Update

5.5 COPY - Suspension K-12 Framework for Continuous Improvement Reports

5.6 COPY - Education Committee Budget Summary

Committee Reports - Finance / Audit

6.1 Report of Finance / Audit Committee Meeting, October 20, 2020

6.2 COPY - Revenue Summary - October 2020

6.3 COPY - Location Summary - October 2020

6.4 COPY - Administration Summary - October 2020

6.5 COPY - Transportation Summary - October 2020

6.6 COPY - Maintenance Summary - October 2020

6.7 COPY - Staffing Levels Report - October 2020

6.8 COPY - COVID Related Expenses - Sept 2020

6.9 COPY - Identified Variances to Budget - October 2020

6.10 COPY - Visa and Expense Claims for R. Dueck, S. Amos & K. Heide - May to September 2020

6.11 UPDATED - Wage / Salary Reclassification (a)

ORIGINAL - Motion

Member **(Rick Peters)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'To approve the wage reclassification for Emp #2981 to Level 5 as outlined in the Wages and Specific Benefits Schedule 'C' dated November 3, 2020 as a result of change in job duties. This increase will take effect July 1, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

6.12 UPDATED - Wage / Salary Reclassification (b)

ORIGINAL - Motion

Member **(Rick Peters)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'To approve the job reclassification for Emp #2977 from Human Resources Coordinator to Human Resources Supervisor to reflect the change in duties as a result of the elimination of the divisional role of Human Resources Manager. This classification will be for Step 3 retroactive to May 1, 2020'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

6.13 UPDATED - Bus Driver COVID Pay

ORIGINAL - Motion

Member **(Rick Peters)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'Recommendation: To approve the compensation plan as presented by Administration granting COVID pay for additional cleaning protocols at the following levels: 2 cleanings daily = 1/2 hour; 3-5 daily = 3/4 hour; 6+ daily = 1 hour. This additional pay will be retroactive to the beginning of the 2020/21 school year and will remain in effect until such time as bus driver cleaning protocols revert back to pre-COVID levels'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

6.14 COPY - Notice of Intent to Bargain - Sec / Library

6.15 COPY - Divisional Credit Card Reward Points – Cash Back

6.16 COPY - Grad Funding

6.17 COPY - Teacher Staff Distribution - Wage Scale

6.18 COPY - Budget Implementation and Tax Statutes Amendment Act

6.19 COPY - CPI Unemployment Update August 2020

Committee Reports - Governance / Public & Staff

7.1 Report of Governance Committee Meeting, October 20, 2020

7.2 COPY - Staff Appreciation

7.3 COPY - Governance Policy Review Schedule

7.4 UPDATED - Policy AB - HSD Organizational Chart

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended policy AB - HSD Organizational Chart'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

7.5 UPDATED - Policy AD - Educational Philosophy, Mission Statement and Priorities

Recommendation: Recommend to give first reading to amended Policy AD - Educational
ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy AD - Educational Philosophy, Mission Statement and Priorities'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

7.6 UPDATED - Policy BGA - Policy Review and Revision

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy BGA - Policy Review and Revision'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

7.7 UPDATED - Policy EAA - Certified Service Animal

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy EAA - Certified Service Animal'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

7.8 UPDATED - 'Parked Policies" - policies no longer required

ORIGINAL - Motion

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to rescind the following 27 'parked policies' that are no longer required. - A7 - B4, 7, 8, 16, 17, 19, 20, 24, 25, 26 - D4, 7, 10, 11, 12, 13, 15, 16, 28, 29, 36 - E3, 4, 5, 6 - F2'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

7.9 COPY - Board Planning Session Tentative Nov. 28, 2020

Committee Reports - Operations

8.1 Report of Operations Committee Meeting, October 20, 2020

8.2 COPY - Transportation Report of October 2020

8.3 UPDATED - Crossing Guard Requests - Mitchell (MES / MMS)

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'To add 60 minutes per day to Mitchell Elementary School and 60 minutes to Mitchell Middle School for crossing guards on Highway #52 due to the increased highway traffic and a common crossing point being established. Staggered start times at the two Mitchell schools requires longer crossing guard coverage'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

8.4 UPDATED - Boundary Change Request

ORIGINAL - Motion

Member (**Rick Peters**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'To grant a change in school catchment for the property at 42013 Manning Road to Bothwell School for the remainder of the 2020/21 school year. HSD will endeavor to review all divisional boundaries prior to the end of the 2020/21 school year for any potential school catchment revisions deemed necessary due to geographical exceptions such as creeks and seasonal roads, while taking road access into account'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

8.5 COPY - Maintenance Report of October 2020

8.6 COPY - Mitchell Elementary Drainage

8.7 COPY - ICT Report of October 2020

Committee Reports

9.1 Workplace Safety and Health Committee Report of October 6, 2020

Financial Update**10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion**

Member **(Rick Peters)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Oct. 6/20 #39132 to #39164	Totalling	\$46,793.47
Oct. 6/20 #8049035 to #8049203	Totalling	880,194.08
Oct. 6/20 #39165 to #39171	Totalling	23,245.60
Oct. 13/20 #39172 to #39195	Totalling	164,316.88
Oct. 13/20 #39196	Totalling	253.50
Oct. 13/20 #8049204 to #8049302	Totalling	71,197.04
Oct 20/20 #39197	Totalling	5,841.30
Oct 20/20 #39198 to #39239	Totalling	203,317.09
Oct 20/20 #8049303 to #8049448	Totalling	150,557.45
Oct. 27/20 #39240 to #39257	Totalling	42,142.74
Oct. 27/20 #8049449 to #8049545	Totalling	350,288.19
Oct./20 #2236 to #2246	Totalling	55,814.76
Oct. 2, 6, 13, 15, 16, 30/2x Payroll & Other Trfs	Totalling	4,389,021.31'

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

General Information**11.1 Student Enrollment by School & Grade as of October 29, 2020****11.2 Steinbach Online article - Grade 12 Provincial Exams Cancelled This Semester - Oct 2, 2020****11.3 Steinbach Online article - Student Enrollment Numbers Plummeting In HSD - Oct 8, 2020****11.4 Carillon News article - Honour a teacher who makes a difference - Oct 8, 2020****11.5 Carillon News article - HSD deals with higher home school rates - Oct 8, 2020****11.6 Steinbach Online article - Positive COVID-19 Case Identified In Kleefeld School - Oct 9, 2020****11.7 Steinbach Online article - Some Safe Sports Now Being Offered In HSD - Oct 13, 2020**

11.8 Steinbach Online article - Masks Mandatory For Music Students And Their Instruments - Oct 14, 2020

11.9 Steinbach Online article - COVID Or The Flu? What Parents Are Being Recommended To Do - Oct 14, 2020

11.10 Steinbach Online article - Individual From Mitchell Middle School Tests Positive For COVID-19 - Oct 14, 2020

11.11 Steinbach Online article - Updated - Individuals From MMS And CMS Test Positive For COVID-19 - Oct 14, 2020

11.12 Carillon News article - Kleefeld, St Pierre, Mitchell schools see their first cases of COVID-19 - Oct 15, 2020

11.13 Carillon News article - Kasdorf guides division's Phys Ed COVID-protocols - Oct 15, 2020

11.14 Steinbach Online article - COVID-19 Steers School Bus Safety Week Away From The Norm - Oct 19, 2020

11.15 Steinbach Online article - Chemical Fogging In Schools And Buses Considered Harmless - Oct 21, 2020

11.16 Steinbach Online article - More Restrictions Coming Monday For Students In Wpg Metro Region - Oct 22, 2020

11.17 Carillon News article - More schools listed for potential COVID exposure - Oct 22, 2020

MSBA Information

12.1 MSBA - Fall General meeting PD - Electronic Mail for October 28, 2020

Calendar Review & Discussion

13.1 See Google Calendar

Additional Agenda Items

None

Adjournment

Adjourned at 8:30 p.m.


Ron Falk (Board Chair)

