

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, December 7, 2021 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Sue Doerksen
Jonathon Driedger	Ron Falk (Chair)
Danielle Funk	Carisa Klassen
Rick Peters (Vice-Chair)	Brad Unger

**ALSO IN ATTENDANCE:**

Shelley Amos	Colin Campbell
Leanne Peters	Kevin Heide
Phil Guenther	

**REGRETS:**

Shannon Friesen

**Opening Items**

**1.1 Call to order - Board Chair**

**1.2 Opening – Danielle Funk**

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of November 17 to December 7, 2021**

**ORIGINAL - Motion 2021-187**

Member (**Danielle Funk**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of November 17 to December 7, 2021'.

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **1**. The motion **Carried. 7 – 1**.

**2.2 HR Staffing Report - Teachers for the period of November 17 to December 7, 2021**

**ORIGINAL - Motion 2021-188**

Member (**Carisa Klassen**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of November 17 to December 7, 2021'.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **2**. The motion **Carried. 6 – 2**.

**Adoption of Public Previous Meeting Minutes**

**3.1 Minutes of Regular Board Meeting, November 2, 2021**

**ORIGINAL - Motion 2021-189**

Member (**Brad Unger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, November 2, 2021, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Adoption of the In-Camera Board Previous Meeting Minutes**

**4.1 Minutes of Committee of the Whole In-Camera Meeting, November 2, 2021**

**ORIGINAL - Motion 2021-190**

Member (**Danielle Funk**) Moved, Member (**Jonathon Driedger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 2, 2021 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**4.2 Minutes of Committee of the Whole In-Camera Meeting, November 5, 2021**

**ORIGINAL - Motion 2021-191**

Member (**Brad Unger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 5, 2021 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**4.3 Minutes of Committee of the Whole In-Camera Meeting, November 16, 2021**

**ORIGINAL - Motion 2021-192**

Member (**Carisa Klassen**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 16, 2021 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Education**

**5.1 Report of Education Committee Meeting, November 16, 2021**

**5.2 COPY - Deeper Learning Highlights**

**5.3 COPY - Principal and Teacher Out-of-Province Professional Development**

**5.4 COPY - Education Committee Budget Summary**

**5.5 COPY - 2021-22 Collaborative Learning Team Grant**

**Committee Reports - Finance / Audit**

**6.1 Report of Finance / Audit Committee Meeting, November 16, 2021**

**6.2 COPY - Revenue Summary - November 2021**

**6.3 COPY - Location Summary - November 2021**

**6.4 COPY - Administration Summary - November 2021**

**6.5 COPY - Transportation Summary - November 2021**

**6.6 COPY - Maintenance Summary - November 2021**

**6.7 COPY - Staffing Levels Report - Nov 2021**

**6.8 COPY - Identified Variances to Budget - Nov 2021**

**6.9 COPY - Sr. Admin Contract Negotiations**

**6.10 COPY - CUPE Bus Drivers**

**6.11 COPY - MSBA - CPI Unemployment Update October 2021 - Electronic Mail for October 20, 2021**

**6.12 COPY - WCB Rate letter for 2022**

**6.13 COPY - Public Budget Consultation Feedback**

**6.14 COPY - Niverville MB Winter Games Capital Funding Update**

**Committee Reports - Governance / Public & Staff**

**7.1 Report of Governance Committee Meeting, November 16, 2021**

**7.2 COPY - Community Christmas Greeting from the Board**

**7.3 COPY - Governance Policy Review Schedule**

**7.4 UPDATED - Policy CE - Nutrition Policy**

**ORIGINAL - Motion 2021-193**

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to amended Policy CE - Nutrition Policy'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0.**

**7.5 UPDATED - Policy EBB - Blood Bourne Infections**

**ORIGINAL - Motion 2021-194**

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend to give second, third and final reading to amended Policy EBB - Blood Bourne Infections'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.6 UPDATED - Policy EC - Health Services**

**ORIGINAL - Motion 2021-195**

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to rescind Policy EC - Health Services'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.7 UPDATED - Policy ECB - Medical Issues**

**ORIGINAL - Motion 2021-196**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy ECB - Medical Issues'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.8 UPDATED - Policy ED - School Bus Driver Hours of Service**

**ORIGINAL - Motion 2021-197**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy ED - School Bus Driver Hours of Service'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.9 UPDATED - Policy EDA - School Bus Idling**

**ORIGINAL - Motion 2021-198**

Member (**Jonathon Driedger**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy EDA - School Bus Idling'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.10 UPDATED - Policy EDD - Transportation of Students for Extra-Curricular Trips**

**ORIGINAL - Motion 2021-199**

Member (**Jonathon Driedger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy EDD - Transportation of Students for Extra-Curricular Trips'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**7.11 UPDATED - Policy EDE - Student Conduct on a School Bus**

**ORIGINAL - Motion 2021-200**

Member (**Jonathon Driedger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'Recommend to give first reading to amended Policy EDE - Student Conduct on a School Bus'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Operations**

**8.1 Report of Operations Committee Meeting, November 16, 2021**

**8.2 COPY - Transportation Report of November 2021**

**8.3 COPY - Niverville CRRRC Rental Rates**

**8.4 COPY - Community Use of School - Return Plan**

**8.5 COPY - Maintenance Report of November 2021**

**8.6 COPY - LCI - Science Lab Renovation**

**8.7 COPY - SMS - Science Lab Renovations**

**8.8 COPY - SRSS - Science Lab Renovations**

**8.9 COPY - ICT Report of October 2021**

**Financial Update**

**9.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion 2021-201**

Member (**Rick Peters**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Oct. 28/21	#8055061	Totalling	639,924.48
Nov. 02/21	#40467 to #40490	Totalling	58,878.83
Nov. 02/21	#8055062 to #8055170	Totalling	929,362.45
Nov. 09/21	#40491 to #40509	Totalling	385,618.16
Nov. 09/21	#8055171 to #8055315	Totalling	243,276.06
Nov. 16/21	#40510 to #40531	Totalling	98,451.70
Nov. 16/21	#8055316 to #8055391	Totalling	609,363.88
Nov. 23/21	#40532 to #40571	Totalling	200,770.56
Nov. 23/21	#8055392 to #8055523	Totalling	229,282.81
Nov. 30/21	#40572 to #40603	Totalling	107,155.09
Nov. 30/21	#8055524 to #8055658	Totalling	494,038.23
Nov./21	#2307 to #2313	Totalling	9,745.70

Oct. 29, Nov. 02, 12, 15, 23, 26, 30/21 Payroll & Other Trfs Totalling 4,146,815.46'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion **Carried. 8 – 0.**

### **General Information**

#### **10.1 Student Enrollment by School & Grade as of December 2, 2021**

#### **10.2 Steinbach Online article - Umbrella construction underway in Blumenort School - November 8, 2021**

#### **10.3 Steinbach Online article - Fewer rapid tests are being used in Hanover School Division - November 10, 2021**

#### **10.4 CBC News article - 2nd Manitoba teacher in a month being investigated for using N-word in class - November 11, 2021**

#### **10.5 Carillon News article - School division shares the warmth - November 11, 2021**

#### **10.6 Steinbach Online article - HSD condemns teacher's use of racial slur – November 13, 2021**

#### **10.7 Carillon News article - Division investigating use of racial slur – November 18, 2021**

#### **10.8 Steinbach Online article - HSD acknowledges traditional land - November 18, 2021**

#### **10.9 Steinbach Online article - Mitchell Middle School not allowed few parking spots - November 21, 2021**

#### **10.10 Carillon News article - Schools prepare to offer pediatric vaccines - November 25, 2021**

#### **10.11 Steinbach Online article - HSD student's art beautifies former landfill site - November 29, 2021**

#### **10.12 MB Education Budget 2022 Public Engagement Online Survey News Release**

### **MSBA Information**

#### **11.1 MSBA - 2022 Recognition and Award Programs - Electronic Mail for November 24, 2021**

### **Calendar Review & Discussion**

#### **12.1 See Google Calendar**

#### **12.2 Graduation Dates**

#### **ORIGINAL - Motion 2021-202**

Member (**Jonathon Driedger**) Moved, Member (**Sue Doerksen**) Seconded to approve the **ORIGINAL** motion 'To ratify the June 2022 graduation dates as follows: SRSS June 23, NHS June 27, GVS June 28 and LC June 29, 2022. These dates fall outside standard HSD policy and are set for 2021/22 school year on an exception basis'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**12.3 July Public Board Meeting Date**

**ORIGINAL - Motion 2021-203**

Member (**Brad Unger**) Moved, Member (**Carisa Klassen**) Seconded to approve the **ORIGINAL** motion 'To change the date of the July 2022 Public Board meeting to June 30, 2022'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Additional Agenda Items**

None

**14.0 Adjournment**

Adjourned at 8:15 p.m.

  
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Ron Falk (Board Chair)