

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, June 6, 2023 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Shayne Barkman
Ron Falk (Chair)	Danielle Funk
Jeff Friesen	Cheryl Froese
Charmaine Toews	Brad Unger (Vice-Chair)
Dallas Wiebe	

**ALSO IN ATTENDANCE:**

Shelley Amos	Colin Campbell
Leanne Peters	Kevin Heide
Deanne Froese	

**Opening Items**

**1.1 Call to order - Board Chair**

**1.2 Opening – Lynn Barkman**

**School Presentations**

**2.1 School Presentation - Clearspring Middle School**

Clearspring Middle School presented on their Extra Curriculars / Lunch clubs. A group of grade 6 students presented a snippet of their Musical "The Lion King Jr."

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of May 17 to June 6, 2023**

**ORIGINAL - Motion 2023-078**

Member **(Lynn Barkman)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of May 17 to June 6, 2023'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**3.2 HR Staffing Report - Teachers for the period of May 17 to June 6, 2023**

**ORIGINAL - Motion 2023-079**

Member **(Charmaine Toews)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of May 17 to June 6, 2023'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **Superintendents Information**

#### **4.1 First Reading HSD By-Law No. 2/2023 – Religious Instruction**

##### **ORIGINAL - Motion 2023-080**

Member **(Shayne Barkman)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 2/2023 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2023/2024 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Mitchell Middle School	Niverville Elementary	Niverville Middle
South Oaks School	Southwood School	Stonybrook Middle School
Steinbach Regional Secondary	Woodlawn School	

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **4.2 Waive Standard One Meeting Delay – HSD By-Law No. 2/2023**

##### **ORIGINAL - Motion 2023-081**

Member **(Lynn Barkman)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 2/2023, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2023/2024 school year'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **4.3 Second, Third & Final Reading – HSD By-Law No. 2/2023**

##### **ORIGINAL - Motion 2023-082**

Member **(Shayne Barkman)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to give HSD By-Law No. 2/2023 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2023/2024 school year:

Blumenort School	Bothwell School	Clearspring Middle School
Elmdale School	Green Valley School	Kleefeld School
Landmark Collegiate	Landmark Elementary School	Mitchell Elementary School
Mitchell Middle School	Niverville Elementary	Niverville Middle

South Oaks School	Southwood School	Stonybrook Middle School
Steinbach Regional Secondary	Woodlawn School'.	

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **4.4 Authorize to Conduct Religious Exercises in Hanover School Division Schools**

##### **ORIGINAL - Motion 2023-083**

Member (**Brad Unger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2023/2024 school year, namely in the following schools:

Blumenort School	Bothwell School	Green Valley School
Kleefeld School	Landmark Collegiate	Landmark Elementary School
Mitchell Elementary School	South Oaks School	Steinbach Regional Secondary
Stonybrook Middle School	Woodlawn School'.	

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **Adoption of Public Previous Meeting Minutes**

##### **5.1 Minutes of Regular Board Meeting, May 2, 2023**

##### **ORIGINAL - Motion 2023-084**

Member (**Charmaine Toews**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, May 2, 2023, at 7:30 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0** Abstain **1**. The motion **Carried. 8 – 0**.

#### **Adoption of the In-Camera Board Previous Meeting Minutes**

##### **6.1 Minutes of Committee of the Whole In-Camera Meeting, May 2, 2023**

##### **ORIGINAL - Motion 2023-085**

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, May 2, 2023 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **8** Nay: **0** Abstain **1**. The motion **Carried. 8 – 0**.

##### **6.2 Minutes of Committee of the Whole In-Camera Meeting, May 16, 2023**

##### **ORIGINAL - Motion 2023-086**

Member **(Danielle Funk)** Moved, Member **(Charmaine Toews)** Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, May 16, 2023 at 4:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Committee Reports - Education**

**7.1 Report of Education Committee Meeting, May 16, 2023**

**7.2 COPY - Deeper Learning Highlights**

**7.3 COPY - Career Development/Life Exploration Highlights**

**7.4 COPY - Education Committee Budget Summary**

**7.5 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**Committee Reports - Finance / Audit**

**8.1 Report of Finance / Audit Committee Meeting, May 16, 2023**

**8.2 COPY - Revenue Summary - May 2023**

**8.3 COPY - Location Summary - May 2023**

**8.4 COPY - Administration Summary - May 2023**

**8.5 COPY - Transportation Summary - May 2023**

**8.6 COPY - Maintenance Summary - May 2023**

**8.7 COPY - Staffing Levels Report - May 2023**

**8.8 COPY - Identified Variances to Budget - May 2023**

**8.9 COPY - Visa and Expense Claims for S. Amos & K. Heide - April 2023**

**8.10 COPY - MSBA - CPI Unemployment Update**

**Committee Reports - Governance / Public & Staff**

**9.1 Report of Governance Committee Meeting, May 16, 2023**

**9.2 COPY - 2023/2024 Year-at-a-glance School Calendar**

**9.3 COPY - Governance Policy Review Schedule**

**9.4 UPDATED - KB - Partnership (Donation) Policy**

**ORIGINAL - Motion 2023-087**

Member **(Danielle Funk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to new Policy KB – Partnership (Donation)'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

**Friendly amendment:** The principal will recommend donations or sponsorships (that have been brought forward from the community or parent council) to the Superintendent.

#### **9.5 UPDATED - AB - HSD Organizational Chart**

##### **ORIGINAL - Motion 2023-088**

Member **(Danielle Funk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy AB - HSD Organization Chart'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **9.6 UPDATED - AG-A - HSD Code of Conduct**

##### **ORIGINAL - Motion 2023-089**

Member **(Danielle Funk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'To give first reading to Policy AG-A - HSD Code of Conduct'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

#### **Committee Reports - Operations**

##### **10.1 Report of Operations Committee Meeting, May 16, 2023**

##### **10.2 COPY - Transportation Report of May 2023**

##### **10.3 COPY - Maintenance Report of May 2023**

##### **10.4 COPY - ICT Report of May 2023**

##### **10.5 COPY - Communities in Bloom - NES - Bell Request**

#### **Committee Reports - Negotiations**

##### **11.1 Negotiations Committee Report of May 9, 2023**

##### **11.2 Negotiations Committee Report of May 9, 2023**

##### **11.3 Negotiations Committee Report of May 23, 2023**

#### **Financial Update**

##### **12.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

##### **ORIGINAL - Motion 2023-090**

Member **(Danielle Funk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

May. 02/23	#42389 to #42410	Totalling	\$ 51,146.56
May. 02/23	#8064079 to #8064242	Totalling	620,695.81

May. 02/23	#2426	Totalling	89.00
May. 09/23	#42411 to #42436	Totalling	40,355.94
May. 09/23	#8064243 to #8064352	Totalling	757,799.96
May. 09/23	#2427	Totalling	21.00
May. 16/23	#42437 to #42463	Totalling	189,036.57
May. 16/23	#8064353 to #8064459	Totalling	322,159.22
May. 16/23	#2428	Totalling	465.09
May. 23/23	#42464 to #42484	Totalling	44,570.48
May. 23/23	#8064460 to #8064559	Totalling	213,717.50
May. 23/23	#2429	Totalling	12,669.15
May. 25/23	#8064560 to #8064561	Totalling	40,724.78
May. 30/23	#42485 to #42512	Totalling	43,383.93
May. 30/23	#8064562 to #8064695	Totalling	606,568.47
May. 30/23	#2430	Totalling	204.80
May. 12, 15, 26, 31/23	Payroll & Other Trfs	Totalling	4,105,088.61'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **12.2 HSD Borrowing By-Law No. 3/2023**

#### **ORIGINAL - Motion 2023-091**

Member (**Danielle Funk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion 'To approve the Hanover School Division Borrowing By-Law No. 3/2023 in the amount of \$50,000,000 cumulative borrowing for the 2023/2024 fiscal year'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **12.3 HSD Promissory Note LTPS0641**

#### **ORIGINAL - Motion 2023-092**

Member (**Lynn Barkman**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion 'to approve the Province of Manitoba Promissory Note LTPS0641 in the amount of \$1,946,200 for the following capital projects: Mitchell Middle 4 Classrooms Addition \$1,946,200 Total \$1,946,200'.

Upon a roll call vote being taken, the vote was: Aye: **9** Nay **0**. The motion **Carried. 9 – 0**.

### **Correspondence**

#### **13.1 Letter from the Deputy Minister MEECL - Provincial Student Information System (SIS) - Project Update**

### **General Information**

#### **14.1 Student Enrolment by School & Grade as of June 1, 2023.**

#### **14.2 Steinbach Online article - Former staff and students celebrate 50 years of SRSS at open house - May 6, 2023**

**14.3 Steinbach Online article - 3 Hanover schools need more classroom space due to growing student population - May 8, 2023**

**14.4 Steinbach Online article - Grade 2 students from Elmdale School make their own maple syrup - May 8, 2023**

**14.5 Steinbach Online article - Niverville grade 4 and 10 students work together to put on a 'trashion show' - May 9, 2023**

**14.6 Steinbach Online article - School division desperate for more money, waiting for province to help out - May 11, 2023**

**14.7 Carillon News article - SRSS reaches 50th milestone - May 11, 2023**

**14.8 Wpg Free Press article - Winnipeg divisions faced cuts under shelved education funding model - May 11, 2023**

**14.9 Steinbach Online article - SRSS student wins scholarship, dreams of being a doctor in Steinbach - May 12, 2023**

**14.10 Steinbach Online article - Parents gain understanding of budget cuts after meeting with school board - May 15, 2023**

**14.11 Steinbach Online article - Hanover School Division needs to reroute buses after 311 bridge fire - May 17, 2023**

**14.12 Steinbach Online article - Students learn coping strategies helpful in handling difficult emotions - May 17, 2023**

**14.13 Steinbach Online article - School division pays more for fuel this year, bigger budget approved for next year - May 18, 2023**

#### **Conference Reports**

##### **15.1 CAPSLE Conference Report - Danielle Funk**

Trustee Danielle Funk provided a report on the conference entitled Canadian Association for Practical Study of Law in Education that she recently attended.

#### **Calendar Review & Discussion**

##### **16.1 See Google Calendar**

#### **Additional Agenda Items**

None

#### **Adjournment**

Adjourned at 9:40 p.m.



Ron Falk (Board Chair)