

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, December 5, 2023 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Shayne Barkman
Ron Falk	Jeff Friesen (Vice-Chair)
Cheryl Froese	Danielle Funk
Charmaine Toews	Brad Unger (Chair)

**ALSO IN ATTENDANCE:**

Shelley Amos	Colin Campbell
Leanne Peters	Kevin Heide
Deanne Froese	

**REGRETS:**

Dallas Wiebe

**Call to Order**

**1.1. Call to order – Board Chair**

The meeting was called to order by the Board Chair, Brad Unger.

**1.2. Opening –Danielle Funk**

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of November 22 to December 5, 2023**

**ORIGINAL - Motion 2023-167**

Member (**Danielle Funk**) Moved, Member (**Jeff Friesen**) Seconded to approve the **ORIGINAL** motion Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of November 22 to December 5, 2023'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion **Carried. 8 – 0.**

**2.2 HR Staffing Report - Teachers for the period of November 22 to December 5, 2023**

**ORIGINAL - Motion 2023-168**

Member (**Cheryl Froese**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of November 22 to December 5, 2023'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion **Carried. 8 – 0.**

## **Adoption of Public Previous Meeting Minutes**

### **3.1 Minutes of Regular Board Meeting, November 7, 2023**

#### **ORIGINAL - Motion 2023-169**

Member (Ron Falk) Moved, Member (Lynn Barkman) Seconded to approve the ORIGINAL motion 'to accept the minutes of the Regular Board meeting held on Tuesday, November 7, 2023, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

## **Adoption of the In-Camera Board Previous Meeting Minutes**

### **4.1 Minutes of Committee of the Whole In-Camera Meeting, November 7, 2023**

#### **ORIGINAL - Motion 2023-170**

Member (Danielle Funk) Moved, Member (Cheryl Froese) Seconded to approve the ORIGINAL motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 7, 2023 at 4:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

### **4.2 Minutes of Committee of the Whole In-Camera Meeting, November 16, 2023**

#### **ORIGINAL - Motion 2023-171**

Member (Charmaine Toews) Moved, Member (Danielle Funk) Seconded to approve the ORIGINAL motion 'to accept the minutes of the Closed Board Meeting held on Thursday, November 16, 2023 at 4:30 p.m. in the Board Room.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

### **4.3 Minutes of Committee of the Whole In-Camera Meeting, November 21, 2023**

#### **ORIGINAL - Motion 2023-172**

Member (Danielle Funk) Moved, Member (Cheryl Froese) Seconded to approve the ORIGINAL motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 21, 2023 at 5:00 p.m. in the Board Room'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

## **Committee Reports - Education**

### **5.1 Report of Education Committee Meeting, November 21, 2023**

#### **5.2 COPY - Deeper Learning Highlights**

#### **5.3 COPY - Indigenous Education**

#### **5.4 COPY - Homeschool Report**

**5.5 COPY - Education Committee Budget Summary**

**5.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**5.7 COPY - Skills Competition Financial Support**

**ORIGINAL - Motion 2023-173**

Member (Cheryl Froese) Moved, Member (Lynn Barkman) Seconded to approve the ORIGINAL motion 'To pay 50% of the cost up to \$10,000, for Steinbach Regional Secondary School students to attend the Skills Competitions'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

**Committee Reports - Finance / Audit**

**6.1 Report of Finance / Audit Committee Meeting, November 21, 2023**

**6.2 COPY - Revenue Summary - November 2023**

**6.3 COPY - Location Summary - November 2023**

**6.4 COPY - Administration Summary - November 2023**

**6.5 COPY - Transportation Summary - November 2023**

**6.6 COPY - Maintenance Summary - November 2023**

**6.7 COPY - Staffing Levels Report - November 2023**

**6.8 COPY - Identified Variances to Budget - November 2023**

**6.9 COPY - Visa and Expense Claims for S. Amos & K. Heide - Sept and Oct 2023**

**6.10 COPY - MSBA - Provincial Bargaining Status Update**

**6.11 COPY - MSBA - Non-Teaching Bargaining Meeting Dates**

**6.12 COPY - Hourly Support Staff Negotiations**

**6.13 COPY - MSBA - CPI Unemployment Update**

**6.14 COPY - Audit Tender**

**6.15 COPY - WCB Rate letter for 2023 & 2024**

**Committee Reports - Governance / Public & Staff**

**7.1 Report of Governance Committee Meeting, November 21, 2023**

**7.2 COPY - Christmas Greeting from the Board**

**7.3 COPY - Governance Policy Review Schedule**

**7.4 COPY - BC - Board Member Conflict of Interest**

**ORIGINAL - Motion 2023-174**

Member (Danielle Funk) Moved, Member (Ron Falk) Seconded to approve the ORIGINAL motion 'Recommend to give second third and final reading to amended Policy BC – Board Member Conflict of Interest'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

**7.5 COPY - Proposal Draft Signage**

**7.6 First Reading HSD Policy CA - School Closure**

**ORIGINAL - Motion 2023-175**

Member (Danielle Funk) Moved, Member (Charmaine Toews) Seconded to approve the ORIGINAL motion 'to give first reading to amended Policy CA - School Closure'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

**7.7 Waive Standard One Meeting Delay HSD Policy CA - School Closure**

**ORIGINAL - Motion 2023-176**

Member (Danielle Funk) Moved, Member (Ron Falk) Seconded to approve the ORIGINAL motion 'to waive the standard one meeting delay for the second third and final reading to amended Policy CA - School Closure'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

**7.8 Second, Third & Final Reading HSD Policy CA - School Closure**

**ORIGINAL - Motion 2023-177**

Member (Danielle Funk) Moved, Member (Ron Falk) Seconded to approve the ORIGINAL motion to give second third and final reading to amended Policy CA - School Closure'.

Upon a roll call vote being taken, the vote was: Aye: 8 Nay 0. The motion Carried. 8 – 0.

**Committee Reports - Operations**

**8.1 Report of Operations Committee Meeting, November 21, 2023**

**8.2 COPY - Transportation Report of November 2023**

**8.3 COPY - Herschfeld Subdivision Request - Update**

**8.4 COPY - Maintenance Report of November 2023**

**8.5 COPY - ICT Report of November 2023**

**Financial Update****9.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion 2023-178**

Member **(Ron Falk)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

Nov. 07/23	#42957 to #42983	Totalling	\$208,537.95
Nov. 07/23	#8067097 to #8067223	Totalling	834,707.57
Nov. 07/23	#161	Totalling	64,490.16
Nov. 15/23	#42984 to #43014	Totalling	185,236.35
Nov. 15/23	#8067224 to #8067366	Totalling	1,065,737.65
Nov. 15/23	#2447 to #2448	Totalling	1,741.00
Nov. 21/23	#43015 to #43040	Totalling	16,739.35
Nov. 21/23	#8067367 to #8067485	Totalling	152,405.14
Nov. 21/23	#15	Totalling	5,080.32
Nov. 28/23	#43041 to #43043	Cheques not used	
Nov. 28/23	#43044 to #43064	Totalling	25,384.11
Nov. 28/23	#8067486 to #8067607	Totalling	778,987.50
Nov. 28/23	#162	Totalling	75,440.52
Nov. 10, 15, 24, 30/23	Payroll & Other Trfs	Totalling	3,987,779.60'

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**General Information****10.1 Student Enrollment by School & Grade as of November 30, 2023****10.2 Steinbach Online article - School division's decision to hire temporary EAs creating a stir in the community - November 7, 2023****10.3 Steinbach Online article - Large crowd confronts trustees, board chair apologizes for misinformation - November 8, 2023****10.4 Steinbach Online article - CLAC holds rally for Educational Assistants in Steinbach - November 8, 2023****10.5 Carillon News article - Tempers flare at division meeting - November 9, 2023****10.6 Carillon News article - HSD wage offer deemed fair by negotiating chair – November 9, 2023****10.7 Carillon News article - The Big Bear brings message of hope to Rotary – November 9, 2023****10.8 Steinbach Online article - HSD forecasting \$800,000 deficit by the end of this year - November 9, 2023****10.9 Steinbach Online article - Students demonstrate robot games for trustees – November 13, 2023**

10.10 Carillon News article - EA members unlikely to vote yes to proposal by deadline - November 16, 2023

10.11 Steinbach Online article - November 15th deadline passes, EAs still on strike - November 16, 2023

10.12 Steinbach Online article - SRSS student gearing up for WorldSkills Competition - November 19, 2023

10.13 Steinbach Online article - EAs and school division reach tentative agreement - November 22, 2023

10.14 Steinbach Online article - It's back to school for Educational Assistants as Hanover and union reach new deal - November 22, 2023

10.15 Steinbach Online article - Hanover EAs to see nearly 16 percent wage increase in new 4-year agreement - November 23, 2023

10.16 Steinbach Online article - "It's a good day to be happy", EAs celebrate a return to school - November 23, 2023

10.17 Carillon News article - EAs reach tentative agreement - November 23, 2023

10.18 Carillon News article - SRSS student representing Canada at WorldSkills – November 23, 2023

10.19 Steinbach Online article - "Did we get some big gains? We absolutely did", Union rep reflects on EA strike - November 29, 2023

10.20 Carillon News article - EAs agree to new four-year contract - November 30, 2023

#### Calendar Review & Discussion

11.1 See Google Calendar

11.2 Christmas Concerts

#### Additional Agenda Items

None

#### Adjournment

Adjourned at 8:10 p.m.



Brad Unger (Board Chair)