

**MINUTES  
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION  
BOARD OF TRUSTEES**

Tuesday, November 5, 2024 (7:30 PM)

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Shayne Barkman
Ron Falk (Acting Chair)	Danielle Funk
Cheryl Froese	Charmaine Toews
Brad Unger	

**ALSO IN ATTENDANCE:**

Joe Thiessen	Marlin Adrian
Leanne Peters	Kevin Heide
Howard Rempel	

**REGRETS:**

Jeff Friesen (Chair)	Dallas Wiebe (Vice-Chair)
----------------------	---------------------------

**Opening Items**

**1.1 Call to order - Board Vice-Chair**

**1.2 Opening – Lynn Barkman**

**1.3 Adoption of Agenda**

**ORIGINAL - Motion 2024-184**

Member (**Lynn Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "To adopt the agenda of the Public Board Meeting for October 1, 2024 as circulated."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

**School Presentations**

**2.1 School Presentation - Kleefeld School**

Kleefeld School administration presented on Student Engagement.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of October 16 to November 5, 2024**

**ORIGINAL - Motion 2024-185**

Member (**Brad Unger**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of October 16 to November 5, 2024"

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**3.2 HR Staffing Report - Teachers for the period of October 16 to November 5, 2024**

**ORIGINAL - Motion 2024-186**

Member (**Lynn Barkman**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "Recommend acceptance of the attached HR Staffing Report - Teachers for the period of October 16 to November 5, 2024"

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**Adoption of Public Previous Meeting Minutes**

**4.1 Minutes of Regular Board Meeting, October 1, 2024**

**ORIGINAL - Motion 2024-187**

Member (**Charmaine Toews**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Regular Board meeting held on Tuesday, October 1, 2024, at 7:30 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**Adoption of the In-Camera Board Previous Meeting Minutes**

**5.1 Minutes of Committee of the Whole In-Camera Meeting, October 1, 2024**

**ORIGINAL - Motion 2024-188**

Member (**Brad Unger**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, October 1, 2024 at 5:00 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**5.2 Minutes of Committee of the Whole In-Camera Meeting, October 15, 2024**

**ORIGINAL - Motion 2024-189**

Member (**Lynn Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, October 15, 2024 at 5:00 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**5.3 Minutes of Committee of the Whole In-Camera E-Mail Meeting, October 24, 2024**

**ORIGINAL - Motion 2024-190**

Member (**Brad Unger**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board E-Mail Meeting held on Thursday October 24, 2024."

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

**Committee Reports - Education**

**6.1 Report of Education Committee Meeting, October 15, 2024**

**6.2 COPY - Deeper Learning Highlights**

**6.3 COPY - AFM Quarterly Report**

**6.4 COPY - Education Committee Budget Summary**

**6.5 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, October 15, 2024**

**7.2 COPY - Revenue Summary - October 2024**

**7.3 COPY - Location Summary - October 2024**

**7.4 COPY - Administration Summary - October 2024**

**7.5 COPY - Transportation Summary - October 2024**

**7.6 COPY - Maintenance Summary - October 2024**

**7.7 COPY - Staffing Levels Report - October 2024**

**7.8 COPY - Identified Variances to Budget - October 2024**

**7.9 COPY - Visa and Expense Claims for J. Thiessen & K. Heide - August 2024**

**7.10 COPY - HTA Principal Allowance Letter**

**7.11 COPY - MSBA - CPI Unemployment Update**

**7.12 COPY - MSBA - Salary Bulletin**

**7.13 COPY - SCU Banking / CAFT Processing - UPDATE**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, October 15, 2024**

**8.2 COPY - Public Budget Consultation Format**

**8.3 COPY - Governance Policy Review Schedule**

**8.4 COPY - Policy AH - Responsible Use of Technology**

**8.5 COPY - Policy AD - Mission Statement, Educational Philosophy & Priorities**

**8.6 COPY - Policy AJ - Privacy Policy**

**8.7 COPY - MSBA Call for Nominations and Resolutions**

**Committee Reports - Operations**

**9.1 Report of Operations Committee Meeting, October 15, 2024**

**9.2 COPY - Transportation Report of October 2024**

**9.3 COPY - Maintenance Report of October 2024**

**9.4 COPY - ICT Report of October 2024**

**Committee Reports**

**10.1 Workplace Safety and Health Committee Report of October 3, 2024**

**10.2 Board / HCOSL Liaison Follow-Up**

Trustees provided feedback on the recent Board / HCOSL Liaison meeting. Principals provided success stories at their schools.

*(Motion # 2024-191 not used.)*

**Financial Update**

**11.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion 2024-192**

Member **(Ron Falk)** Moved, Member **(Danielle Funk)** Seconded to approve the **ORIGINAL** motion "to ratify the following list of accounts payable cheques and transfers:

Oct. 01/24	#8072192	Totalling	\$ 31,711.00
Oct. 01/24	#43930	Totalling	4,000.00
Oct. 01/24	#43931 to #43946	Totalling	34,012.21
Oct. 01/24	#8072193 to #8072321	Totalling	432,949.49
Oct. 08/24	#8072322 to #8072453	Totalling	1,168,210.71
Oct. 08/24	#43947 to #43978	Totalling	264,148.07
Oct. 08/24	#2494	Totalling	890.00
Oct. 09/24	#8072454	Totalling	12,904.99
Oct. 15/24	#8072455 to #8072587	Totalling	732,205.71
Oct. 15/24	#43979 to #43998	Totalling	109,333.74
Oct. 15/24	#2495	Totalling	1,020.00
Oct. 15/24	#25	Totalling	6,139.07
Oct. 15/24	#8072588	Totalling	10,202.14
Oct. 21/24	#43999 to #44003	Totalling	689.61
Oct. 21/24	#26	Totalling	68,583.62
Oct. 22/24	#8072589 to #8072731	Totalling	267,961.60
Oct. 22/24	#44004 to #44024	Totalling	58,736.95
Oct. 22/24	#2496	Totalling	34.40
Oct. 29/24	#8072732 to #8072890	Totalling	786,929.75
Oct. 29/24	#44025 to #44059	Totalling	91,212.94

Oct. 29/24	#2497 to #2499	Totalling	4,160.50
Sep. 13, 27/24	Payroll & Other Trfs	Totalling	4,426,305.09"

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

### **11.2 HSD Promissory Note LTPS0754**

#### **ORIGINAL - Motion 2024-193**

Member (**Danielle Funk**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to approve the Province of Manitoba Promissory Note LTPS0754 in the amount of \$1,997,500 for the following capital projects:

New K-4 School, Design only project	\$1,997,500
Total	\$1,997,500."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

#### **General Information**

##### **12.1 Student Enrollment by School & Grade as of October 30, 2024**

##### **12.2 Steinbach Online article - Teachers dye their hair for Grunthal students' successful food drive - October 2, 2024**

##### **12.3 Steinbach Online article - "I thought it was pretty awesome", Blumenort band students perform for school board - October 3, 2024**

##### **12.4 Steinbach Online article - Hanover School Division announces new catchment area for Parkhill School - October 11, 2024**

##### **12.5 Carillon News article - Parkhill school boundary declared, changes to catchment areas - October 17, 2024**

##### **12.6 Carillon News editorial - Fighting for Green Valley School - Report from the Legislature - October 17, 2024**

##### **12.7 Carillon News editorial - View from the Legislature - Where are the promised schools? - October 24, 2024**

##### **12.8 Steinbach Online article - Parents in Hanover School Division can expect calls, text and emails - October 25, 2024**

##### **12.9 Steinbach Online article - SRSS recognizes student's achievements and successes at the Grade Awards - October 25, 2024**

##### **12.10 Winnipeg Free Press article - Manitoba school phone ban rings in positive change - October 29, 2024**

##### **12.11 Steinbach Online article - Superintendent reports 8,900 students enrolled in Hanover School Division - October 30, 2024**

**12.12 Steinbach Online article - Principal named for Steinbach's new school - October 30, 2024**

**12.13 Carillon News article - Parkhill School principal chosen - October 31, 2024**

**MSBA Information**

**13.1 CSBA Documents**

**Calendar Review & Discussion**

**14.1 See Google Calendar**

**Additional Agenda Items**

**15.1 Notice of Motion – Trustee Funk**

Trustee Funk made the following notice of motion to be discussed at the next Regular Board meeting:

“The HSD Board of Trustees engages an independent external reviewer to conduct a comprehensive review of our governance practices and the effectiveness of our code of conduct. This review is essential to ensure transparency, accountability, and adherence to our core values. The review shall include the following:

1. **\*\*Assessment of Governance Practices:\*\*** Evaluate the current governance structures, policies, and procedures to identify areas for improvement and ensure alignment with best practices.
2. **\*\*Evaluation of Code of Conduct:\*\*** Review the existing code of conduct to assess its effectiveness in guiding board members' behavior and decision-making.
3. **\*\*Historical Investigation of Compliance:\*\*** Conduct a historical investigation into the compliance of the current board with established governance practices and the code of conduct. This will include an examination of past actions, decisions, and adherence to ethical standards.
4. **\*\*Public Report of Findings:\*\*** The external reviewer will present a full report of their findings in a public forum to ensure transparency and build trust within our community.
5. **\*\*Action Items Addressed:\*\*** The board will commit to addressing all action items identified in the report, with a timeline for implementation to ensure accountability.

**Adjournment**

Adjourned at 8:45 p.m.



Ron Falk (Acting Board Chair)