

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
Tuesday, January 7, 2025 (7:30 PM)

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Shayne Barkman	Jeff Friesen (Chair)
Ron Falk	Danielle Funk
Cheryl Froese	Charmaine Toews
Brad Unger	

**ALSO IN ATTENDANCE:**

Marlin Adrian	Leanne Peters
Kevin Heide	Howard Rempel

**REGRETS:**

Lynn Barkman	Dallas Wiebe (Vice-Chair)
Joe Thiessen	

**Opening Items**

**1.1 Call to order - Board Chair**

**1.2 Opening – Danielle Funk**

**1.3 Adoption of Agenda**

**ORIGINAL - Motion 2025-004**

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to adopt the agenda of the Public Board Meeting for January 7, 2025 as circulated."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of December 4, 2024 to January 7, 2025**

**ORIGINAL - Motion 2025-005**

Member (**Danielle Funk**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report - Support Staff for the period of December 4, 2024 to January 7, 2025."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

**2.2 HR Staffing Report - Teachers for the period of December 4, 2024 to January 7, 2025**

**ORIGINAL - Motion 2025-006**

Member (**Charmaine Toews**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion “to accept the attached HR Staffing Report – Teachers for the period of December 4, 2024 to January 7, 2025.”

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0.**

### **Adoption of Public Previous Meeting Minutes**

#### **3.1 Minutes of Regular Board Meeting, December 3, 2024**

##### **ORIGINAL - Motion 2025-007**

Member (**Brad Unger**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion “to accept the minutes of the Regular Board meeting held on Tuesday, December 3, 2024, at 7:30 p.m. in the Board Room.”

Upon a roll call vote being taken, the vote was: Aye: **5** Nay **0** Abstain **2**. The motion **Carried. 5 – 0.**

### **Adoption of the In-Camera Board Previous Meeting Minutes**

#### **4.1 Minutes of Committee of the Whole In-Camera Meeting, December 3, 2024**

##### **ORIGINAL - Motion 2025-008**

Member (**Brad Unger**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion “to accept the minutes of the Closed Board Meeting held on Tuesday, December 3, 2024 at 5:00 p.m. in the Board Room.”

Upon a roll call vote being taken, the vote was: Aye: **5** Nay **0** Abstain **2**. The motion **Carried. 5 – 0.**

### **Committee Reports**

#### **5.1 Workplace Safety and Health Committee Report of December 12, 2024**

### **Financial Update**

#### **6.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

##### **ORIGINAL - Motion 2025-009**

Member (**Ron Falk**) Moved, Member (**Danielle Funk**) Seconded to approve the **ORIGINAL** motion “to ratify the following list of accounts payable cheques and transfers:

Dec. 03/24	#8073405 to #8073546	Totalling	1,362,328.17
Dec. 03/24	#44170 to #44187	Totalling	1,902,748.12
Dec. 10/24	#8073547 to #8073653	Totalling	351,983.63
Dec. 10/24	#44188 to #44201	Totalling	514,473.05
Dec. 10/24	#2501	Totalling	14,240.00
Dec. 17/24	#8073654 to #8073797	Totalling	787,218.55
Dec. 17/24	#44202 to #44217	Totalling	64,431.36
Dec. 17/24	#2502	Totalling	174.99
Dec. 31/24	#8073798 to #8073818	Totalling	210,958.46

Dec. 31/24	#8073819 to #8073900	Totalling	47,028.09
Dec. 31/24	#44218 to #44225	Totalling	74,452.98
Nov. 08, 13, 15, 22, 29/24	Payroll & Other Trfs	Totalling	5,046,568.03

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

## **6.2 HSD Promissory Note LTPS0761**

### **ORIGINAL - Motion 2025-010**

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion “: to approve the Province of Manitoba Promissory Note LTPS0761 in the amount of \$12,022,100 for the following capital projects:

New K-4 School, Design only project	\$12,022,100
Total	\$12,022,100.”

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

### **Correspondence**

#### **7.1 SRSS Rugby Team Trip Thank You Letter**

#### **7.2 SCU Response Letter**

#### **7.3 Road Conditions**

At the request of the Board Chair, a letter will be sent to the Department of Highways expressing our concerns regarding the timeliness of clearing rural roads.

#### **7.4 Jordan's Principle Request: Decision Response Letter - Indigenous Services of Canada**

A letter was received from the Federal Government denying funding.

### **General Information**

#### **8.1 Student Enrollment by School & Grade as of January 6, 2025**

#### **8.2 Steinbach Online article - Hanover School Division Superintendent speaks to EA layoffs - November 28, 2024**

#### **8.3 Steinbach Online article - HSD amends new Steinbach early years catchment map due to unexpected growth - December 4, 2024**

#### **8.4 Carillon News article - Hanover School Division to lay off 93 EAs due to funding mishap - December 5, 2024**

#### **8.5 Carillon News article - Hanover School Division catchment areas redrawn - December 12, 2024**

#### **8.6 Carillon News article - Niverville teen seeks funds for Ottawa summit - December 12, 2024**

#### **8.7 Steinbach Online article - High school students step up for food bank with huge donation - December 19, 2024**

**8.8 Steinbach Online article - Superintendent reflects on new programming and cell phone ban - January 2, 2024**

**MSBA Information**

**9.1 MSBA - Business View Magazine - Electronic Mail for December 5, 2024**

**Calendar Review & Discussion**

**10.1 See Google Calendar**

**Additional Agenda Items**

**11.1 Notice of Motion - Trustee Funk**

**ORIGINAL - Motion 2025-011**

Member **(Danielle Funk)** Moved, Member **(Ron Falk)** Seconded to approve the **ORIGINAL** motion "The HSD Board of Trustees engages an independent external reviewer to conduct a comprehensive review of our governance practices and the effectiveness of our code of conduct. This review is essential to ensure transparency, accountability, and adherence to our core values. The review shall include the following:

1. Assessment of Governance Practices: Evaluate the current governance structures, policies, and procedures to identify areas for improvement and ensure alignment with best practices.
2. Evaluation of Code of Conduct: Review the existing code of conduct to assess its effectiveness in guiding board members' behavior and decision-making.
3. Historical Investigation of Compliance: Conduct a historical investigation into the compliance of the current board with established governance practices and the code of conduct. This will include an examination of past actions, decisions, and adherence to ethical standards.
4. Public Report of Findings: The external reviewer will present a full report of their findings in a public forum to ensure transparency and build trust within our community.
5. Action Items Addressed: The board will commit to addressing all action items identified in the report, with a timeline for implementation to ensure accountability."

Upon a roll call vote being taken, the vote was: Aye **1**: Nay **6**. The motion **Defeated. 1 – 6**.

A recorded vote was requested.

**Aye:** Danielle Funk

**Nay:** Shayne Barkman, Ron Falk, Jeff Friesen,  
Cheryl Froese, Charmaine Toews, Brad Unger

**Adjournment**

Adjourned at 8:15 p.m.

  
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Jeff Friesen, Chair of the Board