



Policy: Cancellation of Bus Service

Policy Number: EDC

Policy Type: Transportation

Policy

The Hanover School Division Board of Trustees believes that in the event of hazardous weather and/or road conditions that present a threat to the safety of students travelling to and from school, the division will consider the suspension of school bus service.

Guidelines

1. Schools will be closed when weather and road conditions in HSD are such that it is not advisable to transport students via school buses or for staff to travel. A joint recommendation is made by the Superintendent or designate and the Director of Transportation.
2. The division will close for cold weather reasons when the temperature at the Environment Canada weather station in Kleefeld at 6:00 AM is at minus 35 degrees Celsius or colder or is experiencing a wind chill of minus 45 degrees Celsius or colder.
3. Consideration to close schools may also be given if either the temperature or the wind-chill significantly surpasses these levels, or there are other extenuating circumstances as determined by the Superintendent and Director of Transportation.
4. The decision to suspend bus service is made and announced as close to 6:00 a.m. as possible on local and provincial radio stations, posted on the divisional website, and a voice message and email will be sent to all homes.
5. If unsafe driving conditions necessitate cancelling bus service for the entire division for the home trip, students are to be held in school until other pick up arrangements can be made. Buses will not be sent out early. The decision to cancel buses for the home trip are made and communicated to all schools by 2:30 PM. Bus cancellation for the home trip also includes any extra-curricular field trips and/or sporting events.
6. Extra Curricular activities after school - if the school buses have been cancelled in the morning, but conditions improve during the day, a decision will be made in the early afternoon by the Superintendent, Director of Transportation and the school principal about running buses to extra curricular activities after school. This pertains primarily in cases where a team must travel to Winnipeg to play. Games within the school division will be rescheduled. A minimum of three hour notice is required for drivers.

Date Policy Created	January 15, 2008
Date of last Review:	March 4, 2025
Reference(s):	<ul style="list-style-type: none"> • Administrative Procedures - T-3 - Cancellation of School Buses • HSD Policy CA - School Closure
Related Forms:	