

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, April 8, 2025 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Shayne Barkman
Ron Falk	Jeff Friesen (Chair)
Cheryl Froese	Charmaine Toews
Brad Unger	Dallas Wiebe (Vice-Chair)

**ALSO IN ATTENDANCE:**

Joe Thiessen	Leanne Peters
Kevin Heide	

**REGRETS:**

Danielle Funk	Marlin Adrian
Howard Rempel	

**Opening Items**

**1.1 Call to order - Board Vice-Chair**

**1.2 Opening – Ron Falk**

**1.3 Adoption of Agenda**

**ORIGINAL - Motion 2025-063**

Member **(Dallas Wiebe)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion "to adopt the agenda of the Public Board Meeting for February 4, 2025 as circulated / revised."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0.**

**School Presentations**

**2.1 School Presentation – Southwood School**

Southwood School presented on "Who we are" and their EAL programming at their school.

**Human Resources Report**

**3.1 HR Staffing Report - Support Staff for the period of March 19 to April 8, 2025**

**ORIGINAL - Motion 2025-064**

Member **(Lynn Barkman)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report - Support Staff for the period of March 19 to April 8, 2025."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

### **3.2 HR Staffing Report - Teachers for the period of March 19 to April 8, 2025**

#### **ORIGINAL - Motion 2025-065**

Member **(Ron Falk)** Moved, Member **(Charmaine Toews)** Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report – Teachers for the period of February 19 to March 4, 2025."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

### **Adoption of Public Previous Meeting Minutes**

#### **4.1 Minutes of Regular Board Meeting, March 4, 2025**

#### **ORIGINAL - Motion 2025-066**

Member **(Shayne Barkman)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Regular Board meeting held on Tuesday, March 4, 2025, at 7:30 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

### **Adoption of the In-Camera Board Previous Meeting Minutes**

#### **5.1 Minutes of Committee of the Whole In-Camera Meeting, March 4, 2025**

#### **ORIGINAL - Motion 2025-067**

Member **(Dallas Wiebe)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, March 4, 2025 at 5:00 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

#### **5.2 Minutes of Committee of the Whole In-Camera Meeting, March 18, 2025**

#### **ORIGINAL - Motion 2025-068**

Member **(Brad Unger)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, March 18, 2025 at 5:00 p.m. in the Board Room."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0** Abstain **1**. The motion **Carried. 7 – 0**.

#### **5.3 Minutes of Committee of the Whole In-Camera E-Mail Meeting, March 24, 2025**

#### **ORIGINAL - Motion 2025-069**

Member (**Cheryl Froese**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board E-Mail Meeting held on Tuesday, March 24, 2025."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

#### **Committee Reports - Education**

##### **6.1 Report of Education Committee Meeting, March 18, 2025**

##### **6.2 COPY - Deeper Learning Highlights**

##### **6.3 COPY - Education Committee Budget Summary**

##### **6.4 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.**

##### **6.5 COPY - Policy EG - Use of Seclusion Rooms**

##### **ORIGINAL - Motion 2025-070**

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to give second third and final reading to Policy EG – Use of Seclusion Rooms."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

##### **6.6 COPY - Policy KA - Community Use of Schools**

##### **ORIGINAL - Motion 2025-071**

Member (**Shayne Barkman**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to give second third and final reading to Policy KA - Community Use of Schools."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

##### **6.7 COPY - Policy EBB - Blood Borne Infections**

##### **ORIGINAL - Motion 2025-072**

Member (**Shayne Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to give first reading to Policy EBB - Blood Borne Infections."

This item was withdrawn as a result of the wrong version of the policy being placed on the agenda.

##### **6.8 COPY - Policy EB - Workplace Safety and Health**

##### **ORIGINAL - Motion 2025-073**

Member (**Shayne Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to give first reading to Policy EB - Workplace Safety and Health."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**6.9 COPY - Policy JFB - Student Substance Use/Abuse**

**ORIGINAL - Motion 2025-074**

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to give first reading to Policy JFB - Student Substance Use/Abuse."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**6.10 COPY - 2025 WISE Summer Camp Request**

**ORIGINAL - Motion 2025-075**

Member (**Shayne Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "To provide \$2,500 grant to WISE Kid-Netic Energy camp to be held at Clearspring Middle School Aug 11-15, 2025."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Finance / Audit**

**7.1 Report of Finance / Audit Committee Meeting, March 18, 2025**

**7.2 COPY - Revenue Summary - March 2025**

**7.3 COPY - Location Summary - March 2025**

**7.4 COPY - Administration Summary - March 2025**

**7.5 COPY - Transportation Summary - March 2025**

**7.6 COPY - Maintenance Summary - March 2025**

**7.7 COPY - Staffing Levels Report - March 2025**

**7.8 COPY - Identified Variances to Budget - March 2025**

**7.9 COPY - Visa and Expense Claims for J. Thiessen & K. Heide - January 2025**

**7.10 COPY - MSBA - CPI Unemployment Update**

**7.11 COPY - MSBA - Salary Bulletin**

**7.12 COPY - SCU Banking / CAFT Processing - UPDATE**

**Committee Reports - Governance / Public & Staff**

**8.1 Report of Governance Committee Meeting, March 18, 2025**

**8.2 COPY - Board Meeting Dates**

**8.3 COPY - Governance Policy Review Schedule**

**8.4 Copy - Policy GL - Employee Social Media Policy**

**ORIGINAL - Motion 2025-076**

Member (**Dallas Wiebe**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion "To give first reading to Policy GL - Employee Social Media Policy."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**8.5 COPY - Policy CE - School Nutrition**

**ORIGINAL - Motion 2025-077**

Member (**Dallas Wiebe**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to give second third and final reading to Policy CE - School Nutrition."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**Committee Reports - Operations**

**9.1 Report of Operations Committee Meeting, March 18, 2025**

**9.2 COPY - Transportation Report of March 2025**

**9.3 COPY - Parkhill Crosswalk Request**

**9.4 COPY - Southwood Speed Zone Support Letter**

**9.5 COPY - 2025 WISE Summer Camp Request**

**ORIGINAL - Motion 2025-078**

Member (**Brad Unger**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion "To allow WISE Kid-Netic Energy permission to use Clearspring Middle School for their 2025 Summer Camp Aug 11-15, 2025. All fees related to this rental will be waived including insurance subject to proof of insurance being provided to the division."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

**9.6 COPY - Maintenance Report of March 2025**

**9.7 COPY - Play Structure Development Grant Summary**

**9.8 COPY - 173 Main Street Agreement**

**9.9 COPY - ICT Report of March 2025**

**9.10 COPY - Staff email: HSD Cybersecurity Strategy**

**Financial Update**

**10.1 Cheque Register, Deposit Register, Payroll & Other Transfers**

**ORIGINAL - Motion 2025-079**

Member **(Ron Falk)** Moved, Member **(Dallas Wiebe)** Seconded to approve the **ORIGINAL** motion "to ratify the following list of accounts payable cheques and transfers:

Feb. 26/25	#8074933 to #8075068	Totalling	1,157,492.71
Feb. 26/25	#44358 to #44369	Totalling	35,404.42
Feb. 26/25	#2508	Totalling	86.75
Feb. 26/25	#178	Totalling	41,972.93
Mar. 11/25	#8075069 to #8075196	Totalling	181,617.69
Mar. 11/25	#44370 to #44386	Totalling	13,426.71
Mar. 11/25	#2509 to #2510	Totalling	15,905.45
Mar. 18/25	#8075197 to #8075322	Totalling	388,786.23
Mar. 18/25	#44387 to #44401	Totalling	22,621.87
Mar. 18/25	#2511	Totalling	841.21
Mar. 25/25	#8075323 to #8075464	Totalling	507,247.21
Mar. 25/25	#44402 to #44421	Totalling	77,517.12
Mar. 25/25	#179	Totalling	52,953.63
Mar. 14, 28, 31/25	Payroll & Other Trfs	Totalling	4,608,171.90

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

## **10.2 Trustee Indemnity - 2025**

### **ORIGINAL - Motion 2025-080**

Member **(Ron Falk)** Moved, Member **(Dallas Wiebe)** Seconded to approve the **ORIGINAL** motion "To give second, third and final reading to HSD By-Law No. 1/2025 for Trustee Indemnities for the 2025 calendar year based an increase of 1.2%."

Upon a roll call vote being taken, the vote was: Aye: **8** Nay **0**. The motion **Carried. 8 – 0**.

## **General Information**

### **11.1 Student Enrollment by School & Grade as of April 3, 2025**

### **11.2 Steinbach Online article - Steinbach residents to see tax increase due to reassessment - March 6, 2025**

### **11.3 Steinbach Online article - HSD Board of Trustees approves budget for 2025/26 school year - March 6, 2025**

### **11.4 Carillon News article - 'Challenging' budget raises taxes in Steinbach - March 6, 2025**

### **11.5 Carillon News article - Hanover School Division budget increases, mill rate reduced - March 6, 2025**

### **11.6 Wpg Free Press article - NDP, Tories square off over big school board tax increases - March 12, 2025**

### **11.7 Steinbach Online article - 'Communication is key': HSD addresses funding concerns with federal MPs - March 10, 2025**

**11.8 Steinbach Online article - Looking for flexible work? HSD expands substitute teaching eligibility - March 12, 2025**

**11.9 Carillon News article - Cinderella's Closet a fairy godmother for graduates - March 13, 2025**

**11.10 Steinbach Online article - Updated policy makes service animals more accessible in HSD - March 17, 2025**

**11.11 Steinbach Online article - Provincial budget a 'big deal' for Green Valley School: Hanover School Division - April 2, 2025**

**PD / Conference Reports**

**12.1 Niverville High School Youth Parliament Nuclear Summit Conference Report**

**Calendar Review & Discussion**


**13.1 See Google Calendar**

**Additional Agenda Items**

None

**Adjournment**

Adjourned at 8:50 p.m.

  
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Jeff Friesen, Chair of the Board