

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, May 6, 2025 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

| | |
|----------------------|---------------|
| Lynn Barkman | Ron Falk |
| Jeff Friesen (Chair) | Cheryl Froese |
| Charmaine Toews | Brad Unger |

ALSO IN ATTENDANCE:

| | |
|--------------|---------------|
| Joe Thiessen | Leanne Peters |
| Kevin Heide | Howard Rempel |

REGRETS:

| | |
|-----------------------|---------------------------|
| Shayne Barkman | Dallas Wiebe (Vice-Chair) |
| Danielle Funk (Leave) | Marlin Adrian |

Opening Items

1.1 Call to order - Board Chair

1.2 Opening – Cheryl Froese

1.3 Adoption of Agenda

ORIGINAL - Motion 2025-087

Member (**Cheryl Froese**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to adopt the agenda of the Public Board Meeting for May 6, 2025 as circulated / revised."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

School Presentations

2.1 School Presentation – Bothwell School

Bothwell School presented on calendar highlights as well as their Lunch hour club program.

Human Resources Report

3.1 HR Staffing Report - Support Staff for the period of April 23 to May 6, 2025

ORIGINAL - Motion 2025-088

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report - Support Staff for the period of April 23 to May 6, 2025."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

3.2 HR Staffing Report - Teachers for the period of April 23 to May 6, 2025

ORIGINAL - Motion 2025-089

Member (**Brad Unger**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report – Teachers for the period of April 23 to May 6, 2025."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Superintendents Information

4.1 SRSS Skills Canada Competition Financial Support

ORIGINAL - Motion 2025-090

Member (**Ron Falk**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to pay 50% of the cost up to \$5,000, for Steinbach Regional Secondary School students to attend the Skills Canada Competition."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

4.2 First Reading HSD By-Law No. 2/2025 – Religious Instruction

ORIGINAL - Motion 2025-091

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to give HSD By-Law No. 2/2025 First Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2025/2026 school year:

| | | |
|------------------------|----------------------------|----------------------------|
| Blumenort School | Bothwell School | Clearspring Middle School |
| Elmdale School | Green Valley School | Kleefeld School |
| Landmark Collegiate | Landmark Elementary School | Mitchell Elementary School |
| Mitchell Middle School | Parkhill School | South Oaks School |
| Southwood School | Stonybrook Middle School | Steinbach Regional School |
| Woodlawn School." | | |

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

4.3 Waive Standard One Meeting Delay – HSD By-Law No. 2/2025

ORIGINAL - Motion 2025-092

Member (**Lynn Barkman**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to waive the standard one meeting delay for the Second, Third, and Final Reading of HSD By-Law No. 2/2025, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the

parents and/or guardians of 25 or more students attending that school in the 2025/2026 school year.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

4.4 Second, Third & Final Reading – HSD By-Law No. 2/2025

ORIGINAL - Motion 2025-093

Member (**Charmaine Toews**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion “to give HSD By-Law No. 2/2025 Second, Third and Final Reading, authorizing Religious Instruction classes to be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 25 or more students attending that school in the 2025/2026 school year:

| | | |
|------------------------|----------------------------|----------------------------|
| Blumenort School | Bothwell School | Clearspring Middle School |
| Elmdale School | Green Valley School | Kleefeld School |
| Landmark Collegiate | Landmark Elementary School | Mitchell Elementary School |
| Mitchell Middle School | Parkhill School | South Oaks School |
| Southwood School | Stonybrook Middle School | Steinbach Regional School |
| Woodlawn School.” | | |

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

4.5 Authorize to Conduct Religious Exercises in Hanover School Division Schools

ORIGINAL - Motion 2025-094

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion “to authorize that Religious Exercises may be conducted in accordance with the Manitoba Public Schools Act and according to Hanover School Division policy and guidelines in all the division schools for which we have received valid petitions from the parents and/or guardians of 60 or more students attending that school in the 2025/2026 school year, namely in the following schools:

| | | |
|------------------------|----------------------------|----------------------------|
| Blumenort School | Green Valley School | Kleefeld School |
| Landmark Collegiate | Landmark Elementary School | Mitchell Elementary School |
| Mitchell Middle School | South Oaks School | Steinbach Regional School |

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Adoption of Public Previous Meeting Minutes

5.1 Minutes of Regular Board Meeting, April 8, 2025

ORIGINAL - Motion 2025-095

Member (**Ron Falk**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion “to accept the minutes of the Regular Board meeting held on Tuesday, April 8, 2025, at 7:30 p.m. in the Board Room”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

6.1 Minutes of Committee of the Whole In-Camera Meeting, April 8, 2025

ORIGINAL - Motion 2025-096

Member (**Lynn Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, April 8, 2025 at 5:00 p.m. in the Board Room".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

6.2 Minutes of Committee of the Whole In-Camera Meeting, April 22, 2025

ORIGINAL - Motion 2025-097

Member (**Brad Unger**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, April 22, 2025 at 5:00 p.m. in the Board Room".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Committee Reports - Education

7.1 Report of Education Committee Meeting, April 22, 2025

7.2 COPY - Deeper Learning Highlights

7.3 COPY - AFM Quarterly Report

7.4 COPY - Education Committee Budget Summary

7.5 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

7.6 COPY - SRSS Rugby Tournament Proposal

ORIGINAL - Motion 2025-098

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to allow 15 students from SRSS attend an out of province rugby tournament in Calgary, AB May 6-10, 2026".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

7.7 COPY - Niverville High School Band Event

ORIGINAL - Motion 2025-099

Member (**Cheryl Froese**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to allow the Grade 9 band students from Niverville High School to attend an out of province band and choral festival in Moose Jaw, SK May 13-15, 2025. Funding in the amount of \$45 per student for 13 out of the 24 Grade 9 band students will be granted".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

7.8 COPY - Landmark Collegiate Senior Band Trip

ORIGINAL - Motion 2025-100

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to allow Landmark Collegiate to attend an out of province Senior Band Trip in Moose Jaw, SK May 11-14, 2025".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

7.9 COPY - Policy EBB - Blood Borne Infections

ORIGINAL - Motion 2025-101

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to rescind Policy EBB - Blood Borne Infections".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

7.10 COPY - Policy EB - Workplace Safety and Health

ORIGINAL - Motion 2025-102

Member (**Cheryl Froese**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to give second third and final reading to Policy EB - Workplace Safety and Health".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

7.11 COPY - Policy JFB - Student Substance Use/Abuse

ORIGINAL - Motion 2025-103

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to give second third and final reading to Policy JFB - Student Substance Use/Abuse".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Committee Reports - Finance / Audit

8.1 Report of Finance / Audit Committee Meeting, April 22, 2025

8.2 COPY - Revenue Summary - April 2025

8.3 COPY - Location Summary - April 2025

8.4 COPY - Administration Summary - April 2025

8.5 COPY - Transportation Summary - April 2025

8.6 COPY - Maintenance Summary - April 2025

8.7 COPY - Staffing Levels Report - April 2025

8.8 COPY - Identified Variances to Budget - April 2025**8.9 COPY - Visa and Expense Claims for J. Thiessen & K. Heide - February 2025****8.10 COPY - MSBA - CPI Unemployment Update****8.11 COPY - MSBA - Salary Bulletin****8.12 COPY - MSBA - Non-Teaching Bargaining Meeting Dates****8.13 COPY - CPPD Modular Classroom Program****ORIGINAL - Motion 2025-104**

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to grant permission for HSD to enter into an agreement to monitor the CPPD Modular Classroom Program for the Province of Manitoba with the same financial arrangements as in past years".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

8.14 COPY - Sub Teacher Mileage Rates**ORIGINAL - Motion 2025-105**

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "To increase fees effective September 2025 for sub teachers to the following:

| | |
|--|-------------|
| 0 - 10 kms round trip - no reimbursement | |
| 10.1 - 30 kms round trip - \$ 6.50 | |
| 30.1 - 50 kms round trip - \$13.00 | |
| 50.1 + | - \$19.50". |

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

8.15 COPY - SCU Banking / CAFT Processing - UPDATE**8.16 COPY - Non-Resident Fees - 2025/26****ORIGINAL - Motion 2025-106**

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "To charge the following non-resident fee rates for 2025/26, based on the F.R.A.M.E. Calculation of Net Expenditures (Special Requirement):

| | |
|-------------------------|-----------|
| Kindergarten to Grade 4 | \$ 4,325 |
| Grade 5-8 | \$ 5,450 |
| Grades 9-12 Academic | \$ 6,500 |
| Grades 9-12 Vocational | \$11,625 |
| K to Grade 12 Level II | \$10,350* |
| K to Grade 12 Level III | \$17,025* |

* Students not qualify for Provincial Funding:

| | |
|--------------------|-----------|
| Academic | \$15,900 |
| Vocational | \$22,375 |
| Level I Students | \$ 3,000* |
| Level II Students | \$27,000* |
| Level III Students | \$36,000* |

*- Plus applicable rate shown above.”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

Committee Reports - Governance / Public & Staff

9.1 Report of Governance Committee Meeting, April 22, 2025

9.2 COPY - Board Meeting Dates

9.3 COPY - Grad Speaker Rotation

9.4 COPY - Governance Policy Review Schedule

9.5 Copy - Policy GL - Employee Social Media Policy

ORIGINAL - Motion 2025-107

Member (**Cheryl Froese**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion “to give second third and final reading to Policy GL - Employee Social Media Policy.”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

9.6 Copy - Policy CB - Communicable Diseases

ORIGINAL - Motion 2025-108

Member (**Cheryl Froese**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion “To give first reading to Policy CB - Communicable Diseases”.

Upon a roll call vote being taken, the vote was: Aye: **4** Nay **2**. The motion **Carried. 4 – 2**.

Committee Reports - Operations

10.1 Report of Operations Committee Meeting, April 22, 2025

10.2 COPY - Transportation Report of April 2025

10.3 COPY - Niverville Olde Tyme Country Fair Request

10.4 COPY - Letter from Taika Volleyball

10.5 COPY - Growing Minds Renewal Notice

10.6 COPY - Maintenance Report of April 2025

10.7 COPY - Blumenort School Playstructure**ORIGINAL - Motion 2025-109**

Member (**Brad Unger**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to grant Blumenort School permission to pursue the Play Structure development and be placed in rotation for the \$2,500 funding from the Division Playground Grant. All planning and implementation of this project must be in consultation with the Director of Facilities."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

10.8 COPY - Niverville Co-operative Playgroup Project**10.9 COPY - ICT Report of April 2025****Committee Reports****11.1 Workplace Safety and Health Committee Report of April 17, 2025****Financial Update****12.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion 2025-110**

Member (**Ron Falk**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion "to ratify the following list of accounts payable cheques and transfers:

| | | | |
|---|----------------------|-----------|----------------|
| Apr. 1/25 | #8075465 to #8075575 | Totalling | \$707,686.02 |
| Apr. 1/25 | #44422 to #44434 | Totalling | 72,490.00 |
| Apr. 1/25 | #2512 | Totalling | 48.30 |
| Apr. 4/25 | #44435 | Totalling | 262.50 |
| Apr. 08/25 | #8075576 to #8075690 | Totalling | 1,550,000.76 |
| Apr. 08/25 | #44436 to #44444 | Totalling | 6,129.52 |
| Apr. 15/25 | #8075691 to #8075819 | Totalling | 260,420.65 |
| Apr. 15/25 | #44445 to #44466 | Totalling | 1,230,071.42 |
| Apr. 15/25 | #2513 | Totalling | 1,428.00 |
| Apr. 22/25 | #8075820 to #8075972 | Totalling | 287,154.24 |
| Apr. 22/25 | #44467 to #44486 | Totalling | 60,595.46 |
| Apr. 22/25 | #29 | Totalling | 132,231.72 |
| Apr. 29/25 | #8075973 to #8076102 | Totalling | 692,199.07 |
| Apr. 29/25 | #44487 to #44496 | Totalling | 17,559.70 |
| Apr. 11, 15, 16, 25, 30/25 & May. 04/25 | Payroll & Other Trfs | Totalling | 4,421,355.22". |

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

12.2 COPY - Five Year Capital Plan 2025-2030**12.3 HSD Promissory Note LTPS0789****ORIGINAL - Motion 2025-111**

Member **(Ron Falk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion "to approve the Province of Manitoba Promissory Note LTPS0789 in the amount of \$1,434,700 for the following capital projects:

| | |
|---|---------------|
| Mitchell Middle School, Four Classroom Addition | \$1,434,700 |
| Total | \$1,434,700". |

Upon a roll call vote being taken, the vote was: Aye: 6 Nay 0. The motion **Carried. 6 – 0.**

General Information

13.1 Student Enrollment by School & Grade as of April 30, 2025

13.2 Steinbach Online article - Hanover School Division kicks off Bus Safety Week - April 14, 2025

13.3 Steinbach Online article - Former Elmdale student reminisces on viral bus safety video 10 years later - April 16, 2025

13.4 Steinbach Online article - 9 SRSS students shine in Skills Manitoba, 2 bring home gold - April 17, 2025

13.5 Steinbach Online article - Southwood Elementary School requests speed zone improvements - April 21, 2025

13.6 Steinbach Online article - "Best in Manitoba:" SRSS students glow with gold after skills competition - April 22, 2025

13.7 Carillon News article - Green Valley School presents The Drowsy Chaperone - April 24, 2025

13.8 Carillon News article - Southwood School EAL program is helping students integrate - April 24, 2025

13.9 Steinbach Online article - Clearspring Middle School wows audience with production of The Little Mermaid - April 26, 2025

13.10 Carillon News article - SRSS students win gold at Skills Canada Manitoba competition - May 1, 2025

Calendar Review & Discussion

14.1 See Google Calendar

Additional Agenda Items

None

16.0 Adjournment

Adjourned at 9:15 p.m.



Jeff Friesen, Chair of the Board