

**MINUTES**  
**REGULAR MEETING OF THE HANOVER SCHOOL DIVISION**  
**BOARD OF TRUSTEES**  
**Tuesday, June 3, 2025 (7:30 PM)**

**ROLL CALL**

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

**BOARD MEMBERS:**

Lynn Barkman	Shayne Barkman
Ron Falk	Jeff Friesen (Chair)
Cheryl Froese	Brad Unger

**ALSO IN ATTENDANCE:**

Joe Thiessen	Leanne Peters
Marlin Adrian	Kevin Heide
Howard Rempel	

**REGRETS:**

Charmaine Toews	Danielle Funk (Leave)
Dallas Wiebe (Vice-Chair)	

**Opening Items**

**1.1 Call to order - Board Chair**

**1.2 Opening – Kevin Heide**

**1.3 Adoption of Agenda**

**ORIGINAL - Motion 2025-119**

Member (**Brad Unger**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to adopt the agenda of the Public Board Meeting for May 6, 2025 as circulated."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

**Human Resources Report**

**2.1 HR Staffing Report - Support Staff for the period of May 21 to June 3, 2025**

**ORIGINAL - Motion 2025-120**

Member (**Ron Falk**) Moved, Member (**Lynn Barkman**) Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report - Support Staff for the period of May 21 to June 3, 2025."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

**2.2 HR Staffing Report - Teachers for the period of April 23 to May 6, 2025**

**ORIGINAL - Motion 2025-121**

Member (**Brad Unger**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to accept the attached HR Staffing Report – Teachers for the period of May 21 to June 3, 2025."

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

### **Adoption of Public Previous Meeting Minutes**

#### **3.1 Minutes of Regular Board Meeting, May 6, 2025**

##### **ORIGINAL - Motion 2025-122**

Member (**Shayne Barkman**) Moved, Member (**Ron Falk**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Regular Board meeting held on Tuesday, May 6, 2025, at 7:30 p.m. in the Board Room".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

### **Adoption of the In-Camera Board Previous Meeting Minutes**

#### **4.1 Minutes of Committee of the Whole In-Camera Meeting, May 6, 2025**

##### **ORIGINAL - Motion 2025-123**

Member (**Lynn Barkman**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, May 6, 2025 at 5:00 p.m. in the Board Room".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

#### **4.2 Minutes of Committee of the Whole In-Camera Meeting, May 20, 2025**

##### **ORIGINAL - Motion 2025-124**

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "to accept the minutes of the Closed Board Meeting held on Tuesday, May 20, 2025 at 5:00 p.m. in the Board Room".

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

### **Committee Reports - Education**

#### **5.1 Report of Education Committee Meeting, May 20, 2025**

##### **5.2 COPY - Deeper Learning Highlights**

##### **5.3 COPY – Career Development / Life Exploration Highlights**

##### **5.4 COPY – Suspension Report Summary**

##### **5.5 COPY - Education Committee Budget Summary**

##### **5.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support**

**5.7 COPY - Policy EA – Student Services**

**ORIGINAL - Motion 2025-125**

Member (**Cheryl Froese**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion “to give first reading to Policy EA – Student Services”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

**Committee Reports - Finance / Audit**

**6.1 Report of Finance / Audit Committee Meeting, May 20, 2025**

**6.2 COPY - Revenue Summary - May 2025**

**6.3 COPY - Location Summary - May 2025**

**6.4 COPY - Administration Summary - May 2025**

**6.5 COPY - Transportation Summary - May 2025**

**6.6 COPY - Maintenance Summary - May 2025**

**6.7 COPY - Staffing Levels Report - May 2025**

**6.8 COPY - Identified Variances to Budget - May 2025**

**6.9 COPY - Visa and Expense Claims for J. Thiessen & K. Heide - March 2025**

**6.10 COPY - MSBA - Salary Bulletin**

**6.11 COPY - MSBA - Non-Teaching Bargaining Meeting Dates**

**6.12 COPY – Banking Request for Proposal**

**Committee Reports - Governance / Public & Staff**

**7.1 Report of Governance Committee Meeting, May 20, 2025**

**7.2 COPY - Board Meeting Dates**

**7.3 COPY – School Tours & School Presentations to the Board 2025/26 Schedules**

**7.4 COPY - Governance Policy Review Schedule**

**7.5 Copy - Policy CB – Communicable Diseases**

**ORIGINAL - Motion 2025-126**

Member (**Lynn Barkman**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion “to give second third and final reading to Policy CB – Communicable Diseases.”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

**7.6 Copy - Policy BG – Policy Development & Adoption****ORIGINAL - Motion 2025-127**

Member **(Shayne Barkman)** Moved, Member **(Cheryl Froese)** Seconded to approve the **ORIGINAL** motion "To give first reading to Policy BG – Policy Development & Adoption".

Upon a roll call vote being taken, the vote was: Aye: **5** Nay **1**. The motion **Carried. 5 – 1**.

**7.7 Copy - Policy AJ – Privacy Policy****7.8 Copy - Policy BGA – Policy Review & Revision****Committee Reports - Operations****8.1 Report of Operations Committee Meeting, May 20, 2025****8.2 COPY - Transportation Report of May 2025****8.3 COPY - Maintenance Report of May 2025****8.4 COPY – Steinbach West Building Update****8.5 COPY - ICT Report of May 2025****Committee Reports – Negotiations****9.1 COPY – Negotiations Committee Report May 6, 2025****9.2 COPY – Negotiations Committee Report May 26, 2025****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion 2025-128**

Member **(Ron Falk)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion "to ratify the following list of accounts payable cheques and transfers:

May 06/25	#8076103 to #8076219	Totalling	\$ 197,221.24
May 06/25	#44497 to #44508	Totalling	16,541.41
May 06/25	#2514	Totalling	740.00
May 06/25	#180	Totalling	77,872.42
May 06/25	#30	Totalling	6,071.52
May 13/25	#8076220 to #8076343	Totalling	661,637.20
May 13/25	#44509 to #44535	Totalling	1,099,153.48
May 20/25	#8076344 to #8076438	Totalling	269,380.75
May 20/25	#8076439	Totalling	864.09
May 20/25	#44536 to #44546	Totalling	10,382.81
May 20/25	#2515	Totalling	18,583.95
May 27/25	#8076440 to #8076626	Totalling	753,014.41
May 27/25	#44547 to #44570	Totalling	57,979.92

May 27/25	#2516	Totalling	123.49
May 27/25	#181	Totalling	65,409.42
May 9-30/25	Payroll & Other Trfs	Totalling	4,681,333.85

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

### **10.2 HSD Promissory Note LTPS0797**

#### **ORIGINAL - Motion 2025-129**

Member **(Ron Falk)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion “: to approve the Province of Manitoba Promissory Note LTPS0797 in the amount of \$163,300 for the following capital projects:

South Oaks School, Roof Replacement	\$163,300
Total	\$163,300”.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

#### **General Information**

#### **11.1 Student Enrollment by School & Grade as of May 27, 2025**

#### **11.2 Carillon News article - Hanover School Division will look for tender for Green Valley School - May 8, 2025**

#### **11.3 Carillon News article - Green Valley School teachers win Excellence in Teaching Award - May 8, 2025**

#### **11.4 Steinbach Online article - Hanover School Division requests new school in updated capital plan - May 13, 2025**

#### **11.5 Steinbach Online article - Hanover School Division trustee departs on personal leave - May 14, 2025**

#### **11.6 Steinbach Online article - "You are making an impact": Local teachers recognized at ceremony - May 14, 2025**

#### **11.7 Carillon News editorial - Province shouldn't fall back on federal funds - May 15, 2025**

#### **11.8 Steinbach Online article - Local school division's mileage rate update to help 'substitute teacher pool' - May 16, 2025**

#### **11.9 Steinbach Online article - HSD Board of Trustees explores potential agriculture courses - May 20, 2025**

#### **Calendar Review & Discussion**

#### **12.1 See Google Calendar**

**Additional Agenda Items**

**13.1 Trustee Code of Conduct**

**ORIGINAL - Motion 2025-130**

Member **(Shayne Barkman)** Moved, Member **(Brad Unger)** Seconded to approve the **ORIGINAL** motion "Whereas Trustee Funk did not act as prescribed under Hanover School Division Policy BF - Board Member - Code of Conduct sections A.2 & A.6(a)(b), be it resolved that the Board of Trustees impose a sanction under the Public Schools Act section 35.2(1)3 and Board Member - Code of Conduct to suspend Trustee Funk from the school board for a period of six weeks;


AND FURTHER that the indemnity, under section 35.2(4), not be paid for the same six-week period;

AND FURTHER that the suspension be effective beginning September 1, 2025.

Upon a roll call vote being taken, the vote was: Aye: **6** Nay **0**. The motion **Carried. 6 – 0**.

**Adjournment**

Adjourned at 8:15 p.m.

  
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Jeff Friesen, Chair of the Board