

MINUTES
REGULAR MEETING OF THE HANOVER SCHOOL DIVISION
BOARD OF TRUSTEES
Tuesday, December 2, 2025 (7:30 PM)

ROLL CALL

UPON THE ROLL BEING CALLED, THE FOLLOWING WERE PRESENT:

BOARD MEMBERS:

| | |
|---------------------------|----------------|
| Lynn Barkman | Shayne Barkman |
| Jeff Friesen (Vice-Chair) | Cheryl Froese |
| Charmaine Toews | Brad Unger |
| Dallas Wiebe (Chair) | |

ALSO IN ATTENDANCE:

| | |
|---------------|---------------|
| Marlin Adrian | Leanne Peters |
| Kevin Heide | Howard Rempel |

REGRETS:

| | |
|--------------|---------------|
| Ron Falk | Danielle Funk |
| Joe Thiessen | |

Opening Items

1.1 Call to order - Board Chair

1.2 Opening – Brad Unger

1.3 Adoption of Agenda

ORIGINAL - Motion 2025-222

Member (**Lynn Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion "To adopt the agenda of the Public Board Meeting for December 2, 2025 as circulated."

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

Human Resources Report

2.1 HR Staffing Report - Support Staff for the period of November 19, 2025 to December 2, 2025

ORIGINAL - Motion 2025-223

Member (**Jeff Friesen**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Support Staff for the period of November 19 to December 2, 2025.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

2.2 HR Staffing Report - Teachers for the period of November 19 to December 2, 2025

ORIGINAL - Motion 2025-224

Member (**Shayne Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion 'Recommend acceptance of the attached HR Staffing Report - Teachers for the period of November 19 to December 2, 2025.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

Adoption of Public Previous Meeting Minutes

3.1 Minutes of Regular Board Meeting, November 4, 2025

ORIGINAL - Motion 2025-225

Member (**Cheryl Froese**) Moved, Member (**Jeff Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Regular Board meeting held on Tuesday, November 4, 2025, at 7:30 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

Adoption of the In-Camera Board Previous Meeting Minutes

4.1 Minutes of Committee of the Whole In-Camera Meeting, November 4, 2025

ORIGINAL - Motion 2025-226

Member (**Lynn Barkman**) Moved, Member (**Shayne Barkman**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 4, 2025 at 5:00 p.m. in the Board Room.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

4.2 Minutes of Committee of the Whole In-Camera Meeting, November 18, 2025

ORIGINAL - Motion 2025-227

Member (**Jeff Friesen**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Meeting held on Tuesday, November 18, 2025 at 3:40 p.m. at Crystal Springs School.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

4.3 Minutes of Committee of the Whole In-Camera Board Planning Session, November 21, 2025

ORIGINAL - Motion 2025-228

Member (**Brad Unger**) Moved, Member (**Jeff Friesen**) Seconded to approve the **ORIGINAL** motion 'to accept the minutes of the Closed Board Planning Session held on Friday, November 21, 2025 at 8:00 a.m. at the Southeast Event Centre.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0**.

Committee Reports - Education

5.1 Report of Education Committee Meeting, November 18, 2025

5.2 COPY - Homeschool Report

5.3 COPY - Principal and Teacher Out-of-Province Professional Development

5.4 COPY - Supporting the Right to Read

5.5 COPY - Education Committee Budget Summary

5.6 COPY - Various Field Trip, Overnight Field Trip and Requests for Financial Support.

5.7 COPY - Policy EDA - School Bus Idling

ORIGINAL - Motion 2025-229

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To rescind Policy EDA - School Bus Idling.'

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

5.8 COPY - Policy EDD - Transportation of Students for Extra Curricular Trips

ORIGINAL - Motion 2025-230

Member (**Shayne Barkman**) Moved, Member (**Charmaine Toews**) Seconded to approve the **ORIGINAL** motion 'To rescind Policy EDD - Transportation of Students for Extra Curricular Trips and create an admin procedure.'

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

5.9 COPY - Policy EDE - Student Code of Conduct on a School Bus

ORIGINAL - Motion 2025-231

Member (**Shayne Barkman**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy EDE - Student Code of Conduct on a School Bus.'

Upon a roll call vote being taken, the vote was: Aye: 7 Nay 0. The motion **Carried. 7 – 0.**

Committee Reports - Finance / Audit

6.1 Report of Finance / Audit Committee Meeting, November 18, 2025

6.2 COPY - Revenue Summary - November 2025

6.3 COPY - Location Summary - November 2025

6.4 COPY - Administration Summary - November 2025

6.5 COPY - Transportation Summary - November 2025

6.6 COPY - Maintenance Summary - November 2025

6.7 COPY - Staffing Levels Report - November 2025

6.8 COPY - Identified Variances to Budget - November 2025

6.9 COPY - Visa and Expense Claims for J. Thiessen & K. Heide - September and October 2025

6.10 COPY - Secretary Training

6.11 COPY - MSBA - Salary Bulletin

6.12 COPY - MSBA - Non-Teaching Bargaining Meeting Dates

Committee Reports - Governance / Public & Staff

7.1 Report of Governance Committee Meeting, November 18, 2025

7.2 COPY - Christmas Greeting from the Board

7.3 COPY - Governance Policy Review Schedule

7.4 COPY - New Policy re: Bill 19

7.5 UPDATED - Policy AK - Responsible Use of Educational Resources

Committee asked to address composition of the review committee as well as address how the existing book selection procedure has been implemented into this policy.

Committee also asked if this policy could address other moral issues.

ORIGINAL - Motion 2025-232

Member **(Jeff Friesen)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion 'To give first reading to Policy AK - Responsible Use of Educational Resources.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0.**

7.6 COPY - Policy CA - School Closure

ORIGINAL - Motion 2025-233

Member **(Jeff Friesen)** Moved, Member **(Shayne Barkman)** Seconded to approve the **ORIGINAL** motion 'To give first reading to Policy CA – School Closures.'

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0.**

7.7 UPDATED - Policy JE- Graduation Policy

ORIGINAL - Motion 2025-234

Member **(Jeff Friesen)** Moved, Member **(Charmaine Toews)** Seconded to approve the **ORIGINAL** motion 'To give second, third and final reading to Policy JE- Graduation Policy.'

Upon a roll call vote being taken, the vote was: Aye: **4** Nay **3**. The motion **Carried. 4 – 3.**

Committee Reports - Operations**8.1 Report of Operations Committee Meeting, November 18, 2025****8.2 COPY - Transportation Report of November 2025****8.3 COPY - Maintenance Report of November 2025****8.4 COPY - Clearspring School Playstructure****8.5 COPY - ICT Report of November 2025****Committee Reports****9.1 Report of Reasonable Conference Organizing Committee Meeting, November 25, 2025****Financial Update****10.1 Cheque Register, Deposit Register, Payroll & Other Transfers****ORIGINAL - Motion 2025-235**

Member (**Charmaine Toews**) Moved, Member (**Cheryl Froese**) Seconded to approve the **ORIGINAL** motion 'to ratify the following list of accounts payable cheques and transfers:

| | | | |
|------------------------|-------------------------|-----------|---------------|
| Nov. 04/25 | #8079010 to #8079162 | Totalling | 1,256,612.53 |
| Nov. 04/25 | #125 to #141 | Totalling | 296,043.06 |
| Nov. 12/25 | #8079163 to #8079299 | Totalling | 573,025.04 |
| Nov. 12/25 | #142 to #157 | Totalling | 17,128.44 |
| Nov. 12/25 | #6 to #8 | Totalling | 23,911.50 |
| Nov. 12/25 | #186 to #187 | Totalling | 46,916.46 |
| Nov. 18/25 | #8079300 to #8079404 | Totalling | 1,087,155.48 |
| Nov. 18/25 | #158 to #168 | Totalling | 34,180.11 |
| Nov. 25/25 | #8079405 to #8079531 | Totalling | 405,684.74 |
| Nov. 25/25 | #169 to #183 | Totalling | 16,170.04 |
| Nov. 25/25 | #9 | Totalling | 65.49 |
| Nov. 25/25 | #40 Void Nov. 25/25 #41 | Totalling | 6,215.89 |
| Nov. 25/25 | #188 | Totalling | 70,217.85 |
| Nov. 07, 14, 21, 28/25 | Payroll & Other Trfs | Totalling | 5,148,263.30" |

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0.**

10.2 HSD Promissory Note LTPS0836**ORIGINAL - Motion 2025-236**

Member (**Charmaine Toews**) Moved, Member (**Brad Unger**) Seconded to approve the **ORIGINAL** motion 'to approve the Province of Manitoba Promissory Note LTPS0836 in the amount of \$2,454,300 for the following capital projects:

| | |
|-----------------------------|---------------|
| Steinbach Elementary School | \$2,454,300 |
| Total | \$2,454,300." |

Upon a roll call vote being taken, the vote was: Aye: **7** Nay **0**. The motion **Carried. 7 – 0.**

Correspondence

11.1 Town of Niverville Letter

General Information

12.1 Student Enrollment by School & Grade as of November 25, 2025

12.2 Steinbach Online article - HSD holds public budget consultation for 2026/2027 year - October 31, 2025

12.3 Steinbach Online article - SRSS celebrates student success at awards night – November 3, 2025

12.4 Steinbach Online article - Steady growth continues across Hanover School Division - November 6, 2025

12.5 Carillon News article - Parents group reacts to lack of documentation regarding Hanover School Division oversight - November 6, 2025

12.6 Carillon News article - Green Valley School begins construction on expansion, renovations - November 20, 2025

12.7 Steinbach Online article - Green Valley School expansion officially breaks ground - November 21, 2025

12.8 Steinbach Online article - Parkhill School celebrates strong first months for staff and students - November 24, 2025

Calendar Review & Discussion

13.1 See Google Calendar

13.2 Christmas Concerts

Additional Agenda Items

None

Adjournment

Adjourned at 8:45 p.m.



Dallas Wiebe (Board Chair)